



St. Johns Principal Shopping District
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

**BOARD OF DIRECTORS
2025 - 2026**

Chairman
Monica Ladiski
Lotus Health

Vice-Chairman
Jason Butler
Butler Financial

Secretary-Treasurer
Tyler Barlage
Community Christian Church

Directors
Emily Baudoux
Rise Up Co.

Ed Brandon
Gilroy's Hardware

Bruce DeLong
Clinton County

Chad Gamble
City of St. Johns,

Erika Hayes
Jackson,
Hayes, PC

Brent Hurst
OhMi Organics

Tracy Kossaras
Kurt's Appliance

Nancy McKinley
Castle Resident

Corinne Trimbach
Building Owner

Marketing
Emily Baudoux-Chair
Erica Hayes
Vickie Schafer
Monica Ladiski

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettger
Brandi Martinez

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Brent Hurst
Nancy McKinley
Jason Butler
Liz Janetske

**Executive, Finance,
Strategic Planning**

Tyler Barlage
Jason Butler
Chad Gamble
Tracy Kossaras
Monica Ladiski
Corinne Trimbach
Emily Baudoux

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944 Ext233:
psdcityofsj@gmail.com

AGENDA
Principal Shopping District Meeting
March 11, 2026
11: 30 am, Fire Hall

* Indicates an attachment

- 1. Call to Order 11:30am**
- 2. Additions to the Agenda 11:30am**
- 3. Public Comment 11:31am (5 minutes)**
- 4. Approval of the Consent Agenda: 11:36 am**
 - A. *Minutes of meeting dated Feb 4, 2026
 - B. *Minutes from Executive, Marketing/Event Meetings
 - C. *City of St Johns monthly financial report through Feb 28, 2025
 - D. *Director's Report
- 4. Communications**
 - A. Events Committee 11:37 am (3 minute)
 - B. Marketing Committee: 11:40am (3 minutes)
 - C. Executive Committee 11:43 am (1minutes)
 - D. City Updates 11:44 am (3 minutes)
- 5. Old Business**
 - A. Insurance Response on Event Partnerships 11:51 am(5 minute)
- 6. New Business**
 - A. Match on Main Grant: 11:56 am(3 Minutes)
 - B. Social District Boundary 11:59 am (3 Minutes)
 - C. Free Wienie Wednesday April 8th 12:02 pm (3 Minutes)

Next Regular PSD Board Meeting April 1st



St. Johns Downtown Development Authority
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

AGENDA
Downtown Development Authority Meeting
March 11, 2026
Immediately After 11:30 Fire Hall

* Indicates an attachment

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Jason Butler
Liz Janetske

Executive, Finance, Strategic Planning
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1. **Call to Order 12:05pm**
 2. **Additions to the Agenda 12:06 pm**
 3. **Approval of the Consent Agenda: 12:07 pm**
 - A. *Minutes of meeting dated Feb 4, 2026
 - B. *City of St Johns monthly financial report through Feb 28, 2027
 4. **Communications**
 - A. None
 5. **Old Business**
 - A. Façade Grants Update 12:08 pm (3 minutes)
 - B. Street Improvements 12:11 pm (3 minutes)
 6. **New Business**
 - A. Capital Improvement Plans 12:14(7 minutes)
 7. **Public Comment (please keep to under 3 minutes) 12:21 pm (5 minutes)**
- Adjournment 12:26pm**

Next Regular DDA Board Meeting April 1st.



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**Executive, Finance,
Strategic Planning**
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Tyler Barlage
Jason Butler
Chad Gamble
Tracy Kossaras
Corinne Trimbach

Marketing
Emily Baudoux-Chair
Erika Hayes
Vicki Schaffer

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Meeting Minutes
Downtown Development Authority
Feb 4 ,2026
Immediately following the PSD Meeting

Members Present: Nancy McKinley, Tracy Kossaras, Corinne Trimbach, Monica Ladiski, Bruce Delong, Erika Hayes, Ed Brandon and Jason Butler.

