



St. Johns Principal Shopping District
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

**BOARD OF
DIRECTORS
2024 - 2025**

Chairman
Jason Butler
Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian
Church

Secretary-Treasurer
Monica Ladiski
Lotus Health

Directors
Emily Baudoux
Rise Up Co.

Ed Brandon
Gilroy's Hardware

Bruce Delong
Clinton County
Commissioner

Chad Gamble
City of St. Johns,

Erika Hayes
Jackson,
Hayes, PC

Brent Hurst
OhMi Organics

Tracy Kossaras
Kurt's Appliance

Nancy McKinley
Castle Resident

Corinne Trimbach
Mint Door
Boutique

Marketing
Monica Ladiski -Chair
Tyler Barlage
Erika Hayes
Emily Baudoux
Vickie Schafer
Brent Hurst

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettger
Brandi Martinez

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Brent Hurst
Nancy McKinley
Jason Butler
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Tyler Barlage
Jason Butler
Chad Gamble
Tracy Kossaras
Monica Ladiski
Corinne Trimbach

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944: Ext 233
psdcityofsj@gmail.com

AGENDA

Principal Shopping District Meeting

June 4, 2025

11: 30 am, Briggs District Library

* Indicates an attachment

1. Call to Order 11:30am

2. Additions to the Agenda 11:30am

3. Public Comment 11:31am (5 minutes)

4. Approval of the Consent Agenda: 11:36 am

- A. *Minutes of meeting dated May 7,2025
- B. *Minutes from Executive, Marketing and Event Meetings
- C. *City of St Johns monthly financial report through May 28,2025
- D. *Director's Report

4. Communications

- A. Events Committee 11:37 am (3 minutes)
- B. Marketing Committee: 11:40am (3 minutes)
- C. Executive Committee 11:43 am (3 minutes)
- D. City Updates 11:46 am (5minutes)

5. Old Business

- A. Main Street Survey 11:51 am(5 minutes)
- B. Lugnuts Games 11:56 am (2 minutes)
Vendors 5:30 arrive, gates open 6pm, game is 7:05pm
- C. July Picnic RSVP 11:58 am (2 minutes)
At Pavillion, bring another downtown building/businesses owner

6. New Business

- A. Harvest Festival Support 12:00 pm (2 minutes):
Porta Potties approximately \$300
- B. Strategic Planning Session 12:02 pm (2 minutes)
June 24, 11am Fire Hall, Library or Depot
- C. *Website Change 12:04pm (8 minutes)
Proposal from Doug Marek
- D. Board and Committee Assignments 12:12 pm (5 minutes)
Up for renewal: Jason Butler, Tyler Barlage and Nancy Mckinley

Next Regular PSD Board Meeting July 9th at the Depot



St. Johns Downtown Development Authority
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

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psdcityofsj@ gmail.com

AGENDA

Downtown Development Authority Meeting

June 4, 2025

Immediately After 11:30 Fire Hall

* Indicates an attachment

- 1. Call to Order 12:17pm**
- 2. Additions to the Agenda 12:18 pm**
- 3. Approval of the Consent Agenda: 12:19pm**
 - A. *Minutes of meeting dated May 7, 2025
 - B. *Minutes from the Design Committee Meeting
 - C. *City of St Johns monthly financial report through May 28,2025
- 4. Communications**
 - A. Design Committee 12:20 pm (3 minutes)
Façade Grants Approved
- 5. Old Business**
 - A. Tax Tribunal Results for the Wilson Center 12:23 pm (2 minutes)
 - B. Higham Street Parking Lot 12:25 pm (2 minutes)
- 6. New Business**
 - A. None
- 7. Public Comment (please keep to under 3 minutes) 12:27pm (5 minutes)**

Adjournment 12:32 pm

Next Regular DDA Board Meeting July 9th at Depot



Weblocal Proposal for Downtwon St Johns Date: 05/21/2025

The following proposal was prepared carefully to consider all details and objectives discussed during the Needs Analysis meeting. The team at Weblocal is confident your company will see great benefit from implementing the plan laid out below to accomplish the specified objectives. If you feel there are items that were not addressed that need to be included/considered for this project, please inform us right away so we can make any necessary adjustments to the plan.

Our Commitment To You

Continually monitor your Findability exposure via Quarterly Meetings with your local consultant. We are relationship focused. The client always has direct contact with the local consultant. No '800 numbers' and no jumping through hoops to get answers!

There are **NO LONG-TERM CONTRACTS** with Weblocal, Inc! You may cancel anytime with a 45-day written notice. This should display our confidence in being able to bring you the best value. ***Relationships and Results are the glue! Special payment options may require a contract.***

Our success is based on your satisfaction. We are relationship focused, with local consultants here to serve you and build a relationship based on integrity and results. Our client loyalty demands that we deliver results and effectively communicate those results to our clients by building solid relationships.

Key Differentiators About Weblocal

- Results Driven, we base our success on the actual results delivered to our clients. We take the time to educate our clients so they can position themselves to hold us accountable to deliver the expected results.
- All pieces are done in-house allowing us to complete the entire job and have superb communication with the team assigned to the project. This means programmers, designers, and copywriters can work together. Whereas many firms may design the project, but then has to contract out the actual build(programming) of the project.
- Efficient with project timelines. Doing all the work in-house allows us to shorten up the project timeline because we don't have to work with sub contractors schedules.
- Relationship Focused, our goal is to build at-will forever relationships with our clients.
- Superior Communication, not only do we focus on communicating in an effective manner based on the specific client, we are very responsive in our Communication.
- Customization, we aren't a "one size fits all" service, each service is customized based on the exact needs of the client.

Weblocal Team Details

- Passion, our entire team takes passion in the role they play on projects. They simply love what they do!
- Integrity, the entire team understands the value of integrity, especially our Sales Consultants.
- Diversity, we are proud of the diverse team we have created. We feel that combining both male & female, various age ranges, backgrounds, and cultures in a team helps to develop better creativity, understanding, and growth.
- Appreciated, we feel strongly that our team understands the value they bring to the team and are compensated and rewarded accordingly.
- Qualified, our team has experience and they deliver the necessary results.

Client Goal

Position your business online with a representation that's accurate to your business and its brand – we focus on proper branding of your business, accuracy of information, active maintenance, and the user experience. It is more important than ever to make sure the impression you make online matches the impression you make offline.



Primary Objectives:

- Update and Improve Online Representation
- Increase Online Exposure
- Draw More Interest in Downtown
- Bring More People and Business Downtown
- Stay Connected With The Community & Keep Them Updated
- Turn Over To Experts to Maintain Online Presence Including Monthly Updates
- Assure Meetings/Minutes/Agendas Updated Consistently
- Incorporate Email Marketing Through MailChimp, Constant Contact or Alike (clients choice & any fees associated client pays directly to 3rd party)
- Login Portal for Backend Use and Internal Communication
- *Possible Featured Businesses Who Want to Pay For Enhanced Exposure On The Site

Plan Details

BRANDING & MAINTENANCE SERVICE

Website:

This is the foundation of your online business presence. This tool is a must for businesses today, and it is important that you actually have traffic going to it! Focusing on Branding and First Impressions is important in properly representing your company.

Website includes:

- Website Design
- Website Build
- Website Hosting
- Basic SEO (Search Engine Optimization) On-site and Off-Site strategy
- Ongoing Maintenance (Limited to 3 hours per quarter) & website support, including unlimited communication with your Weblocal Consultant.
- Content Development - A 30 minute phone conversation is conducted and recorded with the client to get their voice and explain their services and "the why" of what they do and how they do it. This content will provide our copywriters valuable content and insight they can use to convey the client's mission and voice in the communication they provide.

Website Functionality & Design Elements:

- Mobile Compatibility, responsive to mobile devices and various screen sizes.
- Engaging & Captive Home Page.
- Intuitive Navigation Structure making the site easy to navigate and well organized.
- User Friendly.
- Website built on the WordPress platform. Website CMS will also be utilized through WordPress.
- Google Analytics Tracking included. Also a hidden website visitor counter page is included for easy access to some quick website traffic data. Only those who know what the link is can access this page, so it isn't visible to the public

***The Client is responsible for domain registration and all charges associated with it. Domain log in details must be provided to Weblocal, Inc.**

Video:

A professional video will inform the public about your business, focus your branding, and most importantly, a video can really maximize your online presence. This tool allows your logo to show up on the first page of Google. Independent studies have shown that a video will generate an average click-through rate of 41% higher than all other listings!

This Includes production of approximately 45 second enhanced video slide show with narration and instrumental music. Video used in online marketing efforts which include but are not limited to, upload to YouTube with enhanced search engine optimization to target specific Google search results. Two revisions of video are available during production if necessary.

Google My Business Listing and Directories:



Google-My-Business is linked with Google maps and is very user friendly for smart- phones. We will verify, update, and maintain the business listing(s). It is required that Weblocal, Inc have ownership or manager access. Listing in certain directories is another tool that will help focus your branding. We submit to several of the top online directories through a direct API feed, including Yahoo Business and Bing Business.

Take Control. Get Found.

Weblocal uses a direct API feed because inconsistent business location information across online maps, apps, directories, GPS devices, social networks, and search engines costs your business real sales. This direct API feed lets you control your listings across top partner sites, including Bing, Facebook, Foursquare, Yahoo, and Yelp.



Publish Everywhere and on Every Device
Enhance and Drive Revenue From Your Listings
Listen To Your Customers
Control Your Presence
Duplicate Suppression
Social Page Location Data Sync
We maintain NAP accuracy and consistency on these directories via direct API feed.
Adaptive with AI and Voice Search like Amazon Alexa

SOCIAL MEDIA BUSINESS PAGE SETUP

Includes initial setup of Social Media business profile page(if not already setup), initial upload of pictures provided, upload of video provided by Weblocal, videos provided by client, as well as upload of any additional approved materials. Two revisions will be allowed if necessary before final approval of the page. If page has already been setup, Weblocal will make any necessary adjustments to page.

*Client must provide Weblocal with at least "Editor" access to the business page.

SOCIAL MEDIA ADS

The specified budget for Social Media Ads gets paid directly to Social Media(minus Weblocal's fee for managing the ads) for Ads directly through Social Media to help promote the business's page as well as to target potential customers. Ad targeting will be agreed to upon filling out the Work Order. Weblocal's fee for managing the Social Media Ads is 25% of budget specified in the pricing breakdown.

ONGOING CONTENT DEVELOPMENT

A 30 minute phone conversation will be conducted and recorded every 3 with the client to provide content for our team to post blogs and social media. This recording will be transcribed and provided to our copywriters for better reflecting the client's voice. Blogs and Social Media Posts will be created from this content.

Blogs will be added to website as they become available. Social posts will also be added to the desired social platforms(WebLocal must be given user access in order to post on behalf of the client) as they become available.

Includes 4 posts per month.

Includes 1 blogs per month.

Keywords

- things to do in
- **things to do downtown**
- events in
- events downtown



- **event calendar**
- event schedule

- **dining downtown**
- local dining
- dining in

- **restaurants downtown**
- local restaurants
- restaurants in

- **shopping in**
- shopping downtown
- local shops
- shopping near me

Territories:

St Johns

Content / Materials Provided By Client:

- Text Based Content, though Weblocal, Inc Copywriters will be involved in the project for any necessary edits or additional writing that is needed.
- All Images to be used in the project including any custom photography that may be requested from either party. Weblocal team will do the sizing and minor editing if necessary.
- Domain Name(s) & Future Renewals

Investment Breakdown

Setup Investment Includes:

1. Design and Development of your new website.
2. Video production to meet your needs in marketing and branding your business. The video is about 45 seconds, includes narration and instrumental background music.
3. Modification of Google My Business listing and directories to create better target searches and focus on branding of the business as well as submitting to the top directories online.
4. Social Media Set-Up: New setup or Modifications to an existing page. (set-up only; does not include maintenance or management of Social Media business page).

Monthly investment Includes:

1. **Website:** Website updating and ongoing maintenance.
2. **Video:** Active Video targeting
3. **Google My Business Listing and Directories:** Direct API feed to the top directories ensuring consistent NAP information across the board for your business. Correct and consistent information keeps your business findable!
4. **Continued consulting / coaching** or your company's online marketing. Trends change, so we help you adapt as needed.
4. **Social Media Ads:** Effective Ad management on Social Media.
5. **Ongoing Content Development:** Ongoing page management, including regular updates, regular page posting, building likes and followers, and review monitoring.

Weblocal, Inc has streamlined its process to give you great value at a more budget-friendly price when compared to other options. We want to be able to serve your business to give you a legitimate fighting chance in the valuable internet world. Deep discount of the initial investment and monthly investment is offered when you commit to our services within ten(10) calendar days. We want to motivate you to take action NOW to get your business properly online.



Setup Investment	Pricing	10 Day Discount Pricing
Branding & Maintenance Service	\$2,550.00	\$2,050.00
Social Media	\$400.00	\$300.00
Total Initial Setup Investment	\$2,950.00	\$2,350.00

Monthly Investment	Pricing	10 Day Discount Pricing
Branding & Maintenance Service	\$275.00	\$235.00
Social Media Ads	\$500.00	\$500.00
Ongoing Content Development	\$465.00	\$425.00
Total Monthly Investment	\$1,240.00	\$1,160.00

You must take action within the 10 day window to take advantage of the discounted pricing.



Terms & Conditions

Parties

Buyer (hereinafter referred to as "You" or "Client"). Seller, Weblocal, Inc a Michigan S-Corporation (hereinafter referred to as "Our", "Us" or "We").

Electronic Consent

In lieu of this electronic "Terms & Conditions", you have a right to request a paper copy of these "Terms & Conditions" before signing up. If you want a paper copy, please talk to your sales consultant or call us at 1-800-705-4586 and we will send you a paper copy via email or postal mail.

