



St. Johns Principal Shopping District
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

**BOARD OF
DIRECTORS
2024 - 2025**

Chairman
Jason Butler
Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian
Church

Secretary-Treasurer
Monica Ladiski
Lotus Health

Directors
Emily Baudoux
Rise Up Co.

Ed Brandon
Gilroy's Hardware

Bruce DeLong
Clinton County
Commissioner

Chad Gamble
City of St. Johns,

Erika Hayes
Jackson,
Hayes, PC

Brent Hurst
OhMi Organics

Tracy Kossaras
Kurt's Appliance

Nancy McKinley
Castle Resident

Corinne Trimbach
Mint Door
Boutique

Marketing
Monica Ladiski -Chair
Tyler Barlage
Erika Hayes
Emily Baudoux
Vickie Schafer
Brent Hurst

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettger
Brandi Martinez

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Brent Hurst
Nancy McKinley
Jason Butler
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Tyler Barlage
Jason Butler
Chad Gamble
Tracy Kossaras
Monica Ladiski
Corinne Trimbach

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944: Ext 233
psdcityofsj@ gmail.com

AGENDA

Principal Shopping District Meeting

March 12, 2025

11: 30 am, PSD Office/Fire Hall

* Indicates an attachment

1. Call to Order 11:30am

2. Additions to the Agenda 11:30am

3. Public Comment 11:31am (5 minutes)

4. Approval of the Consent Agenda: 11:36 am

- A. *Minutes of meeting dated Feb 6,2025
- B. *Minutes from Executive, Marketing and Event Meetings
- C. *City of St Johns monthly financial report through Feb 28,2025
- D. *Director's Report

4. Communications

- A. Events Committee 11:37 am (3 minutes)
- B. Marketing Committee: 11:40am (3 minutes)
- C. Executive Committee 11:43 am (3 minutes)
- D. City Updates 11:46 am (5minutes)

5. Old Business

- A. *Budget 11:51 am(10 minutes)

6. New Business

- A. St Johns Merchant Day at Lugnuts 12:01 pm(2 minutes)
- B. PSD Renewal 12:03(5 minutes)

Next Regular PSD Board Meeting April 2nd



St. Johns Downtown Development Authority
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

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AGENDA

Downtown Development Authority Meeting

March 12, 2025

Immediately After 11:30 PSD Meeting at DDA Office

* Indicates an attachment

- 1. Call to Order 12:08 pm**
 - 2. Additions to the Agenda 12:09 pm**
 - 3. Approval of the Consent Agenda: 12:10pm**
 - A. *Minutes of meeting dated Feb 6, 2025
 - B. *City of St Johns monthly financial report through Feb 28,2025
 - 4. Communications**
 - A. None
 - 5. Old Business**
 - A. Benches 12:11 pm (3 minutes)
 - B. Façade Grant/ Rail Cars 12:14 pm (2 minutes)
 - 6. New Business**
 - A. Main Street Community Meeting 12:16 pm (7 minutes)
 - B. Michigan Downtown Association Meeting Report 12:23 pm (3 minutes)
 - 7. Public Comment (please keep to under 3 minutes) 12:26 pm (4 minutes)**
- Adjournment 12:30 pm**

Next Regular DDA Board Meeting April 2,2025



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Nancy McKinley
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Corinne Trimbach
Mint Door
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COMMITTEES

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettiger
Theresa Levit
Brandi Martinez

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley
Jason Butler
Jaime Madar
Brent Hurst
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Jason Butler-Chair
Tyler Barlage
Monica Ladiski
Chad Gamble
Tracy Kossaras
Corinne Trimbach

Marketing
Monica Ladiski-Chair
Tyler Barlage
Erika Hayes
Emily Baudoux
Vicki Schaffer
Brent Hurst

CONTACT INFO

Executive Director
Heather Hanover
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233

**Meeting Minutes
Principal Shopping District
Feb 5, 2025
11:30 am, At PSD Office**

Members Present: Brent Hurst, Tracy Kossaras, Nancy McKinley, Bruce Delong, Jason Butler, Tyler Barlage, Emily Baudoux, Chad Gamble and Corinne Trimbach.

Other Present: Justin Louth, Liz Janetske and Heather Hanover

- 1. Meeting was called to Order by Chairman Butler at 11:30 am**
- 2. Additions to the Agenda:** There were no additions to the agenda. Motion to approve made by Tyler Barlage, seconded by Brent Hurst, motion carried.
- 3. Public Comment:** Chairman Butler welcomed Justin Louth, his company Mvandi Make Up will be moving into the third block this spring. Justin is interested in being active in the downtown and is excited to be here.
- 4. Motion to Approve the Consent Agenda made by** Corinne Trimbach, seconded by Chad Gamble, motion carried.
 - A. Minutes of meeting dated Jan 8,2025
 - B. Minutes of the Marketing and Events Committee Meetings
 - C. City of St Johns monthly financial report through Jan 31,2025
 - D. Director's Report

5.Communications

A. Events Committee: Tracy talked about the bands that are being selected for Mint Fest. We are also doing a Valentines Day drawing and working on a St Patrick's Day event that will be in front of Siren's like the Oktoberfest. The next events committee meeting will be tomorrow at Sirens at 5:30pm

B. Marketing Committee: Heather talked about the ad for Valentines Day and St Patrick's Day that was placed in the MTYD mag. The committee is still working to update the Downtown Website.

C. Executive Committee : There was some confusion with the date and only Heather and Tracy attended, so it was decided to add some of the issues to this meeting and postpone some to the next executive committee meeting.

D. City Update: Chad talked about the city's plans for road improvement in the downtown. They are looking to redo all 3 blocks of Clinton Ave, Walker between Brush and Spring and Higham between Brush and Spring. The city is also looking to improve the entrance signs over the next 2 years. The goal is more impactful and less landscaping. There was discussion on signage for the downtown. There was discussion of the problems getting the Higham Street Parking lot redone. Chad also let us know the 101 E Cass Street(the Wilson Center) has requested a reevaluation of their 2022 taxes. This could be a claw back of \$30,000 from the DDA if they are successful.

6.Old Business

A. Heart and Soul program: There was discussion on the presentation from the Heart and Soul people. There was discussion on the cost(up to \$60,000) and the fact that it is more of a city project than just a downtown program, it was decided not to proceed with this program.

B. Capital Improvement Projects: The city is going to work on some infrastructure in the downtown. The other projects are the street lighting. There was discussion on adding some tree or bump out work to the CIP plan. The downtown was not in on their section of the CIP plan.

C. Budget: Each Committee has submitted their budget. The city has yet to determine our income for the next fiscal year and has said we can approve our budget in March. We will discuss it more at the next Executive Meeting.



Executive Meeting

Feb 18, 2024

Members attending: Jason Butler, Tyler Barlage and Monica Ladiski on the phone.

Others: Heather Hanover

1. Main Street Community Meeting with the MEDC is this Friday 11:30am at the Fire Hall. There was discussion on who should be invited. It was decided to just invite the board and the mayor is aware.
2. Budget: There was discussion of the committee budgets and the operating cost increases from the city. The full budget with the income will be presented at the March meeting for approval. The city is still determining income and cost numbers. There was discussion on the possible loss from the Wilson Center tax reduction request. This will not affect our income but it will significantly impact our savings account if approved. There was discussion on tree maintenance and trip hazards and whose responsibility those are, the city or the DDA. There was discussion on buying more event guards. It was decided to go ahead with the tree and grate replace with DDA funds but to discuss trip hazards with the city and wait to see for the added event guards. There was also discussion on a \$5000 FIT analysis. The First Impression Tourism program is run by the MSU extension and could be a great tool for the master plan for downtown at a reasonable cost.
3. Match on Main: we can only pick 2 entrees and we have 3. All projects are worthy but the group liked the Minty Mitten idea that helped other small businesses along with their own business. They also chose Woodburys which is an icon in the downtown but under new management and in need of a heating and cooling system. .
4. MDA meeting, the board voted to pay for 2 other board members to go to the meeting along with Heather. No one is able to go this year. Heather will attend and is giving a presentation on our principal shopping district funding mechanism
5. Lugnuts St Johns Merchant Night; The merchant tables at the June 11th game are \$150 each. Heather asked if the PSD should sponsor a table and pick some of our local businesses to participate. The committee decided to host 2 tables and to allow 2 business to partner per table. We will ask for applicants and then the board will choose if there are too many requests.
6. Mater Plan/Committee: It was discussed at the strategic planning session to have a committee to work on the master plan for downtown and have a streetscape committee. The city is still in the process of working on the master plan and is going to include the PSD DDA in some way. So far, no communication on this process or a committee. The FIT analysis would be a great affordable start for our overall plan for the downtown.



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7.New Business:

- A.** Michigan Downtown Association meeting is the same day as our next board meeting so the board meeting has been changed to March 12th. Heather will be speaking at the meeting about our PSD millage. Motion by Tyler Barlage, seconded by Brent Hurst to pay for 2 board members and Heather to attend the meeting. Motion Carried.
- B.** St Johns Merchant Day at Lugnuts Stadium. The cost to be a vendor is \$150 and it is limited to 10. It is on June 11th a Wednesday and hopefully there will be other participation, i.e. suites and local attendance.
- C.** PSD Renewal: this is the last year of our current assessment. The City Commission will have to reapprove the millage or there is discussion on going to a set millage. There was a question if the millage would have to go to a vote. Heather was told no; it would be a City Commission decision.

Motion to adjourned made by Tyler Barlage at 12:30 pm, seconded by Brent Hurst, motion carried.



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Brent Hurst

CONTACT INFO
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Email: psdcityofsj@gmail.com

**Meeting Minutes
Downtown Development Authority
Feb 5 ,2025**

Members Present: Tracy Kossaras, Nancy McKinley, Bruce Delong, Jason Butler, Tyler Barlage, Emily Baudoux and Corinne Trimbach.(Brent and Chad had to leave).

Other Present: Justin Louth, Liz Janetske and Heather Hanover.

1. Meeting was called to Order by Chairman Butler at 12:30 pm.

2. Additions to the Agenda: No additions, motion to approve the agenda as presented by Tyler Barlage, seconded by Tracy Kossaras, motion carried.

3. Motion to Approve the Consent Agenda as presented, made by Corinne Trimbach, seconded by Tracy Kossaras, motion carried.

A. Minutes of meeting Jan 8,2025

B. Minutes of the Design Committee Meeting

C. City of St Johns monthly financial report through Jan 31, 2025

4. Communications

A. Design Committee: Tyler said the Design Committee worked on their budget. They also decided to go ahead with the purchase of 4 more planters to be displayed on the side streets. This was approved last year and we hope to do it again next year along with some more snow flakes. It is also their feeling that a master plan for the downtown could be completed in house

Old Business

A. None.

6.New Business

A. Main Street Community meeting is scheduled for Feb 21st 11:30am at the Fire Hall. Hopefully people can attend.

B. Wayfinding signs on 21 and 27. Ther has always been interest in putting up signs to direct people to Downtown but it never gets done. Maybe we need to just find a spot and put them up . This will be discussed at the executive committee meeting.

7. Public Comment

Liz stated that the grant reopening of the library will be on March 4th for 4 to 6. She hopes everyone can stop by and check out all the improvements. Heather mentioned the upcoming Citizens Committee meeting and that the signs for the social district should be up soon.

Motion by Tyler Barlage to adjourn at 12:46pm, seconded by Corinne Trimbach, motion carried.