Others Present: Heather Hanover

1. **Meeting was called to Order by Chair Ladiski at 12:44 pm.**
2. **Additions to the Agenda:** None, motion to approve the agenda as presented made by Bruce Delong, seconded by Jason Butler, motion carried.
3. **Motion to Approve the Consent Agenda** as presented, made by Bruce Delong, seconded by Jason Butler, motion carried.
 - A. Minutes of meeting Jan 7,2026
 - B. Minutes of the Design Committee Meeting
 - C. City of St Johns monthly financial report as of Jan 27,2026
4. **Communications**
 - A. Design Committee also discussed their budget at their last meeting. They are getting more snow flakes and a cross-street light up snow flake banner for next year. They are also going to focus more on a permanent decoration for the holiday pots.
5. **Old Business**
 - A. None.
6. **New Business**
 - A. DDA Budget was discussed, there were questions on the administration fees. There was talk of checking with other places for accounting services. Motion to approve the budget as presented by Erika Hayes, seconded by Corinne Trimbach, motion carried.
7. **Public Comment**

Heather said we still need to approve a CIP plan to present to the commission. We will discuss it at the next Executive Meeting.

Motion by Ed Brandon to adjourn at 12:54 pm, seconded by Jason Butler, motion carried.



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**Meeting Minutes
Principal Shopping District
Feb 4, 2026**

11:30 am, At Fire Hall

Members Present: Nancy McKinley, Tracy Kossaras, Corinne Trimbach, Monica Ladiski, Bruce Delong, Erika Hayes, Ed Brandon and Jason Butler.

Others Present: Heather Hanover

1. **Meeting was called to Order by Chair Ladiski at 11:30 am**
2. **Additions to the Agenda:** None, motion to approve the agenda as presented by Bruce Delong, seconded by Jason Butler, motion carried.
3. **Public Comment:** None.
4. **Motion to Approve the Consent Agenda made by Erika Hayes, seconded by Jason Butler motion carried.**
 - A. Minutes of meeting dated Jan 7, 2026
 - B. Minutes of the Executive, Marketing/ Events Committee Meetings
 - C. City of St Johns monthly financial report through Jan 28,2026
 - D. Director's Report

5. Communications

A. Events Committee: Chair Kossaras said that at the last meeting the committee discussed next years budget. There was also discussion on the PSD versus nonPSD events and the grant process. The group is considering a Cozy Crawl for next year and a St Patrick's Day Bus event for this year. Jason announced that it probably won't work out because of the cost of the buses and the logistics. We will discuss this more at the Event/Marketing Meeting and possibly come up with a different event for St Patrick's Day. We also talked about the Thursday Markets for the Summer and Homecoming is September 25th.

B. Marketing Committee: Heather said the Marketing Committee also discussed their budget. They will be doing the holiday commercial program again next year and the new website marketing will be costing more this year.

C. Executive Committee : The items discussed at the meeting are all on the agenda.

D. City Update: none.

6. Old Business

A. Event List for 2026: Monica and Heather attended the Chamber meeting to talk about how co-events would work out and who should take the lead on events like the Spring Fling. There was much discussion on insurance and liability. Also how do we objectively and financially support events. When should we pay for bathrooms, trash, advertising and other expenses. After much discussion it was decided that we need to meet with our insurance provider to see how we are covered and any group that we partner with is covered. Heather will talk to the city about setting up a meeting and she will let the Chamber know our concerns and where we are at currently with the Spring Fling.

B. Partnership Agreement and Application will be put on hold until we talk with the insurance provider

C. Shared Retail space: We have had about 40 people interested in the space but only 8 actual applications have come in by the deadline. The real-estate company is still willing to rent the space . We are working with the rebranding of the Senior Center and can work with them and not pay rent. Motion by Bruce Delong, seconded by Corinne Trimbach to, discontinue the rental space lease as soon as possible, motion carried. We can continue to work on the concept at the senior center.



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7. New Business:

A. The PSD Budget for 2026-2027 was presented and discussed. Motion to approve by Erika Hayes, seconded by Jason Butler, motion carried.