Terms and Conditions

- 1) STANDARD TERMS AND CONDITIONS:** These are the standard terms and conditions for Website Design & Development and all other services utilized, and apply to all contracts and all work undertaken by Weblocal, Inc. for its clients.
- 2) OUR FEES AND DEPOSITS:** 100% deposit of the total setup investment payable under our proposal is due immediately upon you instructing us to proceed with the requested work, unless otherwise agreed upon in the signed work order. We reserve the right not to commence any work until the deposit has been paid in full. All prices listed are in U.S Dollars.
- 3) REFUND POLICY:** No refunds will be given under any circumstances once the Work Order has been signed.
- 4) SUPPLY OF MATERIALS:** Client must supply all materials and information required by us to complete the work in accordance with any agreed specification. Such materials may include, but are not limited to, photographs, written copy, logos and other printed material. Where there is any delay in supplying these materials to us which leads to a delay in the completion of work, we reserve the sole right to extend any previously agreed deadlines by a reasonable amount. Where you fail to supply materials, and that prevents the progress of the work, we have the right to stop work and invoice you for any balance on the contract.
- 5) PROJECT DELAYS AND CLIENT LIABILITY:** Any time-frames or estimates that we give are contingent upon your full co-operation along with complete and final content for the work pages. During development there is a certain amount of feedback required in order to progress to subsequent phases. It is required that a single point of contact be appointed from your side and be made available on a regular basis in order to expedite the feedback process. We will not be responsible if the web design project remains largely unfinished or is delayed, due to your own inaction, or by not approving design mock-ups / requesting web design changes on time.
- 6) APPROVAL OF WORK:** On completion of the work you will be notified and have the opportunity to review it. You must notify us in writing of any unsatisfactory points within 7 days of such notification. Certain services allow ongoing changes, details of that are described in the Plan Details above.
- 7) REJECTED WORK:** If you reject any of our work within the 7-day review period and not approve subsequent work performed by us to remedy any points recorded as being unsatisfactory, and we, acting reasonably, consider that you have been unreasonable in any rejection of the work, we can elect to treat this contract as complete and take measures to recover payment for the contracted work.
- 8) PAYMENT:** Monthly payments will start on date agreed to on work order whether or not website or any other portion of the service is partially or fully live. We reserve the right to remove any Web Design Project from viewing on the Internet if payment isn't made. You unconditionally and personally guarantee the payments. In case collection proves necessary, you agree to pay all fees (including all attorney's fees and court costs) incurred by that process. Payments are to be made via ACH.

*Failure to pay may result in disabling website and other services and a message of Non Payment may be displayed to the public.
- 9) COPYRIGHTS & TRADEMARKS:** You must obtain all necessary permissions and authorities in respect of the use of all copy, graphic images, registered company logos, names and trade marks, or any other material that you supply to us to include in your website or web applications. You must indemnify us and hold us harmless from any claims or legal actions related to the content of your website.



10) LICENSING: Once you have paid us in full for our work we grant to you rights to use the website and contents for the life of the website.

11) SEARCH ENGINES: All website designed by us are search engine friendly. However we do not guarantee any specific position in search engine results for your website. We perform advanced SEO according to current Google best of class practices for some services and would be described in the Plan Details above.

12) CONSEQUENTIAL LOSS: We shall not be liable for any loss or damage which you may suffer which is in any way attributable to any delay in performance or completion of our contract, however that delay arises.

13) DISCLAIMER: Notwithstanding anything to the contrary contained in this contract, neither Weblocal, Inc nor any of its employees or agents, warrant that the functions contained in the web design project will be uninterrupted or error-free. In no event will Weblocal, Inc or its owners or employees will be liable to you or any third party for any damages, including, but not limited to, service interruptions caused by Acts of God, the hosting service or any other circumstances beyond our reasonable control, any lost profits, lost savings or other incidental, consequential, punitive, or special damages arising out of the operation of or inability to operate the website, failure of any service provider, of any telecommunications carrier, of the Internet backbone, of any Internet servers, your or your site visitor's computer or Internet software, even if Weblocal, Inc has been advised of the possibility of such damages.

14) NON-DISCLOSURE: We (and any subcontractors we engage) agree that we will not at any time disclose any of your confidential information to any third party.

15) ADDITIONAL EXPENSES: You agree to reimburse us for any requested expenses which do not form part of our contracted proposal including but not limited to purchase of third party software, domain name registration, or any other comparable expenses. These extra add-ons have to be paid immediately upon your request.

16) BACKUPS: We perform daily backups with respect to your website in the event we need to restore any client data or client websites. We are however not responsible for any loss of information including backups due to circumstances out of our control. Client may also want to perform their own backups as an added safety measure in the unlikely event of data loss that cannot be recovered by our daily backups.

17) OWNERSHIP OF DOMAIN NAMES: The Client is responsible for domain registration and all charges associated with it. Domain login details must be provided to Weblocal, Inc. Weblocal Inc does NOT take ownership of client domain names. Client is responsible for all future domain renewals and accepts this responsibility.

18) RIGHT OF REFUSAL: Weblocal, Inc reserves the right to refuse or terminate service to anyone for any reason not prohibited by law. Also we have the right to be free from acts or threats of disruptive behavior, abusive and/or offensive language, including intimidation, harassment and/or coercion, which involve or affect our operation. Abusive communications in any form (email, phone, in person, etc.) are strictly not tolerated. No refund would be provided in case of abusive communications.

19) GOVERNING LAW: The terms of this Contract are governed by the laws of the State of Michigan. In the event court action is taken due to a default or noncompliance of the Contract, the parties to this Contract agree that the proper venue and jurisdiction for any such court action shall be in the county of Clinton, State of Michigan.

This Agreement constitutes the entire understanding of the parties. Any changes or modifications thereto must be in writing and agreed by both parties.

Acceptance / Decline of Proposal:

This offer is valid for 30 days(discounted pricing valid for 10 calendar days). If you have any questions prior to acceptance(or decline) of this offer, please call or email your local consultant.

I _____ (authorized signator, please print),

Accept _____ Decline _____ the proposal for the services as outlined in this proposal and understand and agree to the Terms & Conditions.

REAL ESTATE

Investment in property development and building rehabilitation is the key to growing

REAL ESTATE KEY FOCUS AREAS

Building Inventory | Available Property Listings | Property Owner Brainstorms | Vacancy Treatments | Building Rehabilitation | Property Redevelopment | Upper Floor Renovations

real estate solution scorecard

PERFORMANCE MEASURE	STARTING		EVOLVING		EXCELLING	
	0	1	2	3	4	5
1. A building inventory identifying occupancy status and uses located in each building's ground and upper levels is complete and kept up to date	☐	☐	☐	☐	☐	☐
2. Organization leaders are familiar with existing plans, market studies, zoning ordinances, and other district planning and development-related documents	☐	☐	☐	☐	☐	☐
3. Real estate-related projects and programming are aligned with, support and/or leverage existing plans, market studies, land use strategies, etc.	☐	☐	☐	☐	☐	☐
4. The organization actively assists and provides resources to promote and support real estate development activity in the district	☐	☐	☐	☐	☐	☐
5. The organization has programming and resources in place to actively assist property owners and to encourage development, building rehabilitation and/or facade improvements	☐	☐	☐	☐	☐	☐
6. The organization is well-versed in local development processes and has a strong rapport with development partners and officials	☐	☐	☐	☐	☐	☐
REAL ESTATE TOTAL SCORE						

SCORING SCALE

0—1 Starting: Doesn't exist or we're just getting started (in the early discussion, research or planning stages) — or — underperforming and in need of a re-boot.

2—3 Evolving: Getting ready to launch or already in place, operating or programmed — but with opportunities for growth or enhancement.

4—5 Excelling: Actively and consistently demonstrated or mastered with a high degree of proficiency and quality— commonly viewed among our greatest strengths.

Scan the QR code here to go directly to the resource library and download the tools you need to keep your revitalization efforts moving forward!



MSSC

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025	ACTIVITY FOR MONTH 05/31/25	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	35,014.56	45,630.00	42,579.31	0.00	3,050.69	93.31
248-000-582.000	GRANTS	10,000.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	255.11	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		45,269.67	45,630.00	42,579.31	0.00	3,050.69	93.31
TOTAL REVENUES		45,269.67	45,630.00	42,579.31	0.00	3,050.69	93.31
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-713.001	EMPLOYER SOCIAL SECURITY	359.98	0.00	659.97	72.00	(659.97)	100.00
248-451-713.002	MEDICARE/EMPLOYER PORTION	84.19	0.00	154.36	16.84	(154.36)	100.00
248-451-804.000	ADMINISTRATION CHARGES	3,203.00	7,310.00	7,310.00	0.00	0.00	100.00
248-451-818.000	CONTRACTUAL SERVICES	15,383.85	12,500.00	14,967.05	1,859.17	(2,467.05)	119.74
248-451-818.040	DOWNTOWN IMPROVEMENT	20,775.13	25,900.00	26,704.75	0.00	(804.75)	103.11
248-451-880.007	FACADE GRANTS	6,847.00	30,000.00	37,800.00	0.00	(7,800.00)	126.00
Total Dept 451 - NEW CONSTRUCTION		46,653.15	75,710.00	87,596.13	1,948.01	(11,886.13)	115.70
TOTAL EXPENDITURES		46,653.15	75,710.00	87,596.13	1,948.01	(11,886.13)	115.70
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		45,269.67	45,630.00	42,579.31	0.00	3,050.69	93.31
TOTAL EXPENDITURES		46,653.15	75,710.00	87,596.13	1,948.01	(11,886.13)	115.70
NET OF REVENUES & EXPENDITURES		(1,383.48)	(30,080.00)	(45,016.82)	(1,948.01)	14,936.82	149.66

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
07/01/2024			248-000-001.000 POOLED CASH		BEG. BALANCE		0.00
07/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15230		1,827.50	(1,827.50)
07/15/2024	GJ	JE	TO PAY DDA TAX CAPTURE	15018	15,826.04		13,998.54
07/15/2024	GJ	JE	TO PAY DDA TAX CAPTURE	15018	26,753.27		40,751.81
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024			1,041.67	39,710.14
08/27/2024	CD	CHK	Check: PC 200055	200055		925.00	38,785.14
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024			1,041.67	37,743.47
09/24/2024	CD	CHK	Check: PC 200142	200142		15,000.00	22,743.47
09/24/2024	CD	CHK	Check: PC 200144	200144		2,000.00	20,743.47
09/26/2024	CD	CHK	Check: PC 7993	7993(A)		1,899.75	18,843.72
10/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15231		1,827.50	17,016.22
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024			1,041.67	15,974.55
10/29/2024	CD	CHK	Check: PC 200232	200232		1,575.00	14,399.55
10/29/2024	CD	CHK	Check: PC 200233	200233		8,000.00	6,399.55
10/29/2024	CD	CHK	Check: PC 200261	200261		4,400.00	1,999.55
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024			1,041.67	957.88
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024			1,041.67	(83.79)
01/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	15466		1,827.50	(1,911.29)
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025			1,041.67	(2,952.96)
01/28/2025	CD	CHK	Check: PC 200462	200462		25,400.00	(28,352.96)
01/28/2025	CD	CHK	Check: PC 200463	200463		700.00	(29,052.96)
01/28/2025	CD	CHK	Check: PC 200475	200475		2,000.00	(31,052.96)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			1,458.34	(32,511.30)
02/28/2025	CD	CHK	Check: PC 8355	8355(A)		2,891.00	(35,402.30)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			1,250.01	(36,652.31)
04/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	15467		1,827.50	(38,479.81)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			1,250.00	(39,729.81)
05/14/2025	PR	CHK	SUMMARY PR 05/14/2025			1,250.01	(40,979.82)
05/20/2025	CD	CHK	Check: PC 200892	200892		698.00	(41,677.82)
05/31/2025			248-000-001.000	END BALANCE	42,579.31	84,257.13	(41,677.82)
07/01/2024			248-000-002.000 CASH - IMM/PRI ACCT 1289		BEG. BALANCE		89,485.60
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024			1,041.66	88,443.94
05/31/2025			248-000-002.000	END BALANCE	0.00	1,041.66	88,443.94
07/01/2024			248-000-002.007 DEBIT CARD-CASH		BEG. BALANCE		0.00
07/11/2024	CD	CHK	Check: 24 10729	10729(E)		3,339.00	(3,339.00)
05/31/2025			248-000-002.007	END BALANCE	0.00	3,339.00	(3,339.00)
07/01/2024			248-000-202.000 ACCOUNTS PAYABLE		BEG. BALANCE		0.00
07/11/2024	AP	INV	STEEL BARRICADE; 8.5FT X 30FT	1111003775		3,339.00	(3,339.00)
07/11/2024	CD	CHK	Check: 24 10729	10729(E)	3,339.00		0.00
08/23/2024	AP	INV	2 BENCHES/HALF PAYMENT	08/14/2024		925.00	(925.00)
08/27/2024	CD	CHK	Check: PC 200055	200055	925.00		0.00
09/05/2024	AP	INV	FACADE RENOVATIONS; 311 N CLINTON ST	09/05/2024		15,000.00	(15,000.00)
09/05/2024	AP	INV	3.5 WHITE LINE FANCY SNOWFLAKES, WIN	SO4371		1,899.75	(16,899.75)
09/12/2024	AP	INV	DOWNTOWN ART BENCH	09/12/2024		2,000.00	(18,899.75)
09/24/2024	CD	CHK	Check: PC 200142	200142	15,000.00		(3,899.75)
09/24/2024	CD	CHK	Check: PC 200144	200144	2,000.00		(1,899.75)
09/26/2024	CD	CHK	Check: PC 7993	7993(A)	1,899.75		0.00
10/08/2024	AP	INV	FACADE GRANT	10/08/2024		8,000.00	(8,000.00)
10/17/2024	AP	INV	FACADE IMPROVEMENT GRANT	10/11/2024		4,400.00	(12,400.00)
10/24/2024	AP	INV	LAST PAYMENT; BENCHES	10/24/2024		1,575.00	(13,975.00)
10/29/2024	CD	CHK	Check: PC 200232	200232	1,575.00		(12,400.00)
10/29/2024	CD	CHK	Check: PC 200233	200233	8,000.00		(4,400.00)
10/29/2024	CD	CHK	Check: PC 200261	200261	4,400.00		0.00
01/07/2025	AP	INV	FACADE IMPROVEMENT GRANT	11/21/2024		25,400.00	(25,400.00)
01/27/2025	AP	INV	TRYSTON MEMORIAL BENCH; DOWN PYMNT	01/23/2025		700.00	(26,100.00)
01/27/2025	AP	INV	BENCH; DOWN PYMNT	01/23/2025		2,000.00	(28,100.00)
01/28/2025	CD	CHK	Check: PC 200462	200462	25,400.00		(2,700.00)
01/28/2025	CD	CHK	Check: PC 200463	200463	700.00		(2,000.00)
01/28/2025	CD	CHK	Check: PC 200475	200475	2,000.00		0.00
01/30/2025	AP	INV	41" URBAN VASE-BLACK STONE	V208092		2,891.00	(2,891.00)
02/28/2025	CD	CHK	Check: PC 8355	8355(A)	2,891.00		0.00
05/20/2025	AP	INV	TYRSTON BANCROFT BENCH; FINAL PAYMENT	05/14/2025		698.00	(698.00)
05/20/2025	CD	CHK	Check: PC 200892	200892	698.00		0.00
05/31/2025			248-000-202.000	END BALANCE	68,827.75	68,827.75	0.00
07/01/2024			248-000-257.000 ACCRUED WAGE PAYABLE		BEG. BALANCE		(1,041.66)
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024		1,041.66		0.00
05/31/2025			248-000-257.000	END BALANCE	1,041.66	0.00	0.00
07/01/2024			248-000-390.000 Fund Balance		BEG. BALANCE		(88,443.94)
05/31/2025			248-000-390.000	END BALANCE	0.00	0.00	(88,443.94)
07/01/2024			248-000-404.000 CURRENT PROPERTY TAX		BEG. BALANCE		0.00
07/15/2024	GJ	JE	TO PAY DDA TAX CAPTURE	15018		15,826.04	(15,826.04)
07/15/2024	GJ	JE	TO PAY DDA TAX CAPTURE	15018		26,753.27	(42,579.31)
05/31/2025			248-000-404.000	END BALANCE	0.00	42,579.31	(42,579.31)
07/01/2024			248-451-713.001 EMPLOYER SOCIAL SECURITY		BEG. BALANCE		0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			59.99	(59.99)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		59.99		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
248-451-713.001 EMPLOYER SOCIAL SECURITY					(Continued)		
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		60.00		60.00
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		60.00		120.00
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		60.00		180.00
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		59.99		239.99
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		60.00		299.99
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		60.00		359.99
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		83.99		443.98
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		72.00		515.98
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		71.99		587.97
05/14/2025	PR	CHK	SUMMARY PR 05/14/2025		72.00		659.97
05/31/2025			248-451-713.001	END BALANCE	719.96	59.99	659.97
248-451-713.002 MEDICARE/EMPLOYER PORTION					BEG. BALANCE		
07/01/2024							0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			14.03	(14.03)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		14.03		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		14.03		14.03
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		14.03		28.06
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		14.03		42.09
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		14.04		56.13
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		14.03		70.16
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		14.03		84.19
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		19.65		103.84
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		16.84		120.68
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		16.84		137.52
05/14/2025	PR	CHK	SUMMARY PR 05/14/2025		16.84		154.36
05/31/2025			248-451-713.002	END BALANCE	168.39	14.03	154.36
248-451-804.000 ADMINISTRATION CHARGES					BEG. BALANCE		
07/01/2024							0.00
07/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15230	1,827.50		1,827.50
10/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15231	1,827.50		3,655.00
01/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	15466	1,827.50		5,482.50
04/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	15467	1,827.50		7,310.00
05/31/2025			248-451-804.000	END BALANCE	7,310.00	0.00	7,310.00
248-451-818.000 CONTRACTUAL SERVICES					BEG. BALANCE		
07/01/2024							0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			967.64	(967.64)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		967.64		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		967.64		967.64
08/23/2024	AP	INV	2 BENCHES/HALF PAYMENT	08/14/2024	925.00		1,892.64
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		967.64		2,860.28
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		967.64		3,827.92
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		967.64		4,795.56
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		967.64		5,763.20
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		967.64		6,730.84
01/27/2025	AP	INV	TRYSTON MEMORIAL BENCH; DOWN PYMNT	01/23/2025	700.00		7,430.84
01/27/2025	AP	INV	BENCH; DOWN PYMNT	01/23/2025	2,000.00		9,430.84
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		1,354.70		10,785.54
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		1,161.17		11,946.71
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		1,161.17		13,107.88
05/14/2025	PR	CHK	SUMMARY PR 05/14/2025		1,161.17		14,269.05
05/20/2025	AP	INV	TYRSTON BANCROFT BENCH; FINAL PAYMENT	05/14/2025	698.00		14,967.05
05/31/2025			248-451-818.000	END BALANCE	15,934.69	967.64	14,967.05
248-451-818.040 DOWNTOWN IMPROVEMENT					BEG. BALANCE		
07/01/2024							0.00
07/11/2024	AP	INV	STEEL BARRICADE; 8.5FT X 30FT	1111003775	3,339.00		3,339.00
09/05/2024	AP	INV	FACADE RENOVATIONS; 311 N CLINTON ST	09/05/2024	15,000.00		18,339.00
09/05/2024	AP	INV	3.5 WHITE LINE FANCY SNOWFLAKES, WIN	SO4371	1,899.75		20,238.75
09/12/2024	AP	INV	DOWNTOWN ART BENCH	09/12/2024	2,000.00		22,238.75
10/24/2024	AP	INV	LAST PAYMENT; BENCHES	10/24/2024	1,575.00		23,813.75
01/30/2025	AP	INV	41" URBAN VASE-BLACK STONE	V208092	2,891.00		26,704.75
05/31/2025			248-451-818.040	END BALANCE	26,704.75	0.00	26,704.75
248-451-880.007 FACADE GRANTS					BEG. BALANCE		
07/01/2024							0.00
10/08/2024	AP	INV	FACADE GRANT	10/08/2024	8,000.00		8,000.00
10/17/2024	AP	INV	FACADE IMPROVEMENT GRANT	10/11/2024	4,400.00		12,400.00
01/07/2025	AP	INV	FACADE IMPROVEMENT GRANT	11/21/2024	25,400.00		37,800.00
05/31/2025			248-451-880.007	END BALANCE	37,800.00	0.00	37,800.00
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY					201,086.51	201,086.51	0.00