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Executive Director Activity for February 2025

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Board Meeting, agenda and minutes
- D. Events Committees meeting, agenda and minutes
- E. Executive Committee meeting, agenda and minutes
- F. Marketing Committee meeting, agenda and minutes
- G. Chamber Monthly Meeting
- H. Opened the depot for the Chamber Strategic Planning meeting and attended
- I. New Business Ribbon Cutting
- J. Chamber Luncheon at the Heist
- K. Ordered ad for Valentines Day and St Pats
- L. Distributed Flyers
- M. Collected Items for Valentines Give Away
- N. Drawing for Basket Winners
- O. Contacted and met with Winners
- P. Handed out Valentines Entry tags
- Q. Created Women's Day Flyer
- R. Spring Fling Special Use Permit
- S. Mint City Motorcycle Special Use Permit
- T. Met with City Manager and Treasurer about Budget
- U. Received 4 new planters for downtown
- V. Budget work
- W. Worked on talk for MDA Conference
- X. DDA Citizens Committee yearly meeting agenda, meeting and minutes
- Y. Informed businesses that were picked for the Match on Main Street
- Z. Reaching out to food trucks for the summer Thursday Higham Street Market
- AA. Asked the city to take out the winter plants, take down red banners and snowflakes
- BB. Talked with the city about placement and getting social district signs up

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/25	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	35,014.56	45,630.00	42,579.31	0.00	3,050.69	93.31
248-000-582.000	GRANTS	10,000.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	255.11	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		45,269.67	45,630.00	42,579.31	0.00	3,050.69	93.31
TOTAL REVENUES		45,269.67	45,630.00	42,579.31	0.00	3,050.69	93.31
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-713.001	EMPLOYER SOCIAL SECURITY	359.98	0.00	443.98	83.99	(443.98)	100.00
248-451-713.002	MEDICARE/EMPLOYER PORTION	84.19	0.00	103.84	19.65	(103.84)	100.00
248-451-804.000	ADMINISTRATION CHARGES	3,203.00	7,310.00	3,655.00	0.00	3,655.00	50.00
248-451-818.000	CONTRACTUAL SERVICES	15,383.85	12,500.00	10,785.54	1,354.70	1,714.46	86.28
248-451-818.040	DOWNTOWN IMPROVEMENT	20,775.13	25,900.00	26,704.75	0.00	(804.75)	103.11
248-451-880.007	FACADE GRANTS	6,847.00	30,000.00	37,800.00	0.00	(7,800.00)	126.00
Total Dept 451 - NEW CONSTRUCTION		46,653.15	75,710.00	79,493.11	1,458.34	(3,783.11)	105.00
TOTAL EXPENDITURES		46,653.15	75,710.00	79,493.11	1,458.34	(3,783.11)	105.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		45,269.67	45,630.00	42,579.31	0.00	3,050.69	93.31
TOTAL EXPENDITURES		46,653.15	75,710.00	79,493.11	1,458.34	(3,783.11)	105.00
NET OF REVENUES & EXPENDITURES		(1,383.48)	(30,080.00)	(36,913.80)	(1,458.34)	6,833.80	122.72

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
07/01/2024			248-000-001.000 POOLED CASH		BEG. BALANCE		0.00
07/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15230		1,827.50	(1,827.50)
07/15/2024	GJ	JE	TO PAY DDA TAX CAPTURE	15018	15,826.04		13,998.54
07/15/2024	GJ	JE	TO PAY DDA TAX CAPTURE	15018	26,753.27		40,751.81
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024			1,041.67	39,710.14
08/27/2024	CD	CHK	Check: PC 200055	200055		925.00	38,785.14
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024			1,041.67	37,743.47
09/24/2024	CD	CHK	Check: PC 200142	200142		15,000.00	22,743.47
09/24/2024	CD	CHK	Check: PC 200144	200144		2,000.00	20,743.47
09/26/2024	CD	CHK	Check: PC 7993	7993(A)		1,899.75	18,843.72
10/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15231		1,827.50	17,016.22
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024			1,041.67	15,974.55
10/29/2024	CD	CHK	Check: PC 200232	200232		1,575.00	14,399.55
10/29/2024	CD	CHK	Check: PC 200233	200233		8,000.00	6,399.55
10/29/2024	CD	CHK	Check: PC 200261	200261		4,400.00	1,999.55
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024			1,041.67	957.88
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024			1,041.67	(83.79)
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025			1,041.67	(1,125.46)
01/28/2025	CD	CHK	Check: PC 200462	200462		25,400.00	(26,525.46)
01/28/2025	CD	CHK	Check: PC 200463	200463		700.00	(27,225.46)
01/28/2025	CD	CHK	Check: PC 200475	200475		2,000.00	(29,225.46)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			1,458.34	(30,683.80)
02/28/2025	CD	CHK	Check: PC 8355	8355(A)		2,891.00	(33,574.80)
02/28/2025			248-000-001.000	END BALANCE	42,579.31	76,154.11	(33,574.80)
07/01/2024			248-000-002.000 CASH - IMM/PRI ACCT 1289		BEG. BALANCE		89,485.60
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024			1,041.66	88,443.94
02/28/2025			248-000-002.000	END BALANCE	0.00	1,041.66	88,443.94
07/01/2024			248-000-002.007 DEBIT CARD-CASH		BEG. BALANCE		0.00
07/11/2024	CD	CHK	Check: 24 10729	10729(E)		3,339.00	(3,339.00)
02/28/2025			248-000-002.007	END BALANCE	0.00	3,339.00	(3,339.00)
07/01/2024			248-000-202.000 ACCOUNTS PAYABLE		BEG. BALANCE		0.00
07/11/2024	AP	INV	STEEL BARRICADE; 8.5FT X 30FT	1111003775		3,339.00	(3,339.00)
07/11/2024	CD	CHK	Check: 24 10729	10729(E)	3,339.00		0.00
08/23/2024	AP	INV	2 BENCHES/HALF PAYMENT	08/14/2024		925.00	(925.00)
08/27/2024	CD	CHK	Check: PC 200055	200055	925.00		0.00
09/05/2024	AP	INV	FACADE RENOVATIONS; 311 N CLINTON ST	09/05/2024		15,000.00	(15,000.00)
09/05/2024	AP	INV	3.5 WHITE LINE FANCY SNOWFLAKES, WIN	804371		1,899.75	(16,899.75)
09/12/2024	AP	INV	DOWNTOWN ART BENCH	09/12/2024		2,000.00	(18,899.75)
09/24/2024	CD	CHK	Check: PC 200142	200142	15,000.00		(3,899.75)
09/24/2024	CD	CHK	Check: PC 200144	200144	2,000.00		(1,899.75)
09/26/2024	CD	CHK	Check: PC 7993	7993(A)	1,899.75		0.00
10/08/2024	AP	INV	FACADE GRANT	10/08/2024		8,000.00	(8,000.00)
10/17/2024	AP	INV	FACADE IMPROVEMENT GRANT	10/11/2024		4,400.00	(12,400.00)
10/24/2024	AP	INV	LAST PAYMENT; BENCHES	10/24/2024		1,575.00	(13,975.00)
10/29/2024	CD	CHK	Check: PC 200232	200232	1,575.00		(12,400.00)
10/29/2024	CD	CHK	Check: PC 200233	200233	8,000.00		(4,400.00)
10/29/2024	CD	CHK	Check: PC 200261	200261	4,400.00		0.00
01/07/2025	AP	INV	FACADE IMPROVEMENT GRANT	11/21/2024		25,400.00	(25,400.00)
01/27/2025	AP	INV	TRYSTON MEMORIAL BENCH; DOWN PYMNT	01/23/2025		700.00	(26,100.00)
01/27/2025	AP	INV	BENCH; DOWN PYMNT	01/23/2025		2,000.00	(28,100.00)
01/28/2025	CD	CHK	Check: PC 200462	200462	25,400.00		(2,700.00)
01/28/2025	CD	CHK	Check: PC 200463	200463	700.00		(2,000.00)
01/28/2025	CD	CHK	Check: PC 200475	200475	2,000.00		0.00
01/30/2025	AP	INV	41" URBAN VASE-BLACK STONE	V208092		2,891.00	(2,891.00)
02/28/2025	CD	CHK	Check: PC 8355	8355(A)	2,891.00		0.00
02/28/2025			248-000-202.000	END BALANCE	68,129.75	68,129.75	0.00
07/01/2024			248-000-257.000 ACCRUED WAGE PAYABLE		BEG. BALANCE		(1,041.66)
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			1,041.66	0.00
02/28/2025			248-000-257.000	END BALANCE	1,041.66	0.00	0.00
07/01/2024			248-000-390.000 Fund Balance		BEG. BALANCE		(88,443.94)
02/28/2025			248-000-390.000	END BALANCE	0.00	0.00	(88,443.94)
07/01/2024			248-000-404.000 CURRENT PROPERTY TAX		BEG. BALANCE		0.00
07/15/2024	GJ	JE	TO PAY DDA TAX CAPTURE	15018		15,826.04	(15,826.04)
07/15/2024	GJ	JE	TO PAY DDA TAX CAPTURE	15018		26,753.27	(42,579.31)
02/28/2025			248-000-404.000	END BALANCE	0.00	42,579.31	(42,579.31)
07/01/2024			248-451-713.001 EMPLOYER SOCIAL SECURITY		BEG. BALANCE		0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			59.99	(59.99)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		59.99		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		60.00		60.00
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		60.00		120.00
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		60.00		180.00
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		59.99		239.99
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		60.00		299.99
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		60.00		359.99
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		83.99		443.98
02/28/2025			248-451-713.001	END BALANCE	503.97	59.99	443.98

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2024			248-451-713.002 MEDICARE/EMPLOYER PORTION		BEG. BALANCE		0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			14.03	(14.03)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		14.03		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		14.03		14.03
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		14.03		28.06
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		14.03		42.09
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		14.04		56.13
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		14.03		70.16
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		14.03		84.19
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		19.65		103.84
02/28/2025			248-451-713.002	END BALANCE	117.87	14.03	103.84
07/01/2024			248-451-804.000 ADMINISTRATION CHARGES		BEG. BALANCE		0.00
07/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15230	1,827.50		1,827.50
10/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15231	1,827.50		3,655.00
02/28/2025			248-451-804.000	END BALANCE	3,655.00	0.00	3,655.00
07/01/2024			248-451-818.000 CONTRACTUAL SERVICES		BEG. BALANCE		0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			967.64	(967.64)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		967.64		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		967.64		967.64
08/23/2024	AP	INV	2 BENCHES/HALF PAYMENT	08/14/2024	925.00		1,892.64
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		967.64		2,860.28
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		967.64		3,827.92
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		967.64		4,795.56
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		967.64		5,763.20
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		967.64		6,730.84
01/27/2025	AP	INV	TRYSTON MEMORIAL BENCH; DOWN PYMNT	01/23/2025	700.00		7,430.84
01/27/2025	AP	INV	BENCH; DOWN PYMNT	01/23/2025	2,000.00		9,430.84
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		1,354.70		10,785.54
02/28/2025			248-451-818.000	END BALANCE	11,753.18	967.64	10,785.54
07/01/2024			248-451-818.040 DOWNTOWN IMPROVEMENT		BEG. BALANCE		0.00
07/11/2024	AP	INV	STEEL BARRICADE; 8.5FT X 30FT	1111003775	3,339.00		3,339.00
09/05/2024	AP	INV	FACADE RENOVATIONS; 311 N CLINTON ST	09/05/2024	15,000.00		18,339.00
09/05/2024	AP	INV	3.5 WHITE LINE FANCY SNOWFLAKES, WIN	SO4371	1,899.75		20,238.75
09/12/2024	AP	INV	DOWNTOWN ART BENCH	09/12/2024	2,000.00		22,238.75
10/24/2024	AP	INV	LAST PAYMENT; BENCHES	10/24/2024	1,575.00		23,813.75
01/30/2025	AP	INV	41" URBAN VASE-BLACK STONE	V208092	2,891.00		26,704.75
02/28/2025			248-451-818.040	END BALANCE	26,704.75	0.00	26,704.75
07/01/2024			248-451-880.007 FACADE GRANTS		BEG. BALANCE		0.00
10/08/2024	AP	INV	FACADE GRANT	10/08/2024	8,000.00		8,000.00
10/17/2024	AP	INV	FACADE IMPROVEMENT GRANT	10/11/2024	4,400.00		12,400.00
01/07/2025	AP	INV	FACADE IMPROVEMENT GRANT	11/21/2024	25,400.00		37,800.00
02/28/2025			248-451-880.007	END BALANCE	37,800.00	0.00	37,800.00
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY					192,285.49	192,285.49	0.00

PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024	2024-25 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/25	AVAILABLE BALANCE	% BDGT USED
Fund 251 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	38,921.60	41,725.00	36,695.34	0.00	5,029.66	87.95
251-000-541.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
251-000-653.001	FARMERS' MARKET	1,905.93	1,500.00	1,724.84	0.00	(224.84)	114.99
251-000-653.003	CAR SHOWS	3,848.31	3,000.00	3,397.00	0.00	(397.00)	113.23
251-000-653.005	MINT FESTIVAL	42,969.12	30,000.00	43,704.97	0.00	(13,704.97)	145.68
251-000-653.010	SPRING FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
251-000-653.013	WINTER FESTIVAL	2,845.05	2,000.00	380.00	0.00	1,620.00	19.00
251-000-665.000	INTEREST EARNED/INVESTMENTS	189.77	0.00	47.28	0.00	(47.28)	100.00
251-000-674.005	CORPORATE SPONSORS	0.00	0.00	1,000.00	0.00	(1,000.00)	100.00
251-000-675.008	MURALS & SCULPTURES	0.00	0.00	0.00	0.00	0.00	0.00
251-000-677.000	MISCELLANEOUS REVENUE	1,506.50	0.00	220.00	0.00	(220.00)	100.00
251-000-679.000	MARKETING CO-OP	3,500.00	2,500.00	2,750.00	0.00	(250.00)	110.00
Total Dept 000 - REVENUE		95,686.28	80,725.00	89,919.43	0.00	(9,194.43)	111.39
TOTAL REVENUES		95,686.28	80,725.00	89,919.43	0.00	(9,194.43)	111.39
Expenditures							
Dept 172 - ADMINISTRATION DEPARTMENT							
251-172-713.001	EMPLOYER SOCIAL SECURITY	359.94	0.00	443.93	83.99	(443.93)	100.00
251-172-713.002	MEDICARE/EMPLOYER PORTION	84.18	0.00	103.82	19.64	(103.82)	100.00
251-172-730.000	OFFICE SUPPLIES/ADM	47.47	100.00	0.00	0.00	100.00	0.00
251-172-751.000	EVENT COLLABORATION	658.70	4,400.00	1,640.75	0.00	2,759.25	37.29
251-172-751.001	FARMERS' MARKET	706.39	1,000.00	852.68	0.00	147.32	85.27
251-172-751.002	CAR SHOWS	3,902.75	3,000.00	0.00	0.00	3,000.00	0.00
251-172-751.003	MINT FESTIVAL	15,096.64	20,000.00	30,411.96	0.00	(10,411.96)	152.06
251-172-751.007	WINTER FESTIVAL	2,130.54	0.00	1,956.03	0.00	(1,956.03)	100.00
251-172-751.010	FALL FESTIVAL	500.00	1,500.00	988.20	0.00	511.80	65.88
251-172-804.000	ADMINISTRATION CHARGES	4,600.00	6,600.00	3,300.00	0.00	3,300.00	50.00
251-172-814.002	WEBSITE	810.00	4,500.00	810.00	0.00	3,690.00	18.00
251-172-818.000	CONTRACTUAL SERVICES	12,913.48	12,500.00	7,160.54	1,354.70	5,339.46	57.28
251-172-818.040	DOWNTOWN IMPROVEMENT	2,843.14	12,000.00	9,405.01	0.00	2,594.99	78.38
251-172-826.086	AUDIT FEES	0.00	500.00	0.00	0.00	500.00	0.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	751.68	500.00	361.05	50.00	138.95	72.21
251-172-880.008	MARKETING	10,710.73	4,500.00	5,583.40	0.00	(1,083.40)	124.08
251-172-882.000	MARKETING CO-OP	0.00	3,000.00	8,000.00	0.00	(5,000.00)	266.67
251-172-956.000	MISCELLANEOUS	560.48	500.00	220.62	0.00	279.38	44.12
251-172-960.000	EDUCATION AND TRAINING	565.93	500.00	150.00	150.00	350.00	30.00
251-172-961.000	PROFESSIONAL DUES	125.00	200.00	350.00	0.00	(150.00)	175.00
251-172-969.000	GRANTS	0.00	0.00	435.00	0.00	(435.00)	100.00
251-172-969.001	MUSIC	1,234.00	1,000.00	448.85	0.00	551.15	44.89
251-172-985.000	CAPITAL OUTLAY	3,794.94	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - ADMINISTRATION DEPARTMENT		62,395.99	76,300.00	72,621.84	1,658.33	3,678.16	95.18
TOTAL EXPENDITURES		62,395.99	76,300.00	72,621.84	1,658.33	3,678.16	95.18
Fund 251 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		95,686.28	80,725.00	89,919.43	0.00	(9,194.43)	111.39
TOTAL EXPENDITURES		62,395.99	76,300.00	72,621.84	1,658.33	3,678.16	95.18

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
PERIOD ENDING 02/28/2025

GL NUMBER	DESCRIPTION	END BALANCE	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2024	AMENDED BUDGET	02/28/2025	MONTH 02/28/25	BALANCE	USED
Fund 251 - PRINCIPAL SHOPPING DISTRICT							
NET OF REVENUES & EXPENDITURES		33,290.29	4,425.00	17,297.59	(1,658.33)	(12,872.59)	390.91
TOTAL REVENUES - ALL FUNDS		140,955.95	126,355.00	132,498.74	0.00	(6,143.74)	104.86
TOTAL EXPENDITURES - ALL FUNDS		109,049.14	152,010.00	152,114.95	3,116.67	(104.95)	100.07
NET OF REVENUES & EXPENDITURES		31,906.81	(25,655.00)	(19,616.21)	(3,116.67)	(6,038.79)	76.46

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 251 PRINCIPAL SHOPPING DISTRICT							
07/01/2024			251-000-001.000 POOLED CASH		BEG. BALANCE		0.00
07/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15230		1,650.00	(1,650.00)
07/15/2024	GJ	JE	RECORD CASH TRANSFERS	15016	6,325.00		4,675.00
07/23/2024	CD	CHK	Check: 03 63032	63032		96.00	4,579.00
07/23/2024	CD	CHK	Check: 03 63045	63045		500.00	4,079.00
07/23/2024	CD	CHK	Check: 03 63053	63053		4,162.50	(83.50)
07/23/2024	CD	CHK	Check: 03 63057	63057		3,500.00	(3,583.50)
07/24/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/24/2024		100.00		(3,483.50)
07/25/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/25/2024		1,525.00		(1,958.50)
07/25/2024	CD	CHK	Check: 03 100672	100672 (E)		650.00	(2,608.50)
07/26/2024	CD	CHK	Check: 03 100674	100674 (E)		54.95	(2,663.45)
07/31/2024	GJ	JE	RECORD CASH TRANSFERS	15020	7,075.00		4,411.55
08/05/2024	CD	CHK	Check: PC 10743	10743 (E)		21.19	4,390.36
08/05/2024	CD	VOID	Check: PC 10743	10743 (E)	21.19		4,411.55
08/06/2024	CD	CHK	Check: PC 200014	200014		1,000.00	3,411.55
08/06/2024	CD	CHK	Check: PC 200022	200022		600.00	2,811.55
08/06/2024	CD	CHK	Check: PC 200028	200028		650.00	2,161.55
08/06/2024	CD	CHK	Check: PC 200029	200029		4,162.50	(2,000.95)
08/06/2024	CD	CHK	Check: PC 200032	200032		3,000.00	(5,000.95)
08/06/2024	CD	CHK	Check: PC 200034	200034		6,573.65	(11,574.60)
08/06/2024	CD	VOID	Check: PC 200022	200022	600.00		(10,974.60)
08/06/2024	CD	VOID	Check: PC 200032	200032	3,000.00		(7,974.60)
08/07/2024	CD	CHK	Check: PC 10746	10746 (E)		145.00	(8,119.60)
08/07/2024	CD	VOID	Check: PC 10746	10746 (E)	145.00		(7,974.60)
08/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/2024		39,929.00		31,954.40
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024			1,041.66	30,912.74
08/14/2024	CD	VOID	Check: PC 200028	200028	650.00		31,562.74
08/14/2024	CD	CHK	Check: PC 200035	200035		600.00	30,962.74
08/14/2024	CD	CHK	Check: PC 200036	200036		650.00	30,312.74
08/14/2024	CD	CHK	Check: PC 200037	200037		3,000.00	27,312.74
08/15/2024	GJ	JE	RECORD CASH TRANSFERS	15022	22,125.00		49,437.74
08/21/2024	CR	RCPT	GENERAL RECEIPT 08/21/2024		350.00		49,787.74
08/22/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/22/2024		825.00		50,612.74
08/26/2024	CD	CHK	Check: PC 100692	100692 (E)		54.95	50,557.79
08/27/2024	CD	CHK	Check: PC 200042	200042		525.00	50,032.79
08/27/2024	CD	CHK	Check: PC 200052	200052		80.47	49,952.32
08/27/2024	CD	CHK	Check: PC 200056	200056		174.56	49,777.76
08/27/2024	CD	CHK	Check: PC 200076	200076		175.00	49,602.76
08/27/2024	CD	CHK	Check: PC 200097	200097		1,385.00	48,217.76
08/27/2024	CD	CHK	Check: PC 200101	200101		1,101.62	47,116.14
08/27/2024	CD	CHK	Check: PC 200105	200105		2,040.00	45,076.14
08/27/2024	CD	CHK	Check: PC 200110	200110		100.00	44,976.14
08/27/2024	CD	CHK	Check: PC 200111	200111		324.46	44,651.68
08/30/2024	CD	CHK	Check: PC 7921	7921 (A)		105.00	44,546.68
08/30/2024	CD	CHK	Check: PC 7948	7948 (A)		171.50	44,375.18
08/30/2024	CD	CHK	Check: PC 7958	7958 (A)		510.00	43,865.18
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024			1,041.66	42,823.52
09/24/2024	CD	CHK	Check: PC 200128	200128		280.00	42,543.52
09/24/2024	CD	CHK	Check: PC 200133	200133		14.81	42,528.71
09/24/2024	CD	CHK	Check: PC 200166	200166		275.00	42,253.71
09/24/2024	CD	CHK	Check: PC 200193	200193		340.00	41,913.71
09/26/2024	CD	CHK	Check: PC 7988	7988 (A)		300.00	41,613.71
09/26/2024	CD	CHK	Check: PC 8002	8002 (A)		625.42	40,988.29
09/26/2024	CD	CHK	Check: PC 8003	8003 (A)		3,176.00	37,812.29
09/26/2024	CD	CHK	Check: PC 8020	8020 (A)		750.75	37,061.54
09/26/2024	CD	CHK	Check: PC 100706	100706 (E)		54.95	37,006.59
10/01/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/01/2024		409.30		37,415.89
10/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15231		1,650.00	35,765.89
10/08/2024	CD	CHK	Check: PC 200211	200211		11.93	35,753.96
10/08/2024	CD	CHK	Check: PC 200213	200213		350.00	35,403.96
10/08/2024	CD	CHK	Check: PC 10790	10790 (E)		960.00	34,443.96
10/08/2024	CD	VOID	Check: PC 10790	10790 (E)	960.00		35,403.96
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024			1,041.66	34,362.30
10/11/2024	CD	CHK	Check: PC 10798	10798 (E)		58.50	34,303.80
10/11/2024	CD	VOID	Check: PC 10798	10798 (E)	58.50		34,362.30
10/17/2024	CD	CHK	Check: PC 200223	200223		675.00	33,687.30
10/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/17/2024		50.00		33,737.30
10/25/2024	CD	CHK	Check: PC 100721	100721 (E)		54.95	33,682.35
10/29/2024	CD	CHK	Check: PC 200227	200227		313.20	33,369.15
10/29/2024	CD	CHK	Check: PC 200247	200247		750.00	32,619.15
10/29/2024	CD	CHK	Check: PC 200253	200253		1,100.00	31,519.15
10/29/2024	CD	CHK	Check: PC 200258	200258		205.81	31,313.34
10/29/2024	CD	CHK	Check: PC 200266	200266		1,375.00	29,938.34
10/29/2024	CD	CHK	Check: PC 200274	200274		1,011.68	28,926.66
10/29/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/29/2024		1,186.00		30,112.66
10/31/2024	CD	CHK	Check: PC 8084	8084 (A)		1,800.06	28,312.60
10/31/2024	CD	CHK	Check: PC 8095	8095 (A)		904.00	27,408.60
10/31/2024	CD	CHK	Check: PC 8125	8125 (A)		540.00	26,868.60
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024			1,041.66	25,826.94
11/15/2024	GJ	JE	RECORD CASH TRANSFERS	15316	510.47		26,337.41
11/18/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/18/2024		2,250.00		28,587.41
11/26/2024	CD	CHK	Check: PC 200299	200299		100.00	28,487.41
11/26/2024	CD	CHK	Check: PC 200300	200300		200.00	28,287.41
11/26/2024	CD	CHK	Check: PC 200333	200333		250.00	28,037.41
11/26/2024	CD	CHK	Check: PC 100739	100739 (E)		46.20	27,991.21
11/29/2024	CD	CHK	Check: PC 8154	8154 (A)		25.00	27,966.21
11/30/2024	GJ	JE	RECORD CASH TRANSFERS	15317	702.24		28,668.45
12/02/2024	CD	CHK	Check: PC 200343	200343		50.00	28,618.45