B. The Michigan Downtown Association Spring meeting is March 4th in East Lansing. Monica, Jason and Heather are interested in going. We have budgeted for 3 attendees. We will move the March board meeting to March 11th.

Motion to adjourned made by Bruce Delong at 12:44 pm, seconded by Erika Hayes, motion carried.



Executive Meeting

Feb 17, 2026

8am Butler Financial

Members attending: Jason Butler, Tyler Barlage, Scott Dzurka, Monica Ladiski and Tracy Kossaras.

Others: Heather Hanover

1. Michigan Downtown Association Jason and Heather can go; Heather will register them both.
2. Citizens Meeting was held on Feb 9th, only 2 citizens showed up but it was a nice meeting.
3. Admin Fees were discussed which are \$16,000 combined for the PSD and DDA. This is a significant increase from 2021 when they were around \$1000. There was discussion on what this charge covers and how it is calculated. There was discussion on how much it would cost to go elsewhere given all the things the city does for us. There was discussion on how the city calculates this charge. There was a discussion on what other cities do and talking with them at the MDA meeting that is coming up.
4. CIP : There was discussion on different areas that need repair in the downtown that Heather added to the list, moving the sound system from the basement to upstairs in the depot. Fixing the sound system at the pavilion and the water system, releveling of the bump out pavers. There was discussion on if the pavers should be addressed or just replaced. There was discussion on who pays for what and that the CIP is just desired projects not how it is funded. There was also discussion on the Higham Street parking lot and our issues with getting that accomplished. The mayor encouraged us to keep trying.
5. The Insurance questions for shared events were answered by the insurance agent and he said all PSD members and volunteers are covered but partners and their volunteers are not. We need to followed up with the chamber about partnering on events and the liability issues. There was also discussion of the granting process and how we can use that to aid event coordinators. There was also discussion of the issues with the SEPA and the need for a meeting with the city to work on the application.
6. Social District Boundary stops at the rail trail. We are holding events on the depot grounds on both sides of the trail and we need to add to our boundary. Heather will work with the city to get that changed.
7. The Incubator is struggling to get a person or 2 to run the space, there have been a lot of interested vendors but they just wanted to set up a booth. We do have a renter for the whole space. Monica and Heather will meet with Emily to discuss.
8. Main Street Program is on hold for a little while we work out some of these issues. The process could take up a whole board meeting and we have not been able to add it to the agenda and respect the board member's time.
9. Other discussion items: a growing disconnect between the city and the PSD/DDA. The need for a yearly meeting with the two groups.



Principal Shopping District and Downtown Development Authority 100
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Events/ Marketing Committee Meeting
Feb 12,2026
11:30am Swany's

Members Attending: Tracy Kossaras, Corinne Trimbach , Nancy McKinley, Erika Hayes and Jason Butler.

Others: Heather Hanover

- 1) Thursday Market: The singers are filling up fast, I just have 2 spaces left and am waiting to hear from Brent about his sister-in-law. We have a few food trucks but we need more. Heather needs help finding food trucks. We will allow vendors to come set up on the sidewalks in the shade for free. We will put an ad in the MTYD magazine in June. Erika thought it would be nice to have the whole schedule in the ad so that people can keep it on their frig and know what is happening.
- 2) Mint Fest entertainment area and beer tent will be outside of the social district. To allow people to walk down with their drinks from the other establishments we need to extend our district or do we just want them to buy our drinks down there. It was decided that it would be too hard to make the social district cups stop at the trail, so we will extent the district and hope that people will still buy down at the event because it is more convenient. There was discussion on what other things will be happening on the event and all the changes. We also discussed the Car Show and making it so that only PAID car show entrants come into the blocked off area since parking will be at a premium. There was discussion about the fee for the Car Show, \$10 or \$15 and registering online.
- 3) St Patrick's Day Pub Crawl. Jason has been checking into buses that would take people to bars in surrounding towns. The cost of the buses is a lot and the whole trip would be 88 minutes of drive time which doesn't allow for a lot of drinking time in each pub. There was discussion of sizes of buses, how much it would cost and the difficulties of organizing and the liabilities. It was decided to just do a local St Johns Pub Crawl; participants will need to get a stamp in each bar when they buy a drink. When their card is full, they will be entered into a drawing for a bottle of Whiskey(from Butler Financial) and a \$100,000 chamber bucks gift certificate. Heather will place an ad in the MTYD magazine and on Facebook.
- 4) Free Wienie Wednesday: the Hot Dog Cart needs another inspection before April 30th. The group decided to do April 1st for a Free Wienie/April Fools Event. The hot dog cart is leaking and needs to be fixe before the next inspection. Heather and Tracy will work on the repairs.