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025	ACTIVITY FOR MONTH 05/31/25	AVAILABLE BALANCE	% BDGT USED
Fund 251 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	38,921.60	41,725.00	38,800.00	0.00	2,925.00	92.99
251-000-541.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
251-000-653.001	FARMERS' MARKET	1,905.93	1,500.00	1,724.84	0.00	(224.84)	114.99
251-000-653.003	CAR SHOWS	3,848.31	3,000.00	3,397.00	0.00	(397.00)	113.23
251-000-653.005	MINT FESTIVAL	42,969.12	30,000.00	43,704.97	0.00	(13,704.97)	145.68
251-000-653.010	SPRING FESTIVAL	0.00	0.00	(8.89)	(8.89)	8.89	100.00
251-000-653.013	WINTER FESTIVAL	2,845.05	2,000.00	380.00	0.00	1,620.00	19.00
251-000-665.000	INTEREST EARNED/INVESTMENTS	189.77	0.00	68.77	0.00	(68.77)	100.00
251-000-674.005	CORPORATE SPONSORS	0.00	0.00	1,000.00	0.00	(1,000.00)	100.00
251-000-675.008	MURALS & SCULPTURES	0.00	0.00	0.00	0.00	0.00	0.00
251-000-677.000	MISCELLANEOUS REVENUE	1,506.50	0.00	220.00	0.00	(220.00)	100.00
251-000-679.000	MARKETING CO-OP	3,500.00	2,500.00	2,750.00	0.00	(250.00)	110.00
Total Dept 000 - REVENUE		95,686.28	80,725.00	92,036.69	(8.89)	(11,311.69)	114.01
TOTAL REVENUES		95,686.28	80,725.00	92,036.69	(8.89)	(11,311.69)	114.01
Expenditures							
Dept 172 - ADMINISTRATION DEPARTMENT							
251-172-713.001	EMPLOYER SOCIAL SECURITY	359.94	0.00	659.90	71.99	(659.90)	100.00
251-172-713.002	MEDICARE/EMPLOYER PORTION	84.18	0.00	154.32	16.83	(154.32)	100.00
251-172-730.000	OFFICE SUPPLIES/ADM	47.47	100.00	0.00	0.00	100.00	0.00
251-172-751.000	EVENT COLLABORATION	658.70	4,400.00	2,950.45	0.00	1,449.55	67.06
251-172-751.001	FARMERS' MARKET	706.39	1,000.00	927.68	0.00	72.32	92.77
251-172-751.002	CAR SHOWS	3,902.75	3,000.00	0.00	0.00	3,000.00	0.00
251-172-751.003	MINT FESTIVAL	15,096.64	20,000.00	30,911.96	0.00	(10,911.96)	154.56
251-172-751.007	WINTER FESTIVAL	2,130.54	0.00	1,956.03	0.00	(1,956.03)	100.00
251-172-751.010	FALL FESTIVAL	500.00	1,500.00	988.20	0.00	511.80	65.88
251-172-804.000	ADMINISTRATION CHARGES	4,600.00	6,600.00	6,600.00	0.00	0.00	100.00
251-172-814.002	WEBSITE	810.00	4,500.00	810.00	0.00	3,690.00	18.00
251-172-818.000	CONTRACTUAL SERVICES	12,913.48	12,500.00	10,644.05	1,161.17	1,855.95	85.15
251-172-818.040	DOWNTOWN IMPROVEMENT	2,843.14	12,000.00	9,428.93	23.92	2,571.07	78.57
251-172-826.086	AUDIT FEES	0.00	500.00	0.00	0.00	500.00	0.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	751.68	500.00	511.05	50.00	(11.05)	102.21
251-172-880.008	MARKETING	10,710.73	4,500.00	6,832.94	0.00	(2,332.94)	151.84
251-172-882.000	MARKETING CO-OP	0.00	3,000.00	8,000.00	0.00	(5,000.00)	266.67
251-172-956.000	MISCELLANEOUS	560.48	500.00	430.62	0.00	69.38	86.12
251-172-960.000	EDUCATION AND TRAINING	565.93	500.00	150.00	0.00	350.00	30.00
251-172-961.000	PROFESSIONAL DUES	125.00	200.00	350.00	0.00	(150.00)	175.00
251-172-969.000	GRANTS	0.00	0.00	435.00	0.00	(435.00)	100.00
251-172-969.001	MUSIC	1,234.00	1,000.00	548.85	100.00	451.15	54.89
251-172-985.000	CAPITAL OUTLAY	3,794.94	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - ADMINISTRATION DEPARTMENT		62,395.99	76,300.00	83,289.98	1,423.91	(6,989.98)	109.16
TOTAL EXPENDITURES		62,395.99	76,300.00	83,289.98	1,423.91	(6,989.98)	109.16
Fund 251 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		95,686.28	80,725.00	92,036.69	(8.89)	(11,311.69)	114.01
TOTAL EXPENDITURES		62,395.99	76,300.00	83,289.98	1,423.91	(6,989.98)	109.16

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	END BALANCE	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2024	AMENDED BUDGET	05/31/2025	MONTH 05/31/25	BALANCE	USED
Fund 251 - PRINCIPAL SHOPPING DISTRICT							
NET OF REVENUES & EXPENDITURES		33,290.29	4,425.00	8,746.71	(1,432.80)	(4,321.71)	197.67
TOTAL REVENUES - ALL FUNDS		140,955.95	126,355.00	134,616.00	(8.89)	(8,261.00)	106.54
TOTAL EXPENDITURES - ALL FUNDS		109,049.14	152,010.00	170,886.11	3,371.92	(18,876.11)	112.42
NET OF REVENUES & EXPENDITURES		31,906.81	(25,655.00)	(36,270.11)	(3,380.81)	10,615.11	141.38