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-001.000 POOLED CASH					(Continued)		
12/05/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/05/2024		500.00		29,118.45
12/10/2024	CD	CHK	Check: PC 200354	200354		350.00	28,768.45
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024			1,041.66	27,726.79
12/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/12/2024		500.00		28,226.79
12/13/2024	CD	CHK	Check: PC 8193	8193(A)		52.03	28,174.76
12/15/2024	GJ	JE	RECORD CASH TRANSFERS	15319	4.91		28,179.67
12/16/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/16/2024		380.00		28,559.67
12/20/2024	CD	CHK	Check: PC 200411	200411		320.00	28,239.67
12/23/2024	CD	CHK	Check: PC 8238	8238(A)		392.50	27,847.17
12/23/2024	CD	CHK	Check: PC 8263	8263(A)		310.00	27,537.17
12/26/2024	CD	CHK	Check: PC 100749	100749(E)		50.00	27,487.17
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025			1,041.66	26,445.51
01/16/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/16/2025		500.00		26,945.51
01/24/2025	CD	CHK	Check: PC 100761	100761(E)		50.00	26,895.51
01/27/2025	CD	CHK	Check: PC 100766	100766(E)		8,000.00	18,895.51
01/28/2025	CD	CHK	Check: PC 200452	200452		448.85	18,446.66
01/28/2025	CD	CHK	Check: PC 200494	200494		450.00	17,996.66
01/28/2025	CD	CHK	Check: PC 200505	200505		200.00	17,796.66
01/28/2025	CD	CHK	Check: PC 200507	200507		80.00	17,716.66
01/28/2025	CD	CHK	Check: PC 200511	200511		1,526.40	16,190.26
01/31/2025	CD	CHK	Check: PC 8328	8328(A)		240.00	15,950.26
02/04/2025	CD	CHK	Check: PC 200516	200516		100.00	15,850.26
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			1,458.33	14,391.93
02/25/2025	CD	CHK	Check: PC 200554	200554		150.00	14,241.93
02/26/2025	CD	CHK	Check: PC 100787	100787(E)		50.00	14,191.93
02/28/2025	CD	CHK	Check: PC 8365	8365(A)		87.69	14,104.24
02/28/2025			251-000-001.000	END BALANCE	90,681.61	76,577.37	14,104.24
251-000-002.000 CASH - IMM/PRI ACCT 1289					BEG. BALANCE		
07/01/2024							54,946.16
07/01/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/01/2024		170.00		55,116.16
07/01/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15195	14.26		55,130.42
07/02/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15196	0.67		55,131.09
07/03/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15197	1.34		55,132.43
07/05/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15198	9.41		55,141.84
07/05/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15199	0.67		55,142.51
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024			1,041.66	54,100.85
07/16/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15200	0.67		54,101.52
07/25/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15201	9.41		54,110.93
07/26/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15202	0.67		54,111.60
07/31/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15203	1.74		54,113.34
08/09/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15334	0.87		54,114.21
08/12/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15335	4,515.24		58,629.45
08/12/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15336	227.59		58,857.04
02/28/2025			251-000-002.000	END BALANCE	4,952.54	1,041.66	58,857.04
251-000-002.007 DEBIT CARD-CASH					BEG. BALANCE		
07/01/2024							(200.00)
07/03/2024	CD	CHK	Check: 24 10724	10724(E)		100.00	(300.00)
07/09/2024	CD	CHK	Check: 24 10726	10726(E)		435.00	(735.00)
07/11/2024	CD	CHK	Check: 24 10730	10730(E)		234.55	(969.55)
07/15/2024	CD	CHK	Check: 24 10735	10735(E)		149.90	(1,119.45)
08/05/2024	CD	CHK	Check: 24 10743	10743(E)		21.19	(1,140.64)
08/07/2024	CD	CHK	Check: 24 10746	10746(E)		145.00	(1,285.64)
10/08/2024	CD	CHK	Check: 24 10792	10792(E)		960.00	(2,245.64)
10/11/2024	CD	CHK	Check: 24 10800	10800(E)		58.50	(2,304.14)
11/20/2024	CD	CHK	Check: 24 10830	10830(E)		810.00	(3,114.14)
12/09/2024	CD	CHK	Check: 24 10842	10842(E)		50.00	(3,164.14)
02/28/2025			251-000-002.007	END BALANCE	0.00	2,964.14	(3,164.14)
251-000-084.703 DUE FROM CURRENT TAX COLLECT					BEG. BALANCE		
07/01/2024							0.00
07/15/2024	GJ	JE	RECORD CASH TRANSFERS	15016		6,325.00	(6,325.00)
07/15/2024	GJ	JE	RECORD TAX REVENUES	15017	6,325.00		0.00
07/31/2024	GJ	JE	RECORD CASH TRANSFERS	15020		7,075.00	(7,075.00)
07/31/2024	GJ	JE	RECORD TAX REVENUES	15021	7,075.00		0.00
08/15/2024	GJ	JE	RECORD CASH TRANSFERS	15022		22,125.00	(22,125.00)
08/15/2024	GJ	JE	RECORD TAX REVENUES	15023	22,125.00		0.00
11/15/2024	GJ	JE	RECORD TAX REVENUES	15315	510.47		510.47
11/15/2024	GJ	JE	RECORD CASH TRANSFERS	15316		510.47	0.00
11/30/2024	GJ	JE	RECORD CASH TRANSFERS	15317		702.24	(702.24)
11/30/2024	GJ	JE	RECORD TAX REVENUES	15318	702.24		0.00
12/15/2024	GJ	JE	RECORD CASH TRANSFERS	15319		4.91	(4.91)
12/15/2024	GJ	JE	RECORD TAX REVENUES	15320	4.91		0.00
02/28/2025			251-000-084.703	END BALANCE	36,742.62	36,742.62	0.00
251-000-202.000 ACCOUNTS PAYABLE					BEG. BALANCE		
07/01/2024							(1,204.95)
07/03/2024	AP	INV	2 DAY SPECIAL LICENSE FOR BLOCK PARTY	0734002960		100.00	(1,304.95)
07/03/2024	CD	CHK	Check: 24 10724	10724(E)	100.00		(1,204.95)
07/09/2024	AP	INV	LICENSE	0931008206		435.00	(1,639.95)
07/09/2024	CD	CHK	Check: 24 10726	10726(E)	435.00		(1,204.95)
07/11/2024	AP	INV	REFUND: DBL PAYMENT FOR WED MARKET	07/10/2024		96.00	(1,300.95)
07/11/2024	AP	INV	DOWNTOWN POSTER/BILLBOARD DIST MAY-AI	01917		3,500.00	(4,800.95)
07/11/2024	AP	INV	BARICADES	1352003209		234.55	(5,035.50)
07/11/2024	CD	CHK	Check: 24 10730	10730(E)	234.55		(4,800.95)
07/15/2024	AP	INV	SUBSCRIPTIONS	1021012129		149.90	(4,950.85)
07/15/2024	CD	CHK	Check: 24 10735	10735(E)	149.90		(4,800.95)
07/22/2024	AP	INV	STAGING & ROOF, LIGHTING EQUIP	2024095		4,162.50	(8,963.45)
07/23/2024	CD	CHK	Check: 03 63032	63032	96.00		(8,867.45)
07/23/2024	CD	CHK	Check: 03 63045	63045	500.00		(8,367.45)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE							
				(Continued)			
07/23/2024	CD	CHK	Check: 03 63053	63053	4,162.50		(4,204.95)
07/23/2024	CD	CHK	Check: 03 63057	63057	3,500.00		(704.95)
07/25/2024	CD	CHK	Check: 03 100672	100672 (E)	650.00		(54.95)
07/25/2024	AP	INV	3'X6' LOTUS SINGLE SIDED BANNER	20693		175.00	(229.95)
07/26/2024	CD	CHK	Check: 03 100674	100674 (E)	54.95		(175.00)
07/30/2024	AP	INV	18" HANGERS, GROUND PLANTERS	2024-1		2,040.00	(2,215.00)
08/02/2024	AP	INV	LOANER PRJT, PLAYING AT MINT FEST 2024	08/02/2024		1,000.00	(3,215.00)
08/02/2024	AP	INV	LVRs; PLAYING AT THE MINT FEST 2024	08/02/2024		650.00	(3,865.00)
08/02/2024	AP	INV	PLAYING AT THE MINT FEST; 2024	08/02/2024		600.00	(4,465.00)
08/02/2024	AP	INV	BALANCE FOR STAGE; MINT FEST 2024	08/02/2024		4,162.50	(8,627.50)
08/02/2024	AP	INV	PLAYING AT THE MINT FEST; 2024	08/02/2024		3,000.00	(11,627.50)
08/05/2024	AP	INV	1200 PAPER WRISTBANDS	0825002734		21.19	(11,648.69)
08/05/2024	CD	CHK	Check: PC 10743	10743 (E)	21.19		(11,627.50)
08/05/2024	AP	VOID	Void Invoice 0825002734 01-01-0101	0825002734	21.19		(11,606.31)
08/05/2024	CD	VOID	Check: PC 10743	10743 (E)		21.19	(11,627.50)
08/05/2024	AP	INV	1200 PAPER WRISTBANDS	0825002734		21.19	(11,648.69)
08/05/2024	CD	CHK	Check: 24 10743	10743 (E)	21.19		(11,627.50)
08/06/2024	CD	CHK	Check: PC 200014	200014	1,000.00		(10,627.50)
08/06/2024	CD	CHK	Check: PC 200022	200022	600.00		(10,027.50)
08/06/2024	CD	CHK	Check: PC 200028	200028	650.00		(9,377.50)
08/06/2024	CD	CHK	Check: PC 200029	200029	4,162.50		(5,215.00)
08/06/2024	CD	CHK	Check: PC 200032	200032	3,000.00		(2,215.00)
08/06/2024	AP	INV	MINT FEST 2024; BEER/ALCOHOL	W-1162034		6,573.65	(8,788.65)
08/06/2024	CD	CHK	Check: PC 200034	200034	6,573.65		(2,215.00)
08/06/2024	CD	VOID	Check: PC 200022	200022		600.00	(2,815.00)
08/06/2024	CD	VOID	Check: PC 200032	200032		3,000.00	(5,815.00)
08/07/2024	AP	INV	SOFTWARE	0926006460		145.00	(5,960.00)
08/07/2024	CD	CHK	Check: PC 10746	10746 (E)	145.00		(5,815.00)
08/07/2024	AP	VOID	Void Invoice 0926006460 01-01-0101	0926006460	145.00		(5,670.00)
08/07/2024	CD	VOID	Check: PC 10746	10746 (E)		145.00	(5,815.00)
08/07/2024	AP	INV	SOFTWARE	0926006460		145.00	(5,960.00)
08/07/2024	CD	CHK	Check: 24 10746	10746 (E)	145.00		(5,815.00)
08/08/2024	AP	INV	POLICY #SE 1122876; LIQUOR LIABILITY	485773		525.00	(6,340.00)
08/14/2024	CD	VOID	Check: PC 200028	200028		650.00	(6,990.00)
08/14/2024	CD	CHK	Check: PC 200035	200035	600.00		(6,390.00)
08/14/2024	CD	CHK	Check: PC 200036	200036	650.00		(5,740.00)
08/14/2024	CD	CHK	Check: PC 200037	200037	3,000.00		(2,740.00)
08/15/2024	AP	INV	TELEPHONE; 08/2024	08/10/2024		54.95	(2,794.95)
08/16/2024	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS;	FORM3421-2024		1,101.62	(3,896.57)
08/16/2024	AP	INV	ICE; PORTABLE TOILETS	01988		1,385.00	(5,281.57)
08/16/2024	AP	INV	ICE & POP	08/14/2024		174.56	(5,456.13)
08/16/2024	AP	INV	ADVERTISING	22654		510.00	(5,966.13)
08/16/2024	AP	INV	64000 HEATHER IRISH GRN, XXL, XXXL	196119		171.50	(6,137.63)
08/16/2024	AP	INV	REIMBURSE; HOTDOGS & BUNS	08/14/2024		80.47	(6,218.10)
08/20/2024	AP	INV	ADVERTISING	4458491-2		175.00	(6,393.10)
08/20/2024	AP	INV	ADVERTISING	4455898-2		149.46	(6,542.56)
08/20/2024	AP	INV	ADVERTISING	4541084-1		100.00	(6,642.56)
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	07/26/2024		35.00	(6,677.56)
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	07/28/2024		35.00	(6,712.56)
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	08/10/2024		35.00	(6,747.56)
08/21/2024	AP	INV	SUPPLY & INSTALL 2450V SINGLE PHASE 4	15123		1,688.00	(8,435.56)
08/26/2024	CD	CHK	Check: PC 100692	100692 (E)	54.95		(8,380.61)
08/27/2024	CD	CHK	Check: PC 200042	200042	525.00		(7,855.61)
08/27/2024	CD	CHK	Check: PC 200052	200052	80.47		(7,775.14)
08/27/2024	CD	CHK	Check: PC 200056	200056	174.56		(7,600.58)
08/27/2024	CD	CHK	Check: PC 200076	200076	175.00		(7,425.58)
08/27/2024	CD	CHK	Check: PC 200097	200097	1,385.00		(6,040.58)
08/27/2024	CD	CHK	Check: PC 200101	200101	1,101.62		(4,938.96)
08/27/2024	CD	CHK	Check: PC 200105	200105	2,040.00		(2,898.96)
08/27/2024	CD	CHK	Check: PC 200110	200110	100.00		(2,798.96)
08/27/2024	CD	CHK	Check: PC 200111	200111	324.46		(2,474.50)
08/30/2024	CD	CHK	Check: PC 7921	7921 (A)	105.00		(2,369.50)
08/30/2024	CD	CHK	Check: PC 7948	7948 (A)	171.50		(2,198.00)
08/30/2024	CD	CHK	Check: PC 7958	7958 (A)	510.00		(1,688.00)
09/03/2024	AP	INV	AUXILLARY PAY; STAGE SECURITY MINT F	08/26/2024		280.00	(1,968.00)
09/03/2024	AP	INV	REIMBURSE; HOT DOG PROBE	08/26/2024		14.81	(1,982.81)
09/03/2024	AP	INV	AUGUST 2024 HALF PAGE AD	002012		275.00	(2,257.81)
09/03/2024	AP	INV	NEW CORD FOR MINT FEST	15230		1,488.00	(3,745.81)
09/03/2024	AP	INV	BUS TRANSPORTATION FOR MINT FEST 2024	08/29/2024		300.00	(4,045.81)
09/03/2024	AP	INV	APPAREL, WHITE TEW/ 3 COLOR FULL FRO	196449		750.75	(4,796.56)
09/05/2024	AP	INV	ADVERTISING	4541084-2		340.00	(5,136.56)
09/09/2024	AP	INV	TELEPHONE; 09/2024	09/10/2024		54.95	(5,191.51)
09/12/2024	AP	INV	REIMBURSE; DOWNTOWN POTS FOR FALL	09/12/2024		625.42	(5,816.93)
09/24/2024	CD	CHK	Check: PC 200128	200128	280.00		(5,536.93)
09/24/2024	CD	CHK	Check: PC 200133	200133	14.81		(5,522.12)
09/24/2024	CD	CHK	Check: PC 200166	200166	275.00		(5,247.12)
09/24/2024	CD	CHK	Check: PC 200193	200193	340.00		(4,907.12)
09/26/2024	CD	CHK	Check: PC 7988	7988 (A)	300.00		(4,607.12)
09/26/2024	CD	CHK	Check: PC 8002	8002 (A)	625.42		(3,981.70)
09/26/2024	CD	CHK	Check: PC 8003	8003 (A)	3,176.00		(805.70)
09/26/2024	CD	CHK	Check: PC 8020	8020 (A)	750.75		(54.95)
09/26/2024	CD	CHK	Check: PC 100706	100706 (E)	54.95		0.00
09/27/2024	AP	INV	NUTS & BOLTS	2408-842102		5.95	(5.95)
09/27/2024	AP	INV	POLY BUCKET	2408-844627		5.98	(11.93)
10/01/2024	AP	INV	MEMBERSHIP DUES; 10/01/24-10/01/25	3590		350.00	(361.93)
10/01/2024	AP	INV	PORTABLE TOILET RENTAL	576371		313.20	(675.13)
10/01/2024	AP	INV	ADVERTISING; DDA/PSD	002050		550.00	(1,225.13)
10/01/2024	AP	INV	GILDAN ADULT TSHIRTS	32532		1,800.06	(3,025.19)
10/01/2024	AP	INV	12"X18" PRINTED & LAMINATED SOCIAL D	20876		750.00	(3,775.19)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE							
				(Continued)			
10/01/2024	AP	INV	ADVERTISING; MINT FEST 2024	4541057-2		600.00	(4,375.19)
10/01/2024	AP	INV	ADVERTISING; FARMER'S MARKET	4458491-3		150.00	(4,525.19)
10/01/2024	AP	INV	ADVERTISING; FARMER'S MARKET	4455898-3		134.71	(4,659.90)
10/08/2024	CD	CHK	Check: PC 200211	200211	11.93		(4,647.97)
10/08/2024	CD	CHK	Check: PC 200213	200213	350.00		(4,297.97)
10/08/2024	AP	INV	PERMIT APPLICATION	0548007216		960.00	(5,257.97)
10/08/2024	CD	CHK	Check: PC 10790	10790 (E)	960.00		(4,297.97)
10/08/2024	AP	VOID	Void Invoice 0548007216 01-01-0101	0548007216	960.00		(3,337.97)
10/08/2024	CD	VOID	Check: PC 10790	10790 (E)		960.00	(4,297.97)
10/08/2024	AP	INV	PERMIT APPLICATION	0548007216		960.00	(5,257.97)
10/08/2024	CD	CHK	Check: 24 10792	10792 (E)	960.00		(4,297.97)
10/09/2024	AP	INV	20 X 20 HIGH PEAK TENT	10/01/2024		675.00	(4,972.97)
10/10/2024	AP	INV	TELEPHONE; 10/2024	10/10/2024		54.95	(5,027.92)
10/11/2024	AP	INV	SOFTWARE	1417010469		58.50	(5,086.42)
10/11/2024	CD	CHK	Check: PC 10798	10798 (E)	58.50		(5,027.92)
10/11/2024	AP	VOID	Void Invoice 1417010469 01-01-0101	1417010469	58.50		(4,969.42)
10/11/2024	CD	VOID	Check: PC 10798	10798 (E)		58.50	(5,027.92)
10/11/2024	AP	INV	SOFTWARE	1417010469		58.50	(5,086.42)
10/11/2024	CD	CHK	Check: 24 10800	10800 (E)	58.50		(5,027.92)
10/17/2024	CD	CHK	Check: PC 200223	200223	675.00		(4,352.92)
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	002071		550.00	(4,902.92)
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	4455898-4		126.97	(5,029.89)
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	10/01/24-ACT#1398		540.00	(5,569.89)
10/24/2024	AP	INV	DOWNTOWN RADIO RENEWAL	X8-1045469223		205.81	(5,775.70)
10/24/2024	AP	INV	REIMBURSE; DWTWN BANNERS	0007		1,375.00	(7,150.70)
10/24/2024	AP	INV	REIMBURSE; META BUSINESS, INSPECTION	10/24/2024		904.00	(8,054.70)
10/25/2024	CD	CHK	Check: PC 100721	100721 (E)	54.95		(7,999.75)
10/29/2024	CD	CHK	Check: PC 200227	200227	313.20		(7,686.55)
10/29/2024	CD	CHK	Check: PC 200247	200247	750.00		(6,936.55)
10/29/2024	CD	CHK	Check: PC 200253	200253	1,100.00		(5,836.55)
10/29/2024	CD	CHK	Check: PC 200258	200258	205.81		(5,630.74)
10/29/2024	CD	CHK	Check: PC 200266	200266	1,375.00		(4,255.74)
10/29/2024	CD	CHK	Check: PC 200274	200274	1,011.68		(3,244.06)
10/31/2024	CD	CHK	Check: PC 8084	8084 (A)	1,800.06		(1,444.00)
10/31/2024	CD	CHK	Check: PC 8095	8095 (A)	904.00		(540.00)
10/31/2024	CD	CHK	Check: PC 8125	8125 (A)	540.00		0.00
11/06/2024	AP	INV	REIMBURSE; FACEBOOK ADS - FARMERS MAI	10/24/2024-1		25.00	(25.00)
11/10/2024	AP	INV	TELEPHONE; 11/2024 - REC DEPT ADD ON	11/10/2024-2		46.20	(71.20)
11/18/2024	AP	INV	WINTER FEST; HIGH SCHOOL BAND	11/15/2024		250.00	(321.20)
11/18/2024	AP	INV	WINTER FEST; HIGH SCHOOL BANK	11/15/2024		200.00	(521.20)
11/18/2024	AP	INV	WINTER FEST; ST NICK	11/15/2024		100.00	(621.20)
11/20/2024	AP	INV	GROUP PLAN 250 CONTACTS	2308019816		810.00	(1,431.20)
11/20/2024	CD	CHK	Check: 24 10830	10830 (E)	810.00		(621.20)
11/26/2024	CD	CHK	Check: PC 200299	200299	100.00		(521.20)
11/26/2024	CD	CHK	Check: PC 200300	200300	200.00		(321.20)
11/26/2024	CD	CHK	Check: PC 200333	200333	250.00		(71.20)
11/26/2024	CD	CHK	Check: PC 100739	100739 (E)	46.20		(25.00)
11/29/2024	CD	CHK	Check: PC 8154	8154 (A)	25.00		0.00
12/02/2024	AP	INV	GRINCH 2024; PDS/DDA	12/02/2024		50.00	(50.00)
12/02/2024	CD	CHK	Check: PC 200343	200343	50.00		0.00
12/02/2024	AP	INV	REIMBURSE; BENCH CUSHION	12/01/2024		52.03	(52.03)
12/02/2024	AP	INV	SANTA CHAIR	12/02/2024		350.00	(402.03)
12/09/2024	AP	INV	SAINT OF THE YEAR GIFT CARD; PSD/DDA	1252005689		50.00	(452.03)
12/09/2024	CD	CHK	Check: 24 10842	10842 (E)	50.00		(402.03)
12/10/2024	CD	CHK	Check: PC 200354	200354	350.00		(52.03)
12/12/2024	AP	INV	ADVERTISING	22939		310.00	(362.03)
12/12/2024	AP	INV	REIMBURSE; TWINKLE STARS & LED FLOOD	12/12/2024		392.50	(754.53)
12/13/2024	CD	CHK	Check: PC 8193	8193 (A)	52.03		(702.50)
12/13/2024	AP	INV	TELEPHONE; 12/2024	12/10/2024		50.00	(752.50)
12/16/2024	AP	INV	40 BAGS OF ICE	01988-1		320.00	(1,072.50)
12/20/2024	CD	CHK	Check: PC 200411	200411	320.00		(752.50)
12/23/2024	CD	CHK	Check: PC 8238	8238 (A)	392.50		(360.00)
12/23/2024	CD	CHK	Check: PC 8263	8263 (A)	310.00		(50.00)
12/26/2024	CD	CHK	Check: PC 100749	100749 (E)	50.00		0.00
01/07/2025	AP	INV	CUSTOM BOUQUETS; DOWNTOWN DECOR	5176401500		1,526.40	(1,526.40)
01/13/2025	AP	INV	ADVERTISING	22939 #2		240.00	(1,766.40)
01/13/2025	AP	INV	MUSIC; DOWNTOWN	100006503858		448.85	(2,215.25)
01/14/2025	AP	INV	TELEPHONE; JAN2025	01/10/2025		50.00	(2,265.25)
01/17/2025	AP	INV	ADVERTISING	002160		450.00	(2,715.25)
01/17/2025	AP	INV	DRINKING GLASSES FOR DDA	0013		80.00	(2,795.25)
01/24/2025	CD	CHK	Check: PC 100761	100761 (E)	50.00		(2,745.25)
01/24/2025	AP	INV	GIFT CARDS	2501-849754		100.00	(2,845.25)
01/27/2025	AP	INV	VALENTINES DAY PROMO	01/23/2025		200.00	(3,045.25)
01/27/2025	AP	INV	HOLIDAY CO-OP COMMERCIALS; PSD/DDA	01/23/2025		5,804.00	(8,849.25)
01/27/2025	AP	INV	HOLIDAY CO-OP COMMERCIALS; PSD/DDA	11/21/2024		2,196.00	(11,045.25)
01/27/2025	CD	CHK	Check: PC 100766	100766 (E)	8,000.00		(3,045.25)
01/28/2025	CD	CHK	Check: PC 200452	200452	448.85		(2,596.40)
01/28/2025	CD	CHK	Check: PC 200494	200494	450.00		(2,146.40)
01/28/2025	CD	CHK	Check: PC 200505	200505	200.00		(1,946.40)
01/28/2025	CD	CHK	Check: PC 200507	200507	80.00		(1,866.40)
01/28/2025	CD	CHK	Check: PC 200511	200511	1,526.40		(340.00)
01/30/2025	AP	INV	REIMBURSE; LIGHTS, NECKLACES - COMMU	01/30/2025		87.69	(427.69)
01/31/2025	CD	CHK	Check: PC 8328	8328 (A)	240.00		(187.69)
02/04/2025	CD	CHK	Check: PC 200516	200516	100.00		(87.69)
02/12/2025	AP	INV	TELEPHONE; FEB2025	02/10/2025		50.00	(137.69)
02/20/2025	AP	INV	SPRING WORKSHOP; HANOVER	E3246		150.00	(287.69)
02/25/2025	CD	CHK	Check: PC 200554	200554	150.00		(137.69)
02/26/2025	CD	CHK	Check: PC 100787	100787 (E)	50.00		(87.69)
02/28/2025	CD	CHK	Check: PC 8365	8365 (A)	87.69		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE				(Continued)			
02/28/2025			251-000-202.000	END BALANCE	69,717.91	68,512.96	0.00
251-000-257.000 ACCRUED WAGE PAYABLE				BEG. BALANCE			(1,041.66)
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024		1,041.66		0.00
02/28/2025			251-000-257.000	END BALANCE	1,041.66	0.00	0.00
251-000-390.000 Fund Balance				BEG. BALANCE			(52,499.55)
02/28/2025			251-000-390.000	END BALANCE	0.00	0.00	(52,499.55)
251-000-452.006 DOWNTOWN BUSINESS DISTRICT				BEG. BALANCE			0.00
07/01/2024	GJ	JE	RECORD TAX REVENUES	15017		6,325.00	(6,325.00)
07/31/2024	GJ	JE	RECORD TAX REVENUES	15021		7,075.00	(13,400.00)
08/15/2024	GJ	JE	RECORD TAX REVENUES	15023		22,125.00	(35,525.00)
11/15/2024	GJ	JE	RECORD TAX REVENUES	15315		490.67	(36,015.67)
11/30/2024	GJ	JE	RECORD TAX REVENUES	15318		675.00	(36,690.67)
12/15/2024	GJ	JE	RECORD TAX REVENUES	15320		4.67	(36,695.34)
02/28/2025			251-000-452.006	END BALANCE	0.00	36,695.34	(36,695.34)
251-000-653.001 FARMERS' MARKET				BEG. BALANCE			0.00
07/01/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15195		14.26	(14.26)
07/02/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15196		0.67	(14.93)
07/03/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15197		1.34	(16.27)
07/05/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15198		9.41	(25.68)
07/05/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15199		0.67	(26.35)
07/16/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15200		0.67	(27.02)
07/25/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/25/2024			525.00	(552.02)
07/25/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15201		9.41	(561.43)
07/26/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15202		0.67	(562.10)
07/31/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15203		1.74	(563.84)
10/29/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/29/2024			1,186.00	(1,749.84)
11/06/2024	AP	INV	REIMBURSE; FACEBOOK ADS - FARMERS MARKET	10/24/2024-1	25.00		(1,724.84)
02/28/2025			251-000-653.001	END BALANCE	25.00	1,749.84	(1,724.84)
251-000-653.003 CAR SHOWS				BEG. BALANCE			0.00
08/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/2024			2,572.00	(2,572.00)
08/22/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/22/2024			825.00	(3,397.00)
02/28/2025			251-000-653.003	END BALANCE	0.00	3,397.00	(3,397.00)
251-000-653.005 MINT FESTIVAL				BEG. BALANCE			0.00
07/01/2024							
07/24/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/24/2024			100.00	(100.00)
07/25/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/25/2024			1,000.00	(1,100.00)
08/09/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15334		0.87	(1,100.87)
08/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/2024			37,357.00	(38,457.87)
08/12/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15335		4,515.24	(42,973.11)
08/12/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15336		227.59	(43,200.70)
08/16/2024	AP	INV	ICE & POP	08/14/2024	174.56		(43,026.14)
08/16/2024	AP	INV	REIMBURSE; HOTDOGS & BUNS	08/14/2024	80.47		(42,945.67)
08/21/2024	CR	RCPT	GENERAL RECEIPT 08/21/2024			350.00	(43,295.67)
10/01/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/01/2024			409.30	(43,704.97)
02/28/2025			251-000-653.005	END BALANCE	255.03	43,960.00	(43,704.97)
251-000-653.013 WINTER FESTIVAL				BEG. BALANCE			0.00
12/16/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/16/2024			380.00	(380.00)
02/28/2025			251-000-653.013	END BALANCE	0.00	380.00	(380.00)
251-000-665.000 INTEREST EARNED/INVESTMENTS				BEG. BALANCE			0.00
11/15/2024	GJ	JE	RECORD TAX REVENUES	15315		19.80	(19.80)
11/30/2024	GJ	JE	RECORD TAX REVENUES	15318		27.24	(47.04)
12/15/2024	GJ	JE	RECORD TAX REVENUES	15320		0.24	(47.28)
02/28/2025			251-000-665.000	END BALANCE	0.00	47.28	(47.28)
251-000-674.005 CORPORATE SPONSORS				BEG. BALANCE			0.00
07/01/2024							
12/05/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/05/2024			500.00	(500.00)
12/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/12/2024			500.00	(1,000.00)
02/28/2025			251-000-674.005	END BALANCE	0.00	1,000.00	(1,000.00)
251-000-677.000 MISCELLANEOUS REVENUE				BEG. BALANCE			0.00
07/01/2024							
07/01/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/01/2024			170.00	(170.00)
10/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/17/2024			50.00	(220.00)
02/28/2025			251-000-677.000	END BALANCE	0.00	220.00	(220.00)
251-000-679.000 MARKETING CO-OP				BEG. BALANCE			0.00
11/18/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/18/2024			2,250.00	(2,250.00)
01/16/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/16/2025			500.00	(2,750.00)
02/28/2025			251-000-679.000	END BALANCE	0.00	2,750.00	(2,750.00)
251-172-713.001 EMPLOYER SOCIAL SECURITY				BEG. BALANCE			0.00
07/01/2024							
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			59.99	(59.99)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		59.99		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		59.99		59.99
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		59.99		119.98