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 251 PRINCIPAL SHOPPING DISTRICT							
07/01/2024			251-000-001.000 POOLED CASH		BEG. BALANCE		0.00
07/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15230		1,650.00	(1,650.00)
07/15/2024	GJ	JE	RECORD CASH TRANSFERS	15016	6,325.00		4,675.00
07/23/2024	CD	CHK	Check: 03 63032	63032		96.00	4,579.00
07/23/2024	CD	CHK	Check: 03 63045	63045		500.00	4,079.00
07/23/2024	CD	CHK	Check: 03 63053	63053		4,162.50	(83.50)
07/23/2024	CD	CHK	Check: 03 63057	63057		3,500.00	(3,583.50)
07/24/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/24/2024		100.00		(3,483.50)
07/25/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/25/2024		1,525.00		(1,958.50)
07/25/2024	CD	CHK	Check: 03 100672	100672 (E)		650.00	(2,608.50)
07/26/2024	CD	CHK	Check: 03 100674	100674 (E)		54.95	(2,663.45)
07/31/2024	GJ	JE	RECORD CASH TRANSFERS	15020	7,075.00		4,411.55
08/05/2024	CD	CHK	Check: PC 10743	10743 (E)		21.19	4,390.36
08/05/2024	CD	VOID	Check: PC 10743	10743 (E)	21.19		4,411.55
08/06/2024	CD	CHK	Check: PC 200014	200014		1,000.00	3,411.55
08/06/2024	CD	CHK	Check: PC 200022	200022		600.00	2,811.55
08/06/2024	CD	CHK	Check: PC 200028	200028		650.00	2,161.55
08/06/2024	CD	CHK	Check: PC 200029	200029		4,162.50	(2,000.95)
08/06/2024	CD	CHK	Check: PC 200032	200032		3,000.00	(5,000.95)
08/06/2024	CD	CHK	Check: PC 200034	200034		6,573.65	(11,574.60)
08/06/2024	CD	VOID	Check: PC 200022	200022	600.00		(10,974.60)
08/06/2024	CD	VOID	Check: PC 200032	200032	3,000.00		(7,974.60)
08/07/2024	CD	CHK	Check: PC 10746	10746 (E)		145.00	(8,119.60)
08/07/2024	CD	VOID	Check: PC 10746	10746 (E)	145.00		(7,974.60)
08/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/2024		39,929.00		31,954.40
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024			1,041.66	30,912.74
08/14/2024	CD	VOID	Check: PC 200028	200028	650.00		31,562.74
08/14/2024	CD	CHK	Check: PC 200035	200035		600.00	30,962.74
08/14/2024	CD	CHK	Check: PC 200036	200036		650.00	30,312.74
08/14/2024	CD	CHK	Check: PC 200037	200037		3,000.00	27,312.74
08/15/2024	GJ	JE	RECORD CASH TRANSFERS	15022	22,125.00		49,437.74
08/21/2024	CR	RCPT	GENERAL RECEIPT 08/21/2024		350.00		49,787.74
08/22/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/22/2024		825.00		50,612.74
08/26/2024	CD	CHK	Check: PC 100692	100692 (E)		54.95	50,557.79
08/27/2024	CD	CHK	Check: PC 200042	200042		525.00	50,032.79
08/27/2024	CD	CHK	Check: PC 200052	200052		80.47	49,952.32
08/27/2024	CD	CHK	Check: PC 200056	200056		174.56	49,777.76
08/27/2024	CD	CHK	Check: PC 200076	200076		175.00	49,602.76
08/27/2024	CD	CHK	Check: PC 200097	200097		1,385.00	48,217.76
08/27/2024	CD	CHK	Check: PC 200101	200101		1,101.62	47,116.14
08/27/2024	CD	CHK	Check: PC 200105	200105		2,040.00	45,076.14
08/27/2024	CD	CHK	Check: PC 200110	200110		100.00	44,976.14
08/27/2024	CD	CHK	Check: PC 200111	200111		324.46	44,651.68
08/30/2024	CD	CHK	Check: PC 7921	7921 (A)		105.00	44,546.68
08/30/2024	CD	CHK	Check: PC 7948	7948 (A)		171.50	44,375.18
08/30/2024	CD	CHK	Check: PC 7958	7958 (A)		510.00	43,865.18
08/31/2024	GJ	JE	RECORD CASH TRANSFERS	15346	2,121.16		45,986.34
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024			1,041.66	44,944.68
09/24/2024	CD	CHK	Check: PC 200128	200128		280.00	44,664.68
09/24/2024	CD	CHK	Check: PC 200133	200133		14.81	44,649.87
09/24/2024	CD	CHK	Check: PC 200166	200166		275.00	44,374.87
09/24/2024	CD	CHK	Check: PC 200193	200193		340.00	44,034.87
09/26/2024	CD	CHK	Check: PC 7988	7988 (A)		300.00	43,734.87
09/26/2024	CD	CHK	Check: PC 8002	8002 (A)		625.42	43,109.45
09/26/2024	CD	CHK	Check: PC 8003	8003 (A)		3,176.00	39,933.45
09/26/2024	CD	CHK	Check: PC 8020	8020 (A)		750.75	39,182.70
09/26/2024	CD	CHK	Check: PC 100706	100706 (E)		54.95	39,127.75
10/01/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/01/2024		409.30		39,537.05
10/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15231		1,650.00	37,887.05
10/08/2024	CD	CHK	Check: PC 200211	200211		11.93	37,875.12
10/08/2024	CD	CHK	Check: PC 200213	200213		350.00	37,525.12
10/08/2024	CD	CHK	Check: PC 10790	10790 (E)		960.00	36,565.12
10/08/2024	CD	VOID	Check: PC 10790	10790 (E)	960.00		37,525.12
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024			1,041.66	36,483.46
10/11/2024	CD	CHK	Check: PC 10798	10798 (E)		58.50	36,424.96
10/11/2024	CD	VOID	Check: PC 10798	10798 (E)	58.50		36,483.46
10/17/2024	CD	CHK	Check: PC 200223	200223		675.00	35,808.46
10/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/17/2024		50.00		35,858.46
10/25/2024	CD	CHK	Check: PC 100721	100721 (E)		54.95	35,803.51
10/29/2024	CD	CHK	Check: PC 200227	200227		313.20	35,490.31
10/29/2024	CD	CHK	Check: PC 200247	200247		750.00	34,740.31
10/29/2024	CD	CHK	Check: PC 200253	200253		1,100.00	33,640.31
10/29/2024	CD	CHK	Check: PC 200258	200258		205.81	33,434.50
10/29/2024	CD	CHK	Check: PC 200266	200266		1,375.00	32,059.50
10/29/2024	CD	CHK	Check: PC 200274	200274		1,011.68	31,047.82
10/29/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/29/2024		1,186.00		32,233.82
10/31/2024	CD	CHK	Check: PC 8084	8084 (A)		1,800.06	30,433.76
10/31/2024	CD	CHK	Check: PC 8095	8095 (A)		904.00	29,529.76
10/31/2024	CD	CHK	Check: PC 8125	8125 (A)		540.00	28,989.76
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024			1,041.66	27,948.10
11/15/2024	GJ	JE	RECORD CASH TRANSFERS	15316	510.47		28,458.57
11/18/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/18/2024		2,250.00		30,708.57
11/26/2024	CD	CHK	Check: PC 200299	200299		100.00	30,608.57
11/26/2024	CD	CHK	Check: PC 200300	200300		200.00	30,408.57
11/26/2024	CD	CHK	Check: PC 200333	200333		250.00	30,158.57
11/26/2024	CD	CHK	Check: PC 100739	100739 (E)		46.20	30,112.37
11/29/2024	CD	CHK	Check: PC 8154	8154 (A)		25.00	30,087.37
11/30/2024	GJ	JE	RECORD CASH TRANSFERS	15317	702.24		30,789.61