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-172-713.001 EMPLOYER SOCIAL SECURITY					(Continued)		
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		59.99		179.97
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		59.99		239.96
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		59.99		299.95
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		59.99		359.94
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		83.99		443.93
02/28/2025			251-172-713.001	END BALANCE	503.92	59.99	443.93
251-172-713.002 MEDICARE/EMPLOYER PORTION					BEG. BALANCE		
07/01/2024							0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			14.03	(14.03)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		14.03		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		14.03		14.03
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		14.03		28.06
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		14.03		42.09
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		14.03		56.12
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		14.03		70.15
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		14.03		84.18
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		19.64		103.82
02/28/2025			251-172-713.002	END BALANCE	117.85	14.03	103.82
251-172-751.000 EVENT COLLABORATION					BEG. BALANCE		
07/01/2024							0.00
08/20/2024	AP	INV	ADVERTISING	4541084-1	100.00		100.00
09/03/2024	AP	INV	APPAREL, WHITE TEW/ 3 COLOR FULL FRO	196449	750.75		850.75
01/17/2025	AP	INV	ADVERTISING	002160	450.00		1,300.75
01/24/2025	AP	INV	GIFT CARDS	2501-849754	100.00		1,400.75
01/27/2025	AP	INV	VALENTINES DAY PROMO	01/23/2025	200.00		1,600.75
01/30/2025	AP	INV	REIMBURSE; LIGHTS, NECKLACES - COMMU	01/30/2025	40.00		1,640.75
02/28/2025			251-172-751.000	END BALANCE	1,640.75	0.00	1,640.75
251-172-751.001 FARMERS' MARKET					BEG. BALANCE		
07/01/2024							0.00
07/11/2024	AP	INV	REFUND; DBL PAYMENT FOR WED MARKET	07/10/2024	96.00		96.00
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	07/26/2024	35.00		131.00
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	07/28/2024	35.00		166.00
09/03/2024	AP	INV	AUGUST 2024 HALF PAGE AD	002012	275.00		441.00
10/01/2024	AP	INV	ADVERTISING; FARMER'S MARKET	4458491-3	150.00		591.00
10/01/2024	AP	INV	ADVERTISING; FARMER'S MARKET	4455898-3	134.71		725.71
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	4455898-4	126.97		852.68
02/28/2025			251-172-751.001	END BALANCE	852.68	0.00	852.68
251-172-751.003 MINT FESTIVAL					BEG. BALANCE		
07/01/2024							0.00
07/03/2024	AP	INV	2 DAY SPECIAL LICENSE FOR BLOCK PART	0734002960	100.00		100.00
07/11/2024	AP	INV	BARICADES	1352003209	234.55		334.55
07/22/2024	AP	INV	STAGING & ROOF, LIGHTING EQUIP	2024095	4,162.50		4,497.05
07/25/2024	AP	INV	3'X6' LOTUS SINGLE SIDED BANNER	20693	175.00		4,672.05
08/02/2024	AP	INV	LOANER PRJT, PLAYING AT MINT FEST 20	08/02/2024	1,000.00		5,672.05
08/02/2024	AP	INV	LVRS; PLAYING AT THE MINT FEST 2024	08/02/2024	650.00		6,322.05
08/02/2024	AP	INV	PLAYING AT THE MINT FEST; 2024	08/02/2024	600.00		6,922.05
08/02/2024	AP	INV	BALANCE FOR STAGE; MINT FEST 2024	08/02/2024	4,162.50		11,084.55
08/02/2024	AP	INV	PLAYING AT THE MINT FEST; 2024	08/02/2024	3,000.00		14,084.55
08/05/2024	AP	INV	1200 PAPER WRISTBANDS	0825002734	21.19		14,105.74
08/05/2024	VOID		Void Invoice 0825002734 01-01-0101	0825002734		21.19	14,084.55
08/05/2024	AP	INV	1200 PAPER WRISTBANDS	0825002734	21.19		14,105.74
08/06/2024	AP	INV	MINT FEST 2024; BEER/ALCOHOL	W-1162034	6,573.65		20,679.39
08/08/2024	AP	INV	POLICY #SE 1122876; LIQUOR LIABILITY	485773	525.00		21,204.39
08/16/2024	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS;	FORM3421-2024	1,101.62		22,306.01
08/16/2024	AP	INV	ICE; PORTABLE TOILETS	01988	1,385.00		23,691.01
08/16/2024	AP	INV	ADVERTISING	22654	510.00		24,201.01
08/16/2024	AP	INV	64000 HEATHER IRISH GRN, XXL, XXXL	196119	171.50		24,372.51
08/20/2024	AP	INV	ADVERTISING	4458491-2	175.00		24,547.51
08/20/2024	AP	INV	ADVERTISING	4455898-2	149.46		24,696.97
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	08/10/2024	35.00		24,731.97
09/03/2024	AP	INV	AUXILLARY PAY; STAGE SECURITY MINT FI	08/26/2024	280.00		25,011.97
09/03/2024	AP	INV	NEW CORD FOR MINT FEST	15230	1,488.00		26,499.97
09/03/2024	AP	INV	BUS TRANSPORTATION FOR MINT FEST 2024	08/29/2024	300.00		26,799.97
09/05/2024	AP	INV	ADVERTISING	4541084-2	340.00		27,139.97
09/27/2024	AP	INV	NUTS & BOLTS	2408-842102	5.95		27,145.92
09/27/2024	AP	INV	POLY BUCKET	2408-844627	5.98		27,151.90
10/01/2024	AP	INV	GILDAN ADULT TSHIRTS	32532	1,800.06		28,951.96
10/01/2024	AP	INV	ADVERTISING; MINT FEST 2024	4541057-2	600.00		29,551.96
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	10/01/24-ACT#1398	540.00		30,091.96
12/16/2024	AP	INV	40 BAGS OF ICE	01988-1	320.00		30,411.96
02/28/2025			251-172-751.003	END BALANCE	30,433.15	21.19	30,411.96
251-172-751.007 WINTER FESTIVAL					BEG. BALANCE		
07/01/2024							0.00
10/24/2024	AP	INV	REIMBURSE; META BUSINESS, INSPECTION	10/24/2024	904.00		904.00
11/18/2024	AP	INV	WINTER FEST; HIGH SCHOOL BAND	11/15/2024	250.00		1,154.00
11/18/2024	AP	INV	WINTER FEST; HIGH SCHOOL BANK	11/15/2024	200.00		1,354.00
11/18/2024	AP	INV	WINTER FEST; ST NICK	11/15/2024	100.00		1,454.00
12/02/2024	AP	INV	GRINCH 2024; PDS/DDA	12/02/2024	50.00		1,504.00
12/02/2024	AP	INV	REIMBURSE; BENCH CUSHION	12/01/2024	52.03		1,556.03
12/02/2024	AP	INV	SANTA CHAIR	12/02/2024	350.00		1,906.03
12/09/2024	AP	INV	SAINT OF THE YEAR GIFT CARD; PSD/DDA	1252005689	50.00		1,956.03
02/28/2025			251-172-751.007	END BALANCE	1,956.03	0.00	1,956.03
251-172-751.010 FALL FESTIVAL					BEG. BALANCE		
07/01/2024							0.00
10/01/2024	AP	INV	PORTABLE TOILET RENTAL	576371	313.20		313.20
10/09/2024	AP	INV	20 X 20 HIGH PEAK TENT	10/01/2024	675.00		988.20