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-001.000 POOLED CASH				(Continued)			
12/02/2024	CD	CHK	Check: PC 200343	200343		50.00	30,739.61
12/05/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/05/2024		500.00		31,239.61
12/10/2024	CD	CHK	Check: PC 200354	200354		350.00	30,889.61
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024			1,041.66	29,847.95
12/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/12/2024		500.00		30,347.95
12/13/2024	CD	CHK	Check: PC 8193	8193 (A)		52.03	30,295.92
12/15/2024	GJ	JE	RECORD CASH TRANSFERS	15319	4.91		30,300.83
12/16/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/16/2024		380.00		30,680.83
12/20/2024	CD	CHK	Check: PC 200411	200411		320.00	30,360.83
12/23/2024	CD	CHK	Check: PC 8238	8238 (A)		392.50	29,968.33
12/23/2024	CD	CHK	Check: PC 8263	8263 (A)		310.00	29,658.33
12/26/2024	CD	CHK	Check: PC 100749	100749 (E)		50.00	29,608.33
01/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	15466		1,650.00	27,958.33
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025			1,041.66	26,916.67
01/16/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/16/2025		500.00		27,416.67
01/24/2025	CD	CHK	Check: PC 100761	100761 (E)		50.00	27,366.67
01/27/2025	CD	CHK	Check: PC 100766	100766 (E)		8,000.00	19,366.67
01/28/2025	CD	CHK	Check: PC 200452	200452		448.85	18,917.82
01/28/2025	CD	CHK	Check: PC 200494	200494		450.00	18,467.82
01/28/2025	CD	CHK	Check: PC 200505	200505		200.00	18,267.82
01/28/2025	CD	CHK	Check: PC 200507	200507		80.00	18,187.82
01/28/2025	CD	CHK	Check: PC 200511	200511		1,526.40	16,661.42
01/31/2025	CD	CHK	Check: PC 8328	8328 (A)		240.00	16,421.42
02/04/2025	CD	CHK	Check: PC 200516	200516		100.00	16,321.42
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			1,458.33	14,863.09
02/25/2025	CD	CHK	Check: PC 200554	200554		150.00	14,713.09
02/26/2025	CD	CHK	Check: PC 100787	100787 (E)		50.00	14,663.09
02/28/2025	CD	CHK	Check: PC 8365	8365 (A)		87.69	14,575.40
02/28/2025	GJ	JE	RECORD CASH TRANSFERS	15351	4.99		14,580.39
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			1,249.99	13,330.40
03/17/2025	CD	CHK	Check: PC 200602	200602		450.00	12,880.40
03/25/2025	CD	CHK	Check: PC 200618	200618		500.00	12,380.40
03/25/2025	CD	CHK	Check: PC 200651	200651		675.00	11,705.40
03/25/2025	CD	CHK	Check: PC 100812	100812 (E)		50.00	11,655.40
03/27/2025	CD	CHK	Check: PC 200662	200662		333.20	11,322.20
04/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	15467		1,650.00	9,672.20
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			1,250.00	8,422.20
04/25/2025	CD	CHK	Check: PC 100835	100835 (E)		50.00	8,372.20
04/29/2025	CD	CHK	Check: PC 200841	200841		500.00	7,872.20
04/29/2025	CD	CHK	Check: PC 200846	200846		380.00	7,492.20
04/30/2025	CD	CHK	Check: PC 8484	8484 (A)		236.50	7,255.70
04/30/2025	CD	CHK	Check: PC 8487	8487 (A)		194.54	7,061.16
05/08/2025	CD	CHK	Check: PC 200876	200876		100.00	6,961.16
05/09/2025	CD	CHK	Check: PC 8521	8521 (A)		23.92	6,937.24
05/14/2025	PR	CHK	SUMMARY PR 05/14/2025			1,249.99	5,687.25
05/22/2025	CD	CHK	Check: PC 200925	200925		8.89	5,678.36
05/23/2025	CD	CHK	Check: PC 100858	100858 (E)		50.00	5,628.36
05/31/2025			251-000-001.000	END BALANCE	92,807.76	87,179.40	5,628.36
251-000-002.000 CASH - IMM/PRI ACCT 1289				BEG. BALANCE			54,946.16
07/01/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/01/2024		170.00		55,116.16
07/01/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15195	14.26		55,130.42
07/02/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15196	0.67		55,131.09
07/03/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15197	1.34		55,132.43
07/05/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15198	9.41		55,141.84
07/05/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15199	0.67		55,142.51
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024			1,041.66	54,100.85
07/16/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15200	0.67		54,101.52
07/25/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15201	9.41		54,110.93
07/26/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15202	0.67		54,111.60
07/31/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15203	1.74		54,113.34
08/09/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15334	0.87		54,114.21
08/12/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15335	4,515.24		58,629.45
08/12/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15336	227.59		58,857.04
05/31/2025			251-000-002.000	END BALANCE	4,952.54	1,041.66	58,857.04
251-000-002.007 DEBIT CARD-CASH				BEG. BALANCE			(200.00)
07/03/2024	CD	CHK	Check: 24 10724	10724 (E)		100.00	(300.00)
07/09/2024	CD	CHK	Check: 24 10726	10726 (E)		435.00	(735.00)
07/11/2024	CD	CHK	Check: 24 10730	10730 (E)		234.55	(969.55)
07/15/2024	CD	CHK	Check: 24 10735	10735 (E)		149.90	(1,119.45)
08/05/2024	CD	CHK	Check: 24 10743	10743 (E)		21.19	(1,140.64)
08/07/2024	CD	CHK	Check: 24 10746	10746 (E)		145.00	(1,285.64)
10/08/2024	CD	CHK	Check: 24 10792	10792 (E)		960.00	(2,245.64)
10/11/2024	CD	CHK	Check: 24 10800	10800 (E)		58.50	(2,304.14)
11/20/2024	CD	CHK	Check: 24 10830	10830 (E)		810.00	(3,114.14)
12/09/2024	CD	CHK	Check: 24 10842	10842 (E)		50.00	(3,164.14)
02/07/2025	CD	CHK	Check: 24 10885	10885 (E)		75.00	(3,239.14)
05/31/2025			251-000-002.007	END BALANCE	0.00	3,039.14	(3,239.14)
251-000-084.703 DUE FROM CURRENT TAX COLLECT				BEG. BALANCE			0.00
07/15/2024	GJ	JE	RECORD CASH TRANSFERS	15016		6,325.00	(6,325.00)
07/15/2024	GJ	JE	RECORD TAX REVENUES	15017	6,325.00		0.00
07/31/2024	GJ	JE	RECORD CASH TRANSFERS	15020		7,075.00	(7,075.00)
07/31/2024	GJ	JE	RECORD TAX REVENUES	15021	7,075.00		0.00
08/15/2024	GJ	JE	RECORD CASH TRANSFERS	15022		22,125.00	(22,125.00)
08/15/2024	GJ	JE	RECORD TAX REVENUES	15023	22,125.00		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-084.703 DUE FROM CURRENT TAX COLLECT				(Continued)			
08/31/2024	GJ	JE	RECORD CASH TRANSFERS	15346		2,121.16	(2,121.16)
08/31/2024	GJ	JE	RECORD TAX REVENUES	15347	2,121.16		0.00
11/15/2024	GJ	JE	RECORD TAX REVENUES	15315	510.47		510.47
11/15/2024	GJ	JE	RECORD CASH TRANSFERS	15316		510.47	0.00
11/30/2024	GJ	JE	RECORD CASH TRANSFERS	15317		702.24	(702.24)
11/30/2024	GJ	JE	RECORD TAX REVENUES	15318	702.24		0.00
12/15/2024	GJ	JE	RECORD CASH TRANSFERS	15319		4.91	(4.91)
12/15/2024	GJ	JE	RECORD TAX REVENUES	15320	4.91		0.00
02/28/2025	GJ	JE	RECORD CASH TRANSFERS	15351		4.99	(4.99)
02/28/2025	GJ	JE	RECORD TAX REVENUES	15352	4.99		0.00
05/31/2025			251-000-084.703	END BALANCE	38,868.77	38,868.77	0.00
251-000-202.000 ACCOUNTS PAYABLE				BEG. BALANCE			(1,204.95)
07/01/2024							(1,204.95)
07/03/2024	AP	INV	2 DAY SPECIAL LICENSE FOR BLOCK PART	0734002960		100.00	(1,304.95)
07/03/2024	CD	CHK	Check: 24 10724	10724 (E)	100.00		(1,204.95)
07/09/2024	AP	INV	LICENSE	0931008206		435.00	(1,639.95)
07/09/2024	CD	CHK	Check: 24 10726	10726 (E)	435.00		(1,204.95)
07/11/2024	AP	INV	REFUND; DBL PAYMENT FOR WED MARKET	07/10/2024		96.00	(1,300.95)
07/11/2024	AP	INV	DOWNTOWN POSTER/BILLBOARD DIST MAY-AI	01917		3,500.00	(4,800.95)
07/11/2024	AP	INV	BARICADES	1352003209		234.55	(5,035.50)
07/11/2024	CD	CHK	Check: 24 10730	10730 (E)	234.55		(4,800.95)
07/15/2024	AP	INV	SUBSCRIPTIONS	1021012129		149.90	(4,950.85)
07/15/2024	CD	CHK	Check: 24 10735	10735 (E)	149.90		(4,800.95)
07/22/2024	AP	INV	STAGING & ROOF, LIGHTING EQUIP	2024095		4,162.50	(8,963.45)
07/23/2024	CD	CHK	Check: 03 63032	63032	96.00		(8,867.45)
07/23/2024	CD	CHK	Check: 03 63045	63045	500.00		(8,367.45)
07/23/2024	CD	CHK	Check: 03 63053	63053	4,162.50		(4,204.95)
07/23/2024	CD	CHK	Check: 03 63057	63057	3,500.00		(704.95)
07/25/2024	CD	CHK	Check: 03 100672	100672 (E)	650.00		(54.95)
07/25/2024	AP	INV	3'X6' LOTUS SINGLE SIDED BANNER	20693		175.00	(229.95)
07/26/2024	CD	CHK	Check: 03 100674	100674 (E)	54.95		(175.00)
07/30/2024	AP	INV	18" HANGERS, GROUND PLANTERS	2024-1		2,040.00	(2,215.00)
08/02/2024	AP	INV	LOANER PRJT, PLAYING AT MINT FEST 202	08/02/2024		1,000.00	(3,215.00)
08/02/2024	AP	INV	LVRS; PLAYING AT THE MINT FEST 2024	08/02/2024		650.00	(3,865.00)
08/02/2024	AP	INV	PLAYING AT THE MINT FEST; 2024	08/02/2024		600.00	(4,465.00)
08/02/2024	AP	INV	BALANCE FOR STAGE; MINT FEST 2024	08/02/2024		4,162.50	(8,627.50)
08/02/2024	AP	INV	PLAYING AT THE MINT FEST; 2024	08/02/2024		3,000.00	(11,627.50)
08/05/2024	AP	INV	1200 PAPER WRISTBANDS	0825002734		21.19	(11,648.69)
08/05/2024	CD	CHK	Check: PC 10743	10743 (E)	21.19		(11,627.50)
08/05/2024	AP	VOID	Void Invoice 0825002734 01-01-0101	0825002734	21.19		(11,606.31)
08/05/2024	CD	VOID	Check: PC 10743	10743 (E)		21.19	(11,627.50)
08/05/2024	AP	INV	1200 PAPER WRISTBANDS	0825002734		21.19	(11,648.69)
08/05/2024	CD	CHK	Check: 24 10743	10743 (E)	21.19		(11,627.50)
08/06/2024	CD	CHK	Check: PC 200014	200014	1,000.00		(10,627.50)
08/06/2024	CD	CHK	Check: PC 200022	200022	600.00		(10,027.50)
08/06/2024	CD	CHK	Check: PC 200028	200028	650.00		(9,377.50)
08/06/2024	CD	CHK	Check: PC 200029	200029	4,162.50		(5,215.00)
08/06/2024	CD	CHK	Check: PC 200032	200032	3,000.00		(2,215.00)
08/06/2024	AP	INV	MINT FEST 2024; BEER/ALCOHOL	W-1162034		6,573.65	(8,788.65)
08/06/2024	CD	CHK	Check: PC 200034	200034	6,573.65		(2,215.00)
08/06/2024	CD	VOID	Check: PC 200022	200022		600.00	(2,815.00)
08/06/2024	CD	VOID	Check: PC 200032	200032		3,000.00	(5,815.00)
08/07/2024	AP	INV	SOFTWARE	0926006460		145.00	(5,960.00)
08/07/2024	CD	CHK	Check: PC 10746	10746 (E)	145.00		(5,815.00)
08/07/2024	AP	VOID	Void Invoice 0926006460 01-01-0101	0926006460	145.00		(5,670.00)
08/07/2024	CD	VOID	Check: PC 10746	10746 (E)		145.00	(5,815.00)
08/07/2024	AP	INV	SOFTWARE	0926006460		145.00	(5,960.00)
08/07/2024	CD	CHK	Check: 24 10746	10746 (E)	145.00		(5,815.00)
08/08/2024	AP	INV	POLICY #SE 1122876; LIQUOR LIABILITY	485773		525.00	(6,340.00)
08/14/2024	CD	VOID	Check: PC 200028	200028		650.00	(6,990.00)
08/14/2024	CD	CHK	Check: PC 200035	200035	600.00		(6,390.00)
08/14/2024	CD	CHK	Check: PC 200036	200036	650.00		(5,740.00)
08/14/2024	CD	CHK	Check: PC 200037	200037	3,000.00		(2,740.00)
08/15/2024	AP	INV	TELEPHONE; 08/2024	08/10/2024		54.95	(2,794.95)
08/16/2024	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS;	FORM3421-2024		1,101.62	(3,896.57)
08/16/2024	AP	INV	ICE; PORTABLE TOILETS	01988		1,385.00	(5,281.57)
08/16/2024	AP	INV	ICE & POP	08/14/2024		174.56	(5,456.13)
08/16/2024	AP	INV	ADVERTISING	22654		510.00	(5,966.13)
08/16/2024	AP	INV	64000 HEATHER IRISH GRN, XXL, XXXL	196119		171.50	(6,137.63)
08/16/2024	AP	INV	REIMBURSE; HOTDOGS & BUNS	08/14/2024		80.47	(6,218.10)
08/20/2024	AP	INV	ADVERTISING	4458491-2		175.00	(6,393.10)
08/20/2024	AP	INV	ADVERTISING	4455898-2		149.46	(6,542.56)
08/20/2024	AP	INV	ADVERTISING	4541084-1		100.00	(6,642.56)
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	07/26/2024		35.00	(6,677.56)
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	07/28/2024		35.00	(6,712.56)
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	08/10/2024		35.00	(6,747.56)
08/21/2024	AP	INV	SUPPLY & INSTALL 2450V SINGLE PHASE	15123		1,688.00	(8,435.56)
08/26/2024	CD	CHK	Check: PC 100692	100692 (E)	54.95		(8,380.61)
08/27/2024	CD	CHK	Check: PC 200042	200042	525.00		(7,855.61)
08/27/2024	CD	CHK	Check: PC 200052	200052	80.47		(7,775.14)
08/27/2024	CD	CHK	Check: PC 200056	200056	174.56		(7,600.58)
08/27/2024	CD	CHK	Check: PC 200076	200076	175.00		(7,425.58)
08/27/2024	CD	CHK	Check: PC 200097	200097	1,385.00		(6,040.58)
08/27/2024	CD	CHK	Check: PC 200101	200101	1,101.62		(4,938.96)
08/27/2024	CD	CHK	Check: PC 200105	200105	2,040.00		(2,898.96)
08/27/2024	CD	CHK	Check: PC 200110	200110	100.00		(2,798.96)
08/27/2024	CD	CHK	Check: PC 200111	200111	324.46		(2,474.50)
08/30/2024	CD	CHK	Check: PC 7921	7921 (A)	105.00		(2,369.50)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE					(Continued)		
08/30/2024	CD	CHK	Check: PC 7948	7948(A)	171.50		(2,198.00)
08/30/2024	CD	CHK	Check: PC 7958	7958(A)	510.00		(1,688.00)
09/03/2024	AP	INV	AUXILLARY PAY; STAGE SECURITY MINT FI	08/26/2024		280.00	(1,968.00)
09/03/2024	AP	INV	REIMBURSE; HOT DOG PROBE	08/26/2024		14.81	(1,982.81)
09/03/2024	AP	INV	AUGUST 2024 HALF PAGE AD	002012		275.00	(2,257.81)
09/03/2024	AP	INV	NEW CORD FOR MINT FEST	15230		1,488.00	(3,745.81)
09/03/2024	AP	INV	BUS TRANSPORTATION FOR MINT FEST 2024	08/29/2024		300.00	(4,045.81)
09/03/2024	AP	INV	APPAREL, WHITE TEW/ 3 COLOR FULL PRO	196449		750.75	(4,796.56)
09/05/2024	AP	INV	ADVERTISING	4541084-2		340.00	(5,136.56)
09/09/2024	AP	INV	TELEPHONE; 09/2024	09/10/2024		54.95	(5,191.51)
09/12/2024	AP	INV	REIMBURSE; DOWNTOWN POTS FOR FALL	09/12/2024		625.42	(5,816.93)
09/24/2024	CD	CHK	Check: PC 200128	200128	280.00		(5,536.93)
09/24/2024	CD	CHK	Check: PC 200133	200133	14.81		(5,522.12)
09/24/2024	CD	CHK	Check: PC 200166	200166	275.00		(5,247.12)
09/24/2024	CD	CHK	Check: PC 200193	200193	340.00		(4,907.12)
09/26/2024	CD	CHK	Check: PC 7988	7988(A)	300.00		(4,607.12)
09/26/2024	CD	CHK	Check: PC 8002	8002(A)	625.42		(3,981.70)
09/26/2024	CD	CHK	Check: PC 8003	8003(A)	3,176.00		(805.70)
09/26/2024	CD	CHK	Check: PC 8020	8020(A)	750.75		(54.95)
09/26/2024	CD	CHK	Check: PC 100706	100706(E)	54.95		0.00
09/27/2024	AP	INV	NUTS & BOLTS	2408-842102		5.95	(5.95)
09/27/2024	AP	INV	POLY BUCKET	2408-844627		5.98	(11.93)
10/01/2024	AP	INV	MEMBERSHIP DUES; 10/01/24-10/01/25	3590		350.00	(361.93)
10/01/2024	AP	INV	PORTABLE TOILET RENTAL	576371		313.20	(675.13)
10/01/2024	AP	INV	ADVERTISING; DDA/PSD	002050		550.00	(1,225.13)
10/01/2024	AP	INV	GILDAN ADULT TSHIRTS	32532		1,800.06	(3,025.19)
10/01/2024	AP	INV	12"X18" PRINTED & LAMINATED SOCIAL D	20876		750.00	(3,775.19)
10/01/2024	AP	INV	ADVERTISING; MINT FEST 2024	4541057-2		600.00	(4,375.19)
10/01/2024	AP	INV	ADVERTISING; FARMER'S MARKET	4458491-3		150.00	(4,525.19)
10/01/2024	AP	INV	ADVERTISING; FARMER'S MARKET	4455898-3		134.71	(4,659.90)
10/08/2024	CD	CHK	Check: PC 200211	200211	11.93		(4,647.97)
10/08/2024	CD	CHK	Check: PC 200213	200213	350.00		(4,297.97)
10/08/2024	AP	INV	PERMIT APPLICATION	0548007216		960.00	(5,257.97)
10/08/2024	CD	CHK	Check: PC 10790	10790(E)	960.00		(4,297.97)
10/08/2024	AP	VOID	Void Invoice 0548007216 01-01-0101	0548007216	960.00		(3,337.97)
10/08/2024	CD	VOID	Check: PC 10790	10790(E)		960.00	(4,297.97)
10/08/2024	AP	INV	PERMIT APPLICATION	0548007216		960.00	(5,257.97)
10/08/2024	CD	CHK	Check: 24 10792	10792(E)	960.00		(4,297.97)
10/09/2024	AP	INV	20 X 20 HIGH PEAK TENT	10/01/2024		675.00	(4,972.97)
10/10/2024	AP	INV	TELEPHONE; 10/2024	10/10/2024		54.95	(5,027.92)
10/11/2024	AP	INV	SOFTWARE	1417010469		58.50	(5,086.42)
10/11/2024	CD	CHK	Check: PC 10798	10798(E)	58.50		(5,027.92)
10/11/2024	AP	VOID	Void Invoice 1417010469 01-01-0101	1417010469	58.50		(4,969.42)
10/11/2024	CD	VOID	Check: PC 10798	10798(E)		58.50	(5,027.92)
10/11/2024	AP	INV	SOFTWARE	1417010469		58.50	(5,086.42)
10/11/2024	CD	CHK	Check: 24 10800	10800(E)	58.50		(5,027.92)
10/17/2024	CD	CHK	Check: PC 200223	200223	675.00		(4,352.92)
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	002071		550.00	(4,902.92)
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	4455898-4		126.97	(5,029.89)
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	10/01/24-ACT#1398		540.00	(5,569.89)
10/24/2024	AP	INV	DOWNTOWN RADIO RENEWAL	X8-1045469223		205.81	(5,775.70)
10/24/2024	AP	INV	REIMBURSE; DWTWN BANNERS	0007		1,375.00	(7,150.70)
10/24/2024	AP	INV	REIMBURSE; META BUSINESS, INSPECTION	10/24/2024		904.00	(8,054.70)
10/25/2024	CD	CHK	Check: PC 100721	100721(E)	54.95		(7,999.75)
10/29/2024	CD	CHK	Check: PC 200227	200227	313.20		(7,686.55)
10/29/2024	CD	CHK	Check: PC 200247	200247	750.00		(6,936.55)
10/29/2024	CD	CHK	Check: PC 200253	200253	1,100.00		(5,836.55)
10/29/2024	CD	CHK	Check: PC 200258	200258	205.81		(5,630.74)
10/29/2024	CD	CHK	Check: PC 200266	200266	1,375.00		(4,255.74)
10/29/2024	CD	CHK	Check: PC 200274	200274	1,011.68		(3,244.06)
10/31/2024	CD	CHK	Check: PC 8084	8084(A)	1,800.06		(1,444.00)
10/31/2024	CD	CHK	Check: PC 8095	8095(A)	904.00		(540.00)
10/31/2024	CD	CHK	Check: PC 8125	8125(A)	540.00		0.00
11/06/2024	AP	INV	REIMBURSE; FACEBOOK ADS - FARMERS MAI	10/24/2024-1		25.00	(25.00)
11/10/2024	AP	INV	TELEPHONE; 11/2024 - REC DEPT ADD ON	11/10/2024-2		46.20	(71.20)
11/18/2024	AP	INV	WINTER FEST; HIGH SCHOOL BAND	11/15/2024		250.00	(321.20)
11/18/2024	AP	INV	WINTER FEST; HIGH SCHOOL BANK	11/15/2024		200.00	(521.20)
11/18/2024	AP	INV	WINTER FEST; ST NICK	11/15/2024		100.00	(621.20)
11/20/2024	AP	INV	GROUP PLAN 250 CONTACTS	2308019816		810.00	(1,431.20)
11/20/2024	CD	CHK	Check: 24 10830	10830(E)	810.00		(621.20)
11/26/2024	CD	CHK	Check: PC 200299	200299	100.00		(521.20)
11/26/2024	CD	CHK	Check: PC 200300	200300	200.00		(321.20)
11/26/2024	CD	CHK	Check: PC 200333	200333	250.00		(71.20)
11/26/2024	CD	CHK	Check: PC 100739	100739(E)	46.20		(25.00)
11/29/2024	CD	CHK	Check: PC 8154	8154(A)	25.00		0.00
12/02/2024	AP	INV	GRINCH 2024; PDS/DDA	12/02/2024		50.00	(50.00)
12/02/2024	CD	CHK	Check: PC 200343	200343	50.00		0.00
12/02/2024	AP	INV	REIMBURSE; BENCH CUSHION	12/01/2024		52.03	(52.03)
12/02/2024	AP	INV	SANTA CHAIR	12/02/2024		350.00	(402.03)
12/09/2024	AP	INV	SAINT OF THE YEAR GIFT CARD; PSD/DDA	1252005689		50.00	(452.03)
12/09/2024	CD	CHK	Check: 24 10842	10842(E)	50.00		(402.03)
12/10/2024	CD	CHK	Check: PC 200354	200354	350.00		(52.03)
12/12/2024	AP	INV	ADVERTISING	22939		310.00	(362.03)
12/12/2024	AP	INV	REIMBURSE; TWINKLE STARS & LED FLOOD	12/12/2024		392.50	(754.53)
12/13/2024	CD	CHK	Check: PC 8193	8193(A)	52.03		(702.50)
12/13/2024	AP	INV	TELEPHONE; 12/2024	12/10/2024		50.00	(752.50)
12/16/2024	AP	INV	40 BAGS OF ICE	01988-1		320.00	(1,072.50)
12/20/2024	CD	CHK	Check: PC 200411	200411	320.00		(752.50)
12/23/2024	CD	CHK	Check: PC 8238	8238(A)	392.50		(360.00)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE					(Continued)		
12/23/2024	CD	CHK	Check: PC 8263	8263(A)	310.00		(50.00)
12/26/2024	CD	CHK	Check: PC 100749	100749(E)	50.00		0.00
01/07/2025	AP	INV	CUSTOM BOUQUETS; DOWNTOWN DECOR	5176401500		1,526.40	(1,526.40)
01/13/2025	AP	INV	ADVERTISING	22939 #2		240.00	(1,766.40)
01/13/2025	AP	INV	MUSIC; DOWNTOWN	100006503858		448.85	(2,215.25)
01/14/2025	AP	INV	TELEPHONE; JAN2025	01/10/2025		50.00	(2,265.25)
01/17/2025	AP	INV	ADVERTISING	002160		450.00	(2,715.25)
01/17/2025	AP	INV	DRINKING GLASSES FOR DDA	0013		80.00	(2,795.25)
01/24/2025	CD	CHK	Check: PC 100761	100761(E)	50.00		(2,745.25)
01/24/2025	AP	INV	GIFT CARDS	2501-849754		100.00	(2,845.25)
01/27/2025	AP	INV	VALENTINES DAY PROMO	01/23/2025		200.00	(3,045.25)
01/27/2025	AP	INV	HOLIDAY CO-OP COMMERCIALS; PSD/DDA	01/23/2025		5,804.00	(8,849.25)
01/27/2025	AP	INV	HOLIDAY CO-OP COMMERCIALS; PSD/DDA	11/21/2024		2,196.00	(11,045.25)
01/27/2025	CD	CHK	Check: PC 100766	100766(E)	8,000.00		(3,045.25)
01/28/2025	CD	CHK	Check: PC 200452	200452	448.85		(2,596.40)
01/28/2025	CD	CHK	Check: PC 200494	200494	450.00		(2,146.40)
01/28/2025	CD	CHK	Check: PC 200505	200505	200.00		(1,946.40)
01/28/2025	CD	CHK	Check: PC 200507	200507	80.00		(1,866.40)
01/28/2025	CD	CHK	Check: PC 200511	200511	1,526.40		(340.00)
01/30/2025	AP	INV	REIMBURSE; LIGHTS, NECKLACES - COMMU	01/30/2025		87.69	(427.69)
01/31/2025	CD	CHK	Check: PC 8328	8328(A)	240.00		(187.69)
02/04/2025	CD	CHK	Check: PC 200516	200516	100.00		(87.69)
02/07/2025	AP	INV	LISTING & LICENSES RENEWAL; PSD/DDA	1206006576		75.00	(162.69)
02/07/2025	CD	CHK	Check: 24 10885	10885(E)	75.00		(87.69)
02/12/2025	AP	INV	TELEPHONE; FEB2025	02/10/2025		50.00	(137.69)
02/20/2025	AP	INV	SPRING WORKSHOP; HANOVER	E3246		150.00	(287.69)
02/21/2025	AP	INV	ADVERTISING; ST. PAT'S DAY - PSD/DDA	002177		675.00	(962.69)
02/25/2025	CD	CHK	Check: PC 200554	200554	150.00		(812.69)
02/26/2025	CD	CHK	Check: PC 100787	100787(E)	50.00		(762.69)
02/28/2025	CD	CHK	Check: PC 8365	8365(A)	87.69		(675.00)
03/05/2025	AP	INV	DEPOSIT FOR MINT FEST; MUSIC	03/03/2025		500.00	(1,175.00)
03/17/2025	AP	INV	TENT RENTAL	01/30/2025		450.00	(1,625.00)
03/17/2025	CD	CHK	Check: PC 200602	200602	450.00		(1,175.00)
03/17/2025	AP	INV	TELEPHONE; MAR2025	03/10/2025		50.00	(1,225.00)
03/25/2025	CD	CHK	Check: PC 200618	200618	500.00		(725.00)
03/25/2025	CD	CHK	Check: PC 200651	200651	675.00		(50.00)
03/25/2025	CD	CHK	Check: PC 100812	100812(E)	50.00		0.00
03/26/2025	AP	INV	PORTABLE TOILET RENTAL	577210		333.20	(333.20)
03/26/2025	AP	INV	PROMOTION, ADVERTISING, WEBSITE FEES	03/11/2025		500.00	(833.20)
03/27/2025	CD	CHK	Check: PC 200662	200662	333.20		(500.00)
04/11/2025	AP	INV	TELEPHONE; 04/2025	04/10/2025		50.00	(550.00)
04/21/2025	AP	INV	ALUMINUM WITH REFLECTIVE VINYL PRINT	21343		380.00	(930.00)
04/25/2025	CD	CHK	Check: PC 100835	100835(E)	50.00		(880.00)
04/25/2025	AP	INV	REIMBURSE; FOOD LICENSE, EASTER EGGS	04/17/2025		236.50	(1,116.50)
04/28/2025	AP	INV	WATER/SEWER; 04/2025	346488		194.54	(1,311.04)
04/29/2025	CD	CHK	Check: PC 200841	200841	500.00		(811.04)
04/29/2025	CD	CHK	Check: PC 200846	200846	380.00		(431.04)
04/30/2025	CD	CHK	Check: PC 8484	8484(A)	236.50		(194.54)
04/30/2025	CD	CHK	Check: PC 8487	8487(A)	194.54		0.00
05/07/2025	AP	INV	REIMBURSE; 12X12 PATIO STONE	05/05/2025		23.92	(23.92)
05/07/2025	AP	INV	MUSIC FOR SPRING FLING	04/30/2025		100.00	(123.92)
05/08/2025	CD	CHK	Check: PC 200876	200876	100.00		(23.92)
05/09/2025	CD	CHK	Check: PC 8521	8521(A)	23.92		0.00
05/09/2025	AP	INV	TELEPHONE; MAY2025	05/10/2025		50.00	(50.00)
05/22/2025	AP	INV	300' CAUTION TAPE	2505-603283		8.89	(58.89)
05/22/2025	CD	CHK	Check: PC 200925	200925	8.89		(50.00)
05/23/2025	CD	CHK	Check: PC 100858	100858(E)	50.00		0.00
05/31/2025			251-000-202.000	END BALANCE	73,344.96	72,140.01	0.00
251-000-257.000 ACCRUED WAGE PAYABLE					BEG. BALANCE		
07/01/2024							(1,041.66)
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024		1,041.66		0.00
05/31/2025			251-000-257.000	END BALANCE	1,041.66	0.00	0.00
251-000-390.000 Fund Balance					BEG. BALANCE		
07/01/2024							(52,499.55)
05/31/2025			251-000-390.000	END BALANCE	0.00	0.00	(52,499.55)
251-000-452.006 DOWNTOWN BUSINESS DISTRICT					BEG. BALANCE		
07/01/2024							0.00
07/15/2024	GJ	JE	RECORD TAX REVENUES	15017		6,325.00	(6,325.00)
07/31/2024	GJ	JE	RECORD TAX REVENUES	15021		7,075.00	(13,400.00)
08/15/2024	GJ	JE	RECORD TAX REVENUES	15023		22,125.00	(35,525.00)
08/31/2024	GJ	JE	RECORD TAX REVENUES	15347		2,100.00	(37,625.00)
11/15/2024	GJ	JE	RECORD TAX REVENUES	15315		490.67	(38,115.67)
11/30/2024	GJ	JE	RECORD TAX REVENUES	15318		675.00	(38,790.67)
12/15/2024	GJ	JE	RECORD TAX REVENUES	15320		4.67	(38,795.34)
02/28/2025	GJ	JE	RECORD TAX REVENUES	15352		4.66	(38,800.00)
05/31/2025			251-000-452.006	END BALANCE	0.00	38,800.00	(38,800.00)
251-000-653.001 FARMERS' MARKET					BEG. BALANCE		
07/01/2024							0.00
07/01/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15195		14.26	(14.26)
07/02/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15196		0.67	(14.93)
07/03/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15197		1.34	(16.27)
07/05/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15198		9.41	(25.68)
07/05/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15199		0.67	(26.35)
07/16/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15200		0.67	(27.02)
07/25/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/25/2024			525.00	(552.02)
07/25/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15201		9.41	(561.43)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-653.001 FARMERS' MARKET							
						(Continued)	
07/26/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15202		0.67	(562.10)
07/31/2024	GJ	JE	SQUARE CHARGES FOR FARMERS MARKET	15203		1.74	(563.84)
10/29/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/29/2024			1,186.00	(1,749.84)
11/06/2024	AP	INV	REIMBURSE; FACEBOOK ADS - FARMERS MARKET	10/24/2024-1	25.00		(1,724.84)
05/31/2025			251-000-653.001	END BALANCE	25.00	1,749.84	(1,724.84)
251-000-653.003 CAR SHOWS							
07/01/2024					BEG. BALANCE		0.00
08/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/2024			2,572.00	(2,572.00)
08/22/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/22/2024			825.00	(3,397.00)
05/31/2025			251-000-653.003	END BALANCE	0.00	3,397.00	(3,397.00)
251-000-653.005 MINT FESTIVAL							
07/01/2024					BEG. BALANCE		0.00
07/24/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/24/2024			100.00	(100.00)
07/25/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/25/2024			1,000.00	(1,100.00)
08/09/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15334		0.87	(1,100.87)
08/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/2024			37,357.00	(38,457.87)
08/12/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15335		4,515.24	(42,973.11)
08/12/2024	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	15336		227.59	(43,200.70)
08/16/2024	AP	INV	ICE & POP	08/14/2024	174.56		(43,026.14)
08/16/2024	AP	INV	REIMBURSE; HOTDOGS & BUNS	08/14/2024	80.47		(42,945.67)
08/21/2024	CR	RCPT	GENERAL RECEIPT 08/21/2024			350.00	(43,295.67)
10/01/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/01/2024			409.30	(43,704.97)
05/31/2025			251-000-653.005	END BALANCE	255.03	43,960.00	(43,704.97)
251-000-653.010 SPRING FESTIVAL							
07/01/2024					BEG. BALANCE		0.00
05/22/2025	AP	INV	300' CAUTION TAPE	2505-603283	8.89		8.89
05/31/2025			251-000-653.010	END BALANCE	8.89	0.00	8.89
251-000-653.013 WINTER FESTIVAL							
07/01/2024					BEG. BALANCE		0.00
12/16/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/16/2024			380.00	(380.00)
05/31/2025			251-000-653.013	END BALANCE	0.00	380.00	(380.00)
251-000-665.000 INTEREST EARNED/INVESTMENTS							
07/01/2024					BEG. BALANCE		0.00
08/31/2024	GJ	JE	RECORD TAX REVENUES	15347		21.16	(21.16)
11/15/2024	GJ	JE	RECORD TAX REVENUES	15315		19.80	(40.96)
11/30/2024	GJ	JE	RECORD TAX REVENUES	15318		27.24	(68.20)
12/15/2024	GJ	JE	RECORD TAX REVENUES	15320		0.24	(68.44)
02/28/2025	GJ	JE	RECORD TAX REVENUES	15352		0.33	(68.77)
05/31/2025			251-000-665.000	END BALANCE	0.00	68.77	(68.77)
251-000-674.005 CORPORATE SPONSORS							
07/01/2024					BEG. BALANCE		0.00
12/05/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/05/2024			500.00	(500.00)
12/12/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/12/2024			500.00	(1,000.00)
05/31/2025			251-000-674.005	END BALANCE	0.00	1,000.00	(1,000.00)
251-000-677.000 MISCELLANEOUS REVENUE							
07/01/2024					BEG. BALANCE		0.00
07/01/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/01/2024			170.00	(170.00)
10/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/17/2024			50.00	(220.00)
05/31/2025			251-000-677.000	END BALANCE	0.00	220.00	(220.00)
251-000-679.000 MARKETING CO-OP							
07/01/2024					BEG. BALANCE		0.00
11/18/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/18/2024			2,250.00	(2,250.00)
01/16/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/16/2025			500.00	(2,750.00)
05/31/2025			251-000-679.000	END BALANCE	0.00	2,750.00	(2,750.00)
251-172-713.001 EMPLOYER SOCIAL SECURITY							
07/01/2024					BEG. BALANCE		0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			59.99	(59.99)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		59.99		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		59.99		59.99
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		59.99		119.98
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		59.99		179.97
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		59.99		239.96
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		59.99		299.95
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		59.99		359.94
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		83.99		443.93
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		71.99		515.92
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		71.99		587.91
05/14/2025	PR	CHK	SUMMARY PR 05/14/2025		71.99		659.90
05/31/2025			251-172-713.001	END BALANCE	719.89	59.99	659.90
251-172-713.002 MEDICARE/EMPLOYER PORTION							
07/01/2024					BEG. BALANCE		0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			14.03	(14.03)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		14.03		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		14.03		14.03
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		14.03		28.06
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		14.03		42.09
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		14.03		56.12
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		14.03		70.15
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		14.03		84.18
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		19.64		103.82
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		16.83		120.65
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		16.84		137.49
05/14/2025	PR	CHK	SUMMARY PR 05/14/2025		16.83		154.32