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-172-751.010 FALL FESTIVAL (Continued)							
02/28/2025			251-172-751.010	END BALANCE	988.20	0.00	988.20
251-172-804.000 ADMINISTRATION CHARGES							
07/01/2024				BEG. BALANCE			0.00
07/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15230	1,650.00		1,650.00
10/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15231	1,650.00		3,300.00
02/28/2025			251-172-804.000	END BALANCE	3,300.00	0.00	3,300.00
251-172-814.002 WEBSITE							
07/01/2024				BEG. BALANCE			0.00
11/20/2024	AP	INV	GROUP PLAN 250 CONTACTS	2308019816	810.00		810.00
02/28/2025			251-172-814.002	END BALANCE	810.00	0.00	810.00
251-172-818.000 CONTRACTUAL SERVICES							
07/01/2024				BEG. BALANCE			0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			967.64	(967.64)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		967.64		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		967.64		967.64
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		967.64		1,935.28
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		967.64		2,902.92
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		967.64		3,870.56
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		967.64		4,838.20
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		967.64		5,805.84
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		1,354.70		7,160.54
02/28/2025			251-172-818.000	END BALANCE	8,128.18	967.64	7,160.54
251-172-818.040 DOWNTOWN IMPROVEMENT							
07/01/2024				BEG. BALANCE			0.00
07/30/2024	AP	INV	18" HANGERS, GROUND PLANTERS	2024-1	2,040.00		2,040.00
08/21/2024	AP	INV	SUPPLY & INSTALL 2450V SINGLE PHASE	15123	1,688.00		3,728.00
09/12/2024	AP	INV	REIMBURSE; DOWNTOWN POTS FOR FALL	09/12/2024	625.42		4,353.42
10/01/2024	AP	INV	12"X18" PRINTED & LAMINATED SOCIAL D	20876	750.00		5,103.42
10/08/2024	AP	INV	PERMIT APPLICATON	0548007216	960.00		6,063.42
10/08/2024	AP	VOID	Void Invoice 0548007216 01-01-0101	0548007216		960.00	5,103.42
10/08/2024	AP	INV	PERMIT APPLICATION	0548007216	960.00		6,063.42
10/24/2024	AP	INV	REIMBURSE; DWTWN BANNERS	0007	1,375.00		7,438.42
12/12/2024	AP	INV	REIMBURSE; TWINKLE STARS & LED FLOOD	12/12/2024	392.50		7,830.92
01/07/2025	AP	INV	CUSTOM BOUQUETS; DOWNTOWN DECOR	5176401500	1,526.40		9,357.32
01/30/2025	AP	INV	REIMBURSE; LIGHTS, NECKLACES - COMMU	01/30/2025	47.69		9,405.01
02/28/2025			251-172-818.040	END BALANCE	10,365.01	960.00	9,405.01
251-172-853.004 MONTHLY & LONG DISTANCE SERV							
07/01/2024				BEG. BALANCE			0.00
08/15/2024	AP	INV	TELEPHONE; 08/2024	08/10/2024	54.95		54.95
09/09/2024	AP	INV	TELEPHONE; 09/2024	09/10/2024	54.95		109.90
10/10/2024	AP	INV	TELEPHONE; 10/2024	10/10/2024	54.95		164.85
11/10/2024	AP	INV	TELEPHONE; 11/2024 - REC DEPT ADD ON	11/10/2024-2	46.20		211.05
12/13/2024	AP	INV	TELEPHONE; 12/2024	12/10/2024	50.00		261.05
01/14/2025	AP	INV	TELEPHONE; JAN2025	01/10/2025	50.00		311.05
02/12/2025	AP	INV	TELEPHONE; FEB2025	02/10/2025	50.00		361.05
02/28/2025			251-172-853.004	END BALANCE	361.05	0.00	361.05
251-172-880.008 MARKETING							
07/01/2024				BEG. BALANCE			0.00
07/11/2024	AP	INV	DOWNTOWN POSTER/BILLBOARD DIST MAY-A	01917	3,500.00		3,500.00
07/15/2024	AP	INV	SUBSCRIPTIONS	1021012129	149.90		3,649.90
08/07/2024	AP	INV	SOFTWARE	0926006460	145.00		3,794.90
08/07/2024	AP	VOID	Void Invoice 0926006460 01-01-0101	0926006460		145.00	3,649.90
08/07/2024	AP	INV	SOFTWARE	0926006460	145.00		3,794.90
10/01/2024	AP	INV	ADVERTISING; DDA/PSD	002050	550.00		4,344.90
10/11/2024	AP	INV	SOFTWARE	1417010469	58.50		4,403.40
10/11/2024	AP	VOID	Void Invoice 1417010469 01-01-0101	1417010469		58.50	4,344.90
10/11/2024	AP	INV	SOFTWARE	1417010469	58.50		4,403.40
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	002071	550.00		4,953.40
12/12/2024	AP	INV	ADVERTISING	22939	310.00		5,263.40
01/13/2025	AP	INV	ADVERTISING	22939 #2	240.00		5,503.40
01/17/2025	AP	INV	DRINKING GLASSES FOR DDA	0013	80.00		5,583.40
02/28/2025			251-172-880.008	END BALANCE	5,786.90	203.50	5,583.40
251-172-882.000 MARKETING CO-OP							
07/01/2024				BEG. BALANCE			0.00
01/27/2025	AP	INV	HOLIDAY CO-OP COMMERCIALS; PSD/DDA	01/23/2025	5,804.00		5,804.00
01/27/2025	AP	INV	HOLIDAY CO-OP COMMERCIALS; PSD/DDA	11/21/2024	2,196.00		8,000.00
02/28/2025			251-172-882.000	END BALANCE	8,000.00	0.00	8,000.00
251-172-956.000 MISCELLANEOUS							
07/01/2024				BEG. BALANCE			0.00
09/03/2024	AP	INV	REIMBURSE; HOT DOG PROBE	08/26/2024	14.81		14.81
10/24/2024	AP	INV	DOWNTOWN RADIO RENEWAL	X8-1045469223	205.81		220.62
02/28/2025			251-172-956.000	END BALANCE	220.62	0.00	220.62
251-172-960.000 EDUCATION AND TRAINING							
07/01/2024				BEG. BALANCE			0.00
02/20/2025	AP	INV	SPRING WORKSHOP; HANOVER	E3246	150.00		150.00
02/28/2025			251-172-960.000	END BALANCE	150.00	0.00	150.00
251-172-961.000 PROFESSIONAL DUES							
07/01/2024				BEG. BALANCE			0.00
10/01/2024	AP	INV	MEMBERSHIP DUES; 10/01/24-10/01/25	3590	350.00		350.00
02/28/2025			251-172-961.000	END BALANCE	350.00	0.00	350.00
251-172-969.000 GRANTS							
07/01/2024				BEG. BALANCE			0.00
07/09/2024	AP	INV	LICENSE	0931008206	435.00		435.00