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-172-713.002 MEDICARE/EMPLOYER PORTION (Continued)							
05/31/2025			251-172-713.002	END BALANCE	168.35	14.03	154.32
251-172-751.000 EVENT COLLABORATION BEG. BALANCE							
07/01/2024							0.00
08/20/2024	AP	INV	ADVERTISING	4541084-1	100.00		100.00
09/03/2024	AP	INV	APPAREL, WHITE TEW/ 3 COLOR FULL FRO	196449	750.75		850.75
01/17/2025	AP	INV	ADVERTISING	002160	450.00		1,300.75
01/24/2025	AP	INV	GIFT CARDS	2501-849754	100.00		1,400.75
01/27/2025	AP	INV	VALENTINES DAY PROMO	01/23/2025	200.00		1,600.75
01/30/2025	AP	INV	REIMBURSE; LIGHTS, NECKLACES - COMMU	01/30/2025	40.00		1,640.75
03/17/2025	AP	INV	TENT RENTAL	01/30/2025	450.00		2,090.75
03/26/2025	AP	INV	PORTABLE TOILET RENTAL	577210	333.20		2,423.95
03/26/2025	AP	INV	PROMOTION, ADVERTISING, WEBSITE FEES	03/11/2025	500.00		2,923.95
04/25/2025	AP	INV	REIMBURSE; FOOD LICENSE, EASTER EGGS	04/17/2025	26.50		2,950.45
05/31/2025			251-172-751.000	END BALANCE	2,950.45	0.00	2,950.45
251-172-751.001 FARMERS' MARKET BEG. BALANCE							
07/01/2024							0.00
07/11/2024	AP	INV	REFUND; DBL PAYMENT FOR WED MARKET	07/10/2024	96.00		96.00
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	07/26/2024	35.00		131.00
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	07/28/2024	35.00		166.00
09/03/2024	AP	INV	AUGUST 2024 HALF PAGE AD	002012	275.00		441.00
10/01/2024	AP	INV	ADVERTISING; FARMER'S MARKET	4458491-3	150.00		591.00
10/01/2024	AP	INV	ADVERTISING; FARMER'S MARKET	4455898-3	134.71		725.71
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	4455898-4	126.97		852.68
02/07/2025	AP	INV	LISTING & LICENSES RENEWAL; PSD/DDA	1206006576	75.00		927.68
05/31/2025			251-172-751.001	END BALANCE	927.68	0.00	927.68
251-172-751.003 MINT FESTIVAL BEG. BALANCE							
07/01/2024							0.00
07/03/2024	AP	INV	2 DAY SPECIAL LICENSE FOR BLOCK PART	0734002960	100.00		100.00
07/11/2024	AP	INV	BARICADES	1352003209	234.55		334.55
07/22/2024	AP	INV	STAGING & ROOF, LIGHTING EQUIP	2024095	4,162.50		4,497.05
07/25/2024	AP	INV	3'X6' LOTUS SINGLE SIDED BANNER	20693	175.00		4,672.05
08/02/2024	AP	INV	LOANER PRJT, PLAYING AT MINT FEST 20	08/02/2024	1,000.00		5,672.05
08/02/2024	AP	INV	LVRs; PLAYING AT THE MINT FEST 2024	08/02/2024	650.00		6,322.05
08/02/2024	AP	INV	PLAYING AT THE MINT FEST; 2024	08/02/2024	600.00		6,922.05
08/02/2024	AP	INV	BALANCE FOR STAGE; MINT FEST 2024	08/02/2024	4,162.50		11,084.55
08/02/2024	AP	INV	PLAYING AT THE MINT FEST; 2024	08/02/2024	3,000.00		14,084.55
08/05/2024	AP	INV	1200 PAPER WRISTBANDS	0825002734	21.19		14,105.74
08/05/2024	AP	VOID	Void Invoice 0825002734 01-01-0101	0825002734		21.19	14,084.55
08/05/2024	AP	INV	1200 PAPER WRISTBANDS	0825002734	21.19		14,105.74
08/06/2024	AP	INV	MINT FEST 2024; BEER/ALCOHOL	W-1162034	6,573.65		20,679.39
08/08/2024	AP	INV	POLICY #SE 1122876; LIQUOR LIABILITY	485773	525.00		21,204.39
08/16/2024	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS;	FORM3421-2024	1,101.62		22,306.01
08/16/2024	AP	INV	ICE; PORTABLE TOILETS	01988	1,385.00		23,691.01
08/16/2024	AP	INV	ADVERTISING	22654	510.00		24,201.01
08/16/2024	AP	INV	64000 HEATHER IRISH GRN, XXL, XXXL	196119	171.50		24,372.51
08/20/2024	AP	INV	ADVERTISING	4458491-2	175.00		24,547.51
08/20/2024	AP	INV	ADVERTISING	4455898-2	149.46		24,696.97
08/20/2024	AP	INV	REIMBURSE; FACEBOOK AD	08/10/2024	35.00		24,731.97
09/03/2024	AP	INV	AUXILIARY PAY; STAGE SECURITY MINT F	08/26/2024	280.00		25,011.97
09/03/2024	AP	INV	NEW CORD FOR MINT FEST	15230	1,488.00		26,499.97
09/03/2024	AP	INV	BUS TRANSPORTATION FOR MINT FEST 202	08/29/2024	300.00		26,799.97
09/05/2024	AP	INV	ADVERTISING	4541084-2	340.00		27,139.97
09/27/2024	AP	INV	NUTS & BOLTS	2408-842102	5.95		27,145.92
09/27/2024	AP	INV	POLY BUCKET	2408-844627	5.98		27,151.90
10/01/2024	AP	INV	GILDAN ADULT TSHIRTS	32532	1,800.06		28,951.96
10/01/2024	AP	INV	ADVERTISING; MINT FEST 2024	4541057-2	600.00		29,551.96
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	10/01/24-ACT#1398	540.00		30,091.96
12/16/2024	AP	INV	40 BAGS OF ICE	01988-1	320.00		30,411.96
03/05/2025	AP	INV	DEPOSIT FOR MINT FEST; MUSIC	03/03/2025	500.00		30,911.96
05/31/2025			251-172-751.003	END BALANCE	30,933.15	21.19	30,911.96
251-172-751.007 WINTER FESTIVAL BEG. BALANCE							
07/01/2024							0.00
10/24/2024	AP	INV	REIMBURSE; META BUSINESS, INSPECTION	10/24/2024	904.00		904.00
11/18/2024	AP	INV	WINTER FEST; HIGH SCHOOL BAND	11/15/2024	250.00		1,154.00
11/18/2024	AP	INV	WINTER FEST; HIGH SCHOOL BANK	11/15/2024	200.00		1,354.00
11/18/2024	AP	INV	WINTER FEST; ST NICK	11/15/2024	100.00		1,454.00
12/02/2024	AP	INV	GRINCH 2024; PDS/DDA	12/02/2024	50.00		1,504.00
12/02/2024	AP	INV	REIMBURSE; BENCH CUSHION	12/01/2024	52.03		1,556.03
12/02/2024	AP	INV	SANTA CHAIR	12/02/2024	350.00		1,906.03
12/09/2024	AP	INV	SAINT OF THE YEAR GIFT CARD; PSD/DDA	1252005689	50.00		1,956.03
05/31/2025			251-172-751.007	END BALANCE	1,956.03	0.00	1,956.03
251-172-751.010 FALL FESTIVAL BEG. BALANCE							
07/01/2024							0.00
10/01/2024	AP	INV	PORTABLE TOILET RENTAL	576371	313.20		313.20
10/09/2024	AP	INV	20 X 20 HIGH PEAK TENT	10/01/2024	675.00		988.20
05/31/2025			251-172-751.010	END BALANCE	988.20	0.00	988.20
251-172-804.000 ADMINISTRATION CHARGES BEG. BALANCE							
07/01/2024							0.00
07/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15230	1,650.00		1,650.00
10/01/2024	GJ	JE	RECORD QTRLY ADMIN CHARGES	15231	1,650.00		3,300.00
01/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	15466	1,650.00		4,950.00
04/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	15467	1,650.00		6,600.00
05/31/2025			251-172-804.000	END BALANCE	6,600.00	0.00	6,600.00
251-172-814.002 WEBSITE BEG. BALANCE							
07/01/2024							0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-172-814.002 WEBSITE					(Continued)		
11/20/2024	AP	INV	GROUP PLAN 250 CONTACTS	2308019816	810.00		810.00
05/31/2025			251-172-814.002	END BALANCE	810.00	0.00	810.00
251-172-818.000 CONTRACTUAL SERVICES					BEG. BALANCE		
07/01/2024							0.00
07/01/2024	PRAW	CHK	SUMMARY PRAW 07/01/2024			967.64	(967.64)
07/10/2024	PR	CHK	SUMMARY PR 07/10/2024		967.64		0.00
08/14/2024	PR	CHK	SUMMARY PR 08/14/2024		967.64		967.64
09/11/2024	PR	CHK	SUMMARY PR 09/11/2024		967.64		1,935.28
10/09/2024	PR	CHK	SUMMARY PR 10/09/2024		967.64		2,902.92
11/13/2024	PR	CHK	SUMMARY PR 11/13/2024		967.64		3,870.56
12/11/2024	PR	CHK	SUMMARY PR 12/11/2024		967.64		4,838.20
01/08/2025	PR	CHK	SUMMARY PR 01/08/2025		967.64		5,805.84
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		1,354.70		7,160.54
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		1,161.17		8,321.71
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		1,161.17		9,482.88
05/14/2025	PR	CHK	SUMMARY PR 05/14/2025		1,161.17		10,644.05
05/31/2025			251-172-818.000	END BALANCE	11,611.69	967.64	10,644.05
251-172-818.040 DOWNTOWN IMPROVEMENT					BEG. BALANCE		
07/01/2024							0.00
07/30/2024	AP	INV	18" HANGERS, GROUND PLANTERS	2024-1	2,040.00		2,040.00
08/21/2024	AP	INV	SUPPLY & INSTALL 2450V SINGLE PHASE 4	15123	1,688.00		3,728.00
09/12/2024	AP	INV	REIMBURSE; DOWNTOWN POTS FOR FALL	09/12/2024	625.42		4,353.42
10/01/2024	AP	INV	12"X18" PRINTED & LAMINATED SOCIAL D	20876	750.00		5,103.42
10/08/2024	AP	INV	PERMIT APPLICATION	0548007216	960.00		6,063.42
10/08/2024	AP	VOID	Void Invoice 0548007216 01-01-0101	0548007216		960.00	5,103.42
10/08/2024	AP	INV	PERMIT APPLICATION	0548007216	960.00		6,063.42
10/24/2024	AP	INV	REIMBURSE; DWTWN BANNERS	0007	1,375.00		7,438.42
12/12/2024	AP	INV	REIMBURSE; TWINKLE STARS & LED FLOOD	12/12/2024	392.50		7,830.92
01/07/2025	AP	INV	CUSTOM BOUQUETS; DOWNTOWN DECOR	5176401500	1,526.40		9,357.32
01/30/2025	AP	INV	REIMBURSE; LIGHTS, NECKLACES - COMMU	01/30/2025	47.69		9,405.01
05/07/2025	AP	INV	REIMBURSE; 12X12 PATIO STONE	05/05/2025	23.92		9,428.93
05/31/2025			251-172-818.040	END BALANCE	10,388.93	960.00	9,428.93
251-172-853.004 MONTHLY & LONG DISTANCE SERV					BEG. BALANCE		
07/01/2024							0.00
08/15/2024	AP	INV	TELEPHONE; 08/2024	08/10/2024	54.95		54.95
09/09/2024	AP	INV	TELEPHONE; 09/2024	09/10/2024	54.95		109.90
10/10/2024	AP	INV	TELEPHONE; 10/2024	10/10/2024	54.95		164.85
11/10/2024	AP	INV	TELEPHONE; 11/2024 - REC DEPT ADD ON	11/10/2024-2	46.20		211.05
12/13/2024	AP	INV	TELEPHONE; 12/2024	12/10/2024	50.00		261.05
01/14/2025	AP	INV	TELEPHONE; JAN2025	01/10/2025	50.00		311.05
02/12/2025	AP	INV	TELEPHONE; FEB2025	02/10/2025	50.00		361.05
03/17/2025	AP	INV	TELEPHONE; MAR2025	03/10/2025	50.00		411.05
04/11/2025	AP	INV	TELEPHONE; 04/2025	04/10/2025	50.00		461.05
05/09/2025	AP	INV	TELEPHONE; MAY2025	05/10/2025	50.00		511.05
05/31/2025			251-172-853.004	END BALANCE	511.05	0.00	511.05
251-172-880.008 MARKETING					BEG. BALANCE		
07/01/2024							0.00
07/11/2024	AP	INV	DOWNTOWN POSTER/BILLBOARD DIST MAY-AI	01917	3,500.00		3,500.00
07/15/2024	AP	INV	SUBSCRIPTIONS	1021012129	149.90		3,649.90
08/07/2024	AP	INV	SOFTWARE	0926006460	145.00		3,794.90
08/07/2024	AP	VOID	Void Invoice 0926006460 01-01-0101	0926006460		145.00	3,649.90
08/07/2024	AP	INV	SOFTWARE	0926006460	145.00		3,794.90
10/01/2024	AP	INV	ADVERTISING; DDA/PSD	002050	550.00		4,344.90
10/11/2024	AP	INV	SOFTWARE	1417010469	58.50		4,403.40
10/11/2024	AP	VOID	Void Invoice 1417010469 01-01-0101	1417010469		58.50	4,344.90
10/11/2024	AP	INV	SOFTWARE	1417010469	58.50		4,403.40
10/17/2024	AP	INV	ADVERTISING; PSD/DDA	002071	550.00		4,953.40
12/12/2024	AP	INV	ADVERTISING	22939	310.00		5,263.40
01/13/2025	AP	INV	ADVERTISING	22939 #2	240.00		5,503.40
01/17/2025	AP	INV	DRINKING GLASSES FOR DDA	0013	80.00		5,583.40
02/21/2025	AP	INV	ADVERTISING; ST. PAT'S DAY - PSD/DDA	002177	675.00		6,258.40
04/21/2025	AP	INV	ALUMINUM WITH REFLECTIVE VINYL PRINT	21343	380.00		6,638.40
04/28/2025	AP	INV	WATER/SEWER; 04/2025	346488	194.54		6,832.94
05/31/2025			251-172-880.008	END BALANCE	7,036.44	203.50	6,832.94
251-172-882.000 MARKETING CO-OP					BEG. BALANCE		
07/01/2024							0.00
01/27/2025	AP	INV	HOLIDAY CO-OP COMMERCIALS; PSD/DDA	01/23/2025	5,804.00		5,804.00
01/27/2025	AP	INV	HOLIDAY CO-OP COMMERCIALS; PSD/DDA	11/21/2024	2,196.00		8,000.00
05/31/2025			251-172-882.000	END BALANCE	8,000.00	0.00	8,000.00
251-172-956.000 MISCELLANEOUS					BEG. BALANCE		
07/01/2024							0.00
09/03/2024	AP	INV	REIMBURSE; HOT DOG PROBE	08/26/2024	14.81		14.81
10/24/2024	AP	INV	DOWNTOWN RADIO RENEWAL	X8-1045469223	205.81		220.62
04/25/2025	AP	INV	REIMBURSE; FOOD LICENSE, EASTER EGGS	04/17/2025	210.00		430.62
05/31/2025			251-172-956.000	END BALANCE	430.62	0.00	430.62
251-172-960.000 EDUCATION AND TRAINING					BEG. BALANCE		
07/01/2024							0.00
02/20/2025	AP	INV	SPRING WORKSHOP; HANOVER	E3246	150.00		150.00
05/31/2025			251-172-960.000	END BALANCE	150.00	0.00	150.00
251-172-961.000 PROFESSIONAL DUES					BEG. BALANCE		
07/01/2024							0.00
10/01/2024	AP	INV	MEMBERSHIP DUES; 10/01/24-10/01/25	3590	350.00		350.00
05/31/2025			251-172-961.000	END BALANCE	350.00	0.00	350.00

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User: KKinDE
DB: City Of St Johns

GL ACTIVITY REPORT FOR CITY OF ST. JOHNS
TRANSACTIONS FROM 07/01/2024 TO 05/31/2025

Page: 11/11

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2024			251-172-969.000 GRANTS		BEG. BALANCE		0.00
07/09/2024	AP	INV	LICENSE	0931008206	435.00		435.00
05/31/2025			251-172-969.000	END BALANCE	435.00	0.00	435.00
07/01/2024			251-172-969.001 MUSIC		BEG. BALANCE		0.00
01/13/2025	AP	INV	MUSIC; DOWNTOWN	100006503858	448.85		448.85
05/07/2025	AP	INV	MUSIC FOR SPRING FLING	04/30/2025	100.00		548.85
05/31/2025			251-172-969.001	END BALANCE	548.85	0.00	548.85
TOTAL FOR FUND 251 PRINCIPAL SHOPPING DISTRICT					296,820.94	296,820.94	0.00



*Principal Shopping District and Downtown Development Authority
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Executive Director Activity for April 2025

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Board Meeting, agenda and minutes
- D. Events Committee meeting, agenda and minutes
- E. Executive Committee meeting, agenda and minutes
- F. Marketing Committee meeting, agenda and minutes
- G. Design Committee meeting, agenda and minutes
- H. Chamber Monthly Meeting
- I. City Council Meeting
- J. Senior Center Meeting
- K. Discussions with Food Trucks for Higham Steet Market and Mint Fest
- L. Yearly Event Flyer and take away modifications
- M. Handed Out Event Flyers
- N. Picked up Downtown signs and took them to DPW
- O. Ordered Stickers for Swany's
- P. Talked with Liquor Control Commission about stickers on cans
- Q. Made Easter eggs for the Heist
- R. Printed Social District Flyer for Bar Owners
- S. Printed Social District Flyer for Patrons
- T. Took Social District Signs to Bars and more sticker
- U. Worked with the city on new SEP form.
- V. Created SEP for Farmers Market
- W. Created SEP for Higham Street Market
- X. Filed Hot Dog Cart Yearly License
- Y. Talking with St Johns Orchestra about using Hot Dog Cart at Spring Fling
- Z. Finished Match on Main Grants
- AA. Contacted Laura at MEDC about coming to April City Council Meeting.
- BB. Contacted Doug Marek about help with our website
- CC. Made a flyer to hand out to Spring Fling Vendors for the Higham Street Market
- DD. Hired Singer for Spring Fling
- EE. Talked with Brandy about the Lugnuts Create table
- FF. Set up "Go to Meet" for Strategic Planning
- GG. Talked with Library about May board meeting
- HH. Reserved the Heist for May Marketing meeting.
- II. Met with Jeremy about new pot placement, changing pot hangers and fixing bollard lights.
- JJ. Talked with city about an email list for downtown property owners.



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Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian
Church

Secretary-Treasurer
Monica Ladiski
Lotus Health

Directors
Emily Baudoux
Rise Up Co.

Ed Brandon
Gilroy's Hardware

Bruce Delong
Clinton County
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Erika Hayes
Jackson,
Hayes, PC

Brent Hurst
Oh, Mi
Organics

Chad Gamble
City of St. Johns

Tracy Kossaras
Kurt's Appliance

Nancy McKinley
Castle Residence

Corinne Trimbach
Mint Door
Boutique

COMMITTEES

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettiger
Theresa Levit
Brandi Martinez

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley
Jason Butler
Jaime Madar
Brent Hurst
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Jason Butler-Chair
Tyler Barlage
Monica Ladiski
Chad Gamble
Tracy Kossaras
Corinne Trimbach

Marketing
Monica Ladiski-Chair
Tyler Barlage
Erika Hayes
Emily Baudoux
Vicki Schaffer
Brent Hurst

CONTACT INFO

Executive Director
Heather Hanover
989-224-8944 Ext
233

**Meeting Minutes
Principal Shopping District
May 7, 2025**

11:30 am, At Briggs Public Library

Members Present: Brent Hurst, Tracy Kossaras, Nancy McKinley, Bruce Delong, Tyler Barlage, Monica Ladiski, Ed Brandon and Jason Butler.

Other Present: Heather Hanover, Dave Kirk, Sara Morrison, Liz Janetske and Kelly Schafer

1. Meeting was called to Order by Chair Butler at 11:30 am

2. Additions to the Agenda: None, motion to approve by Bruce Delong/seconded by Monica Ladiski, motion carried.

3. Public Comment: Sara Morrison attended to give a brief overview of the library renovations. This was a 1.6-million-dollar project, around 1.2 million was covered by grants and the rest from library funds. There is a new community space where we are holding our meeting and this is open to the public to use for free during normal operating hours. It can hold 1–60-person meeting or 2-30 person meetings. The Kids space is improved and expanded and there is a maker's space with a 3-D printer and other amenities. They have extra capacity in the adult section and the new floor design makes for more discrete areas with in the library than before.

Also, sad news, for a number of reasons, the Hursts have decided not to have a Fall Festival this year. They will bring it back in 2026.

4. Motion to Approve the Consent Agenda made by Tyler Barlage, seconded by Ed Brandon, motion carried.

A. Minutes of meeting dated April 2, 2025

B. Minutes of the Executive, Marketing and Events Committee Meetings

C. City of St Johns monthly financial report through April 29,2025

D. Director's Report

5.Communications

A. Events Committee: Tracy stated that the events committee met last Thursday at Main Street Café. They discussed the Spring Fling, the singer we are supplying and the hot dog cart. They also discussed the Higham Street Market, which has all the singer slots filled but we still have 2 slots open for food trucks. Heather stated that the Heist has decided to take those two spots. There was also discussion on food trucks for Mint Fest and the BBQ competition that will be going on during the car show. Heather said that the Heist would also like to supply the food for Mint Fest and bring down their popcorn machine. The next meeting will be at Swany's.

B. Marketing Committee: Monica discussed looking for a new website guy, the events Flyer and the table promoting the downtown at the Lugnuts game. Meeting at the Heist this month on May 8th at 11th30am.

C. Executive Committee : Jason said being a Main Street Community was discussed along with the Match on Main Program.

D. City Update: Chad gave his report during the

6.Old Business

A. Main Street Program: Heather and Laura from the MEDC gave a presentation about the Main Street Program to the City Council. The Council thought it sounded great and is in support of the program. The board decided to go ahead and start the paper work and complete one survey at the next board meeting. Motion to move forward made by Tyler Barlage, seconded by Brent Hurst, motion carried.

B. The PSD mileage was approved for another 3 years at the city council meeting.

C. A special liquor license is required to sell alcohol at the Mint Fest Street Party each year. Motion by Monica Ladiski, second by Tracy Kossaras to approve the Resolution for application for the Special License, motion carried 8 to 0.



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7. New Business:

A. May Luncheon with the Chamber: The chamber speaker in May is from the Michigan Retailers Association. We are cohosts. It is next Thursday May 15th at the Heist; it would be nice to have some downtown people there.

B. Lugnuts Box: the dead line to sign up for the Lugnuts boxes that are being sponsored by Butler Financial, Kurts Appliance and the Mayor is today. Would anyone on the board like a ticket? Corinne 2, Tracy 4, Nancy 2, Monica 4, Heather 2, Jason 2+. The tickets will be at "will call".

C. Should we pay for the porta johns for Mint City Motorcycle Mania Sept 13th, motion to proceed made by Monica Ladiski, seconded by Brent Hurst, motion carried.

D. Strategic Planning Session, only Jason completed the Go To Meeting schedule. The board would like to have an overall plan for the downtown that we come up with in house. Monica has facilitated these types of meetings before and would like to work with the group. What are good times of day/week for this, we would probably need a couple of 2-hour sessions. Lunch time meetings work and a Mon, Tues or Wed. May is busy so we will start shopping dates in June.

Motion to adjourned made by Monica Ladiski at 12:14 pm, seconded by Tyler Barlage, motion carried.



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Brent Hurst

CONTACT INFO

Executive Director
Heather Hanover
989-224-8944x 233
Email: psdcityofsj@gmail.com

Meeting Minutes

Downtown Development Authority

May 7, 2025

Members Present: Brent Hurst, Tracy Kossaras, Nancy McKinley, Bruce Delong, Tyler Barlage, Monica Ladiski, Corinne Trimbach and Jason Butler. Chad Gamble joined at the end.

- 1. Meeting was called to Order by Chair Butler at 12:14 pm.**
- 2. Additions to the Agenda:** None, motion to approve the agenda as presented made by Bruce Delong, seconded by Monica Ladiski, motion carried.
- 3. Motion to Approve the Consent Agenda** as presented, made by Bruce Delong, seconded by Monica Ladiski, motion carried.
 - A. Minutes of meeting April 2, 2025
 - B. Minutes of the April Design Committee Meeting
 - C. City of St Johns monthly financial report through April 29, 2025
- 4. Communications**
 - A. Design Committee meeting and discussed planting the flower pots, we are changing that day to Friday the 9th because of frost possibilities on the 8th. The committee is still working on the bench program and we should be receiving 2 more benches soon. One for Tryston Bancroft delivered on May 8th. We also discussed the façade grant program and we are waiting to hear about the LEAP grant. There was also discussion on new pole banners and a bigger show in the pots for the holidays.

Old Business

- A. None.

6. New Business

- A. None

7. Public Comment

Chad arrived with some good news. The State approved our grant for the Railcars and Facades, it is for \$100,000. There is still some paperwork to do but we are good to start planning. He also mentioned that the city will be doing more work on Lansing Street than they previously planned for. The street has a lot of issues and is heavily trafficked. The added improvements will be great. The city is also looking to renovate many of the downtown streets. They will try to coordinate this with events and let us know so there can be as little disruption as possible.

Heather mentioned that we are getting a new boutique downtown, Oak & Ivory will be coming to the second block.

Motion by Bruce Delong to adjourn at 12:28pm, seconded by Brent Hurst, motion carried.



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Design Committee Meeting Minutes

April 17 8:00 am

DDA Office

Members Attending: Tyler Barlage and Brandy Martinez

Others: Heather Hanover

1. We need to plant the flower pots before Spring Fling. The group decided on May 8th at 11:30 am. We also purchased 4 new ground planters. The group took a walk around downtown to decide on the placement of the 4 new pots. It was decided to put 2 on Spring Street by the fire hall and down by the library. And the other 2 on Brush Street at Railroad Street and up by the Post Office on State Street.
2. The Bench Program was discussed and the placement of the new benches. Ivan is making a bench and we will be placing it in front of Rehmann's just off the corner. The bench in honor of Monica's son will be in before Spring Fling and it would be nice to have a small ceremony. That bench will be placed in the first block by Lotus Health. Brandy also brought us a new artist and he is working on plans for a bench.
3. Façade Grant discussion we are waiting on news of a grant from the state, there are three proposed projects that we are hoping to fund through the grant. Hopefully we find out in the next few weeks.
4. New Banners: it would be nice to have a cross-street banner put up fairly soon. As for the pole banners, a summer or 40th anniversary of the Mint Fest would be great to have for this year. We can think about what we want and decide in May.
5. There was also discussion of having something larger in our pots at winter time, maybe Mike the metal worker that Brandy knows, could make us up something that could be used every year? Heather will talk with him.
6. It was decided to have the meetings at 8am instead of 8:30am, so that everyone can get on with their day earlier.



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**Events Committee Meeting Minutes
May 1, 2025 (Main Street Café)**

Members Attending: Tracy Kossaras, Brent Hurst and Aimee Court

Others: Heather Hanover

- 1) Spring Fling Singers: We are supplying the singer, Mitch Sanford. Heather will set up the music amplifier. The St Johns Orchestra is using the Hot Dog cart as a fund raiser. Heather will get it ready and bring it downtown for their use.
- 2) Higham Steet market. We have all the singers signed up. We still have 2 open dates for food. Aimee will check with Anthony at the Heist to see if they can do something. There was discussion on what to do with the sound amplifier so that it doesn't have to be wheeled back to the fire hall every week. Tracy said that if it can be put into the Minty Mitten at night, she can come and get it and put it in her building each week.
- 3) Band for Mint Fest: The city requires an entertainment contract from each band. Heather still needs one from the Louderthans. She will get with Nick. There was discussion of the food trucks. Last year we had Clyde's pit and they will be at the BBQ cook off. Could we get our local restaurants to provide food? Aimee will check with the Heist; they also have a popcorn machine they could bring down. Aimee said the Heist might also like to have a corn hold tournament during the day. She will get back to us on that.
- 4) Hot Dog Cart: We are required to have 2 inspections a year for the hot dog cart and they don't like to come on the weekends. We could have a free hotdog day during lunch a couple of times this year and just run it ourselves? The group said sure.
- 5) July Picnic: Sirens is supplying the food, we still need a dessert. We need people to RSVP to get a count.



Executive Meeting May 20, 2025

Members attending: Jason Butler, Chad Gamble and Tracy Kossaras.

Others: Heather Hanover

1. Main Street Community: The City Council is in favor of the Main Street Program, so we will start doing the score sheets, one at each monthly meeting.
2. Strategic Plan: not everyone has filled in their availability. There was discussion on what dates and times. June 2nd is fairly open for everyone but it is right before our monthly meeting. June 24 also seems like a good day. Heather will talk to a few board members that haven't responded.
3. Lugnuts game count is around 18. The game starts at 7, the vendor set up starts at 5:30
4. There was discussion about the Higham Street Parking Lot. The city was going to send out letters with the cost of a complete redo but then they thought that was too expensive for each property owner. Now they are thinking just a basic resurfacing and a maintenance agreement and sending out a letter about that. There was discussion of a mixed approach and working more with the DDA and not just sending out letters saying everyone needs to do this. There was discussion of Kurts giving most of their parking lot to the city. There was discussion a city's role and needing take the lead in unusual projects such as this that are quasi-public spaces. Chad said the city council will not spend money on land they do not own. But they could own it. It would be nice if the letters were run before us, Chad said they are planning to do so.
5. There was discussion on the repaving of the downtown streets in next year's budget.
6. There was discussion on the Preval Solar project and the changes they are making in the project. They will be doing more production of panels to help with the state OPRA program. The downtown will still get some designated funds and they are thinking that with the new plan they will need more employees, maybe up to 200.
7. The owners of RBW and the city come to a resolution at the tax tribunal. The amount that they will take back from the Downtown funds because of a reduction in their taxable values will be \$8000, not as good as zero but better than the \$40,000 they could have taken back.
8. The Façade grant is approved and Heather needs to have the downtown businesses that are participating sign grants. She sent one to Chad and he thinks it is okay to go ahead but he wants to ask LEAP first.
9. The By Laws state that you can only hold an office for 3 consecutive years. We will need some reorganizing next fiscal Year.(July 1) We also need to reevaluate committee assignments.
10. July is the downtown picnic. We will vote on the reorganization and get RSVPs for the food.