03/03/2025 01:44 PM				GL ACTIVITY REPORT FOR CITY OF ST. JOHNS			Page:		10/10
User: KKinDE				TRANSACTIONS FROM 07/01/2024 TO 02/28/2025					
DB: City Of St Johns									
Date	JNL	Type	Description	Reference #	Debits	Credits	Balance		
251-172-969.000 GRANTS				(Continued)					
02/28/2025			251-172-969.000	END BALANCE	435.00	0.00	435.00		
251-172-969.001 MUSIC				BEG. BALANCE			0.00		
07/01/2024									
01/13/2025	AP	INV	MUSIC; DOWNTOWN	100006503858	448.85		448.85		
02/28/2025			251-172-969.001	END BALANCE	448.85	0.00	448.85		
TOTAL FOR FUND 251 PRINCIPAL SHOPPING DISTRICT					278,264.56	278,264.56	0.00		



Principal Shopping District and Downtown Development Authority 100
E. State, PO Box 477 – St. Johns, MI – 48879
(989) 224-8944 ext. 233 www.DowntownStJohnsMi.com
psdcityofsj@gmail.com

Events Committee Meeting Minutes

Feb 6, 2025

Members Attending: Tracy Kossaras, Corinne Trimbach, Jason Butler, Nancy McKinley, Brent Hurst, Nick Boyer and Emily Baudoux.

Others: Heather Hanover

- 1) St Valentines Day: We will do the drawing on Monday at Lotus. Get your entries to the Fire Hall
- 2) Higham Street Market we need to fill in singers(Nick will contact performers) \$100 per performance. Heather will work on food trucks. Vendors are always welcome.
- 3) Bands for Mint fest: we still need a warm up band for Friday night. Loaner Project will be the main band. On Saturday we have Atomic Annie and Be Kind Rewind. Some other bands were discussed. We will keep looking. There was discussion on the stage, Jason will contact the stage company.
- 4) St Patrick's Day The city is concerned about the barricades after the incident in New Orleans. We will have the food truck park perpendicular to the curb and Kurt's will bring their truck for the other end. There was discussion on a face painter. Brent suggested asking Charlie at Ink if she would want to do some kind of temporary Tattoo. The downtown is paying for the tent and the bathrooms. Sirens is paying the band and the Bud light girls will be there.
- 5) July Picnic: The marketing committee would like to have the July annual meeting also be a picnic for the everyone in the downtown. Everyone liked that idea. Emily would like to create a 4 by 6 card inviting the people that attend to committee and board meetings. The picnic would be July 11th.
- 6) International Women's Day, March 8th, 9 to 3. I am Holistic and Lotus Health are spearheading this. Nick said he could offer cocktail and drink specials.
- 7) Spring Fling is May 10th, from 12 to 4 and will be all three blocks of Main Street
- 8) Easter: Heather has a lot of candy left over from Christmas . We could put eggs with candy in the stores for people to find as they are shopping.
- 9) Nick would like to have a Mint City Bike Show. 600 bikes could line Walker Street. He would have a band and the bud light girls would be there. He would need help with the paper work and the event would be September 13th. The event would run from 12 to 7pm and there would be music. There was discussion on T shirts and using the parking lot.



St. Johns Principal Shopping District and Downtown Development Authority
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www.DowntownStJohnsMi.com psdcityofsj@gmail.com

Marketing Committee Minutes
Feb 13, 2024
9am PSD Office

Committee Members Present: Emily Baudoux

Others Present: Heather Hanover

1. Downtown Website: Rob did not attend the meeting; it was extremely cold and the schools were closed along with many other businesses. So, Emily and I discussed some things
2. We discussed the International Women's Day that Lotus and I AM Holistic are having on March 8th. Emily would like to participate in some way. We also discussed the Lugnuts St Johns Merchants Night out on June 11th. The cost to have a table is \$150 for the night. Heather asked if it would be a good idea to have the board pay for a table and invite downtown merchants to participate. Heather will discuss this with the executive committee. Emily would like to participate in this program as well. We discussed the Valentines event ad and having more videos and pictures of activities in the downtown. Emily created a form with all the downtown events on it. We discussed it and made some changes. There was also discussion on the Downtown Business Picnic in July. Emily would like to make up a post card to hand out to all attendees that invites and encourage them to participate more with the board and the committees.

GL Number	Description	02/28/2025 Amended Budget	YTD As Of 02/28/2025
--- Estimated Revenue ---			
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	41,725.00	36,695.34
251-000-541.000	GRANTS	0.00	0.00
251-000-653.001	FARMERS' MARKET	1,500.00	1,724.84
251-000-653.003	CAR SHOWS	3,000.00	3,397.00
251-000-653.005	MINT FESTIVAL	30,000.00	43,704.97
251-000-653.010	SPRING FESTIVAL	0.00	0.00
251-000-653.013	WINTER FESTIVAL	2,000.00	380.00
251-000-665.000	INTEREST EARNED/INVESTMENTS	0.00	47.28
251-000-674.005	CORPORATE SPONSORS	0.00	1,000.00
251-000-675.008	MURALS & SCULPTURES	0.00	0.00
251-000-677.000	MISCELLANEOUS REVENUE	0.00	220.00
251-000-679.000	MARKETING CO-OP	2,500.00	2,750.00
Total Estimated Revenue:		80,725.00	89,919.43

--- Appropriations ---

251-172-713.001	EMPLOYER SOCIAL SECURITY	0.00	443.93
251-172-713.002	MEDICARE/EMPLOYER PORTION	0.00	103.82
251-172-730.000	OFFICE SUPPLIES/ADM	100.00	0.00
251-172-751.000	EVENT COLLABORATION	4,400.00	1,640.75
251-172-751.001	FARMERS' MARKET	1,000.00	852.68
251-172-751.002	CAR SHOWS	3,000.00	0.00
251-172-751.003	MINT FESTIVAL	20,000.00	30,411.96
251-172-751.007	WINTER FESTIVAL	0.00	1,956.03
251-172-751.010	FALL FESTIVAL	1,500.00	988.20
251-172-804.000	ADMINISTRATION CHARGES	6,600.00	3,300.00
251-172-814.002	WEBSITE	4,500.00	810.00
251-172-818.000	CONTRACTUAL SERVICES	12,500.00	7,160.54
251-172-818.040	DOWNTOWN IMPROVEMENT	12,000.00	9,405.01
251-172-826.086	AUDIT FEES	500.00	0.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	500.00	361.05
251-172-880.008	MARKETING	4,500.00	5,583.40

251-172-882.000	MARKETING CO-OP	3,000.00	8,000.00
251-172-956.000	MISCELLANEOUS	500.00	220.62
251-172-960.000	EDUCATION AND TRAINING	500.00	150.00
251-172-961.000	PROFESSIONAL DUES	200.00	350.00
251-172-969.000	GRANTS	0.00	435.00
251-172-969.001	MUSIC	1,000.00	448.85
251-172-985.000	CAPITAL OUTLAY	0.00	0.00
Total Appropriations:		76,300.00	72,621.84
Net of Revenues & Appropriations: Net of Revenues & Appropriations:		4,425.00	17,297.59

2025-26 Requested

42,825.00
0.00
1,500.00
3,000.00
35,000.00
0.00
500.00
0.00
1,000.00
0.00
0.00
3,000.00
86,825.00

556.00
129.00
100.00
6,100.00
1,000.00
1,000.00
28,000.00
2,000.00
1,000.00
6,930.00
810.00
13,500.00
5,000.00
500.00
500.00
11,000.00

6,000.00
0.00
500.00
350.00
0.00
1,000.00
0.00
85,975.00
850.00

GL Number	Description	02/28/2025 Amended Budget	YTD As Of 02/28/2025
--- Estimated Revenue ---			
248-000-404.000	CURRENT PROPERTY TAX	45,630.00	42,579.31
248-000-582.000	GRANTS	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	0.00	0.00
Total Estimated Revenue:		45,630.00	42,579.31
--- Appropriations ---			
248-451-713.001	EMPLOYER SOCIAL SECURITY	0.00	443.98
248-451-713.002	MEDICARE/EMPLOYER PORTION	0.00	103.84
248-451-804.000	ADMINISTRATION CHARGES	7,310.00	3,655.00
248-451-818.000	CONTRACTUAL SERVICES	12,500.00	10,785.54
248-451-818.040	DOWNTOWN IMPROVEMENT	25,900.00	26,704.75
248-451-880.007	FACADE GRANTS	30,000.00	37,800.00
Total Appropriations:		75,710.00	79,493.11
Net of Revenues & Appropriations: Net of Revenues & Appropriations:		(30,080.00)	(36,913.80)

2025-26 Requested

60,000.00
0.00
0.00

60,000.00

556.00
129.97
7,700.00
13,500.00
23,500.00
10,000.00

55,385.97

4,614.03