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REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 02/28/2026

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025	2025-26 AMENDED BUDGET	YTD BALANCE 02/28/2026	ACTIVITY FOR MONTH 02/28/26	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	42,579.31	54,877.44	58,020.68	0.00	(3,143.24)	105.73
248-000-582.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	99.50	250.00	0.00	0.00	250.00	0.00
Total Dept 000 - REVENUE		42,678.81	55,127.44	58,020.68	0.00	(2,893.24)	105.25
TOTAL REVENUES		42,678.81	55,127.44	58,020.68	0.00	(2,893.24)	105.25
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-713.001	EMPLOYER SOCIAL SECURITY	803.96	556.00	505.93	73.96	50.07	90.99
248-451-713.002	MEDICARE/EMPLOYER PORTION	188.04	129.97	118.34	17.30	11.63	91.05
248-451-804.000	ADMINISTRATION CHARGES	7,310.00	8,000.00	6,000.00	0.00	2,000.00	75.00
248-451-818.000	CONTRACTUAL SERVICES	17,289.39	13,934.04	9,359.87	1,192.85	4,574.17	67.17
248-451-818.040	DOWNTOWN IMPROVEMENT	26,704.75	23,500.00	13,977.70	(28.57)	9,522.30	59.48
248-451-880.007	FACADE GRANTS	37,800.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 451 - NEW CONSTRUCTION		90,096.14	56,120.01	29,961.84	1,255.54	26,158.17	53.39
TOTAL EXPENDITURES		90,096.14	56,120.01	29,961.84	1,255.54	26,158.17	53.39
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		42,678.81	55,127.44	58,020.68	0.00	(2,893.24)	105.25
TOTAL EXPENDITURES		90,096.14	56,120.01	29,961.84	1,255.54	26,158.17	53.39
NET OF REVENUES & EXPENDITURES		(47,417.33)	(992.57)	28,058.84	(1,255.54)	(29,051.41)	2,826.89

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
07/31/2025			248-000-001.000 POOLED CASH			BEG. BALANCE	39,026.61
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			1,250.00	37,776.61
08/26/2025	CD	CHK	Check: PC 201181	201181	2,523.00		35,253.61
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			1,250.01	34,003.60
09/26/2025	CD	CHK	Check: PC 8818	8818(A)	2,246.65		31,756.95
10/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	16673	2,000.00		29,756.95
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025			1,250.00	28,506.95
10/30/2025	CD	CHK	Check: PC 201333	201333	1,800.00		26,706.95
11/12/2025	PR	CHK	SUMMARY PR 11/12/2025			1,250.01	25,456.94
11/25/2025	CD	CHK	Check: PC 201398	201398	1,200.00		24,256.94
11/27/2025	CD	CHK	Check: PC 597	597(E)	443.89		23,813.05
11/27/2025	CD	CHK	Check: PC 603	603(E)	79.95		23,733.10
12/09/2025	CD	CHK	Check: PC 201414	201414	3,000.00		20,733.10
12/10/2025	PR	CHK	SUMMARY PR 12/10/2025			1,250.00	19,483.10
12/30/2025	CD	CHK	Check: PC 201473	201473	1,200.00		18,283.10
01/01/2026	GJ	JE	RECORD QTRLY ADMIN CHARGES	16674	2,000.00		16,283.10
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			1,250.01	15,033.09
01/27/2026	CD	CHK	Check: PC 201521	201521	1,512.78		13,520.31
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			1,284.11	12,236.20
02/24/2026	CD	CHK	Check: PC 201566	201566	1,171.43		11,064.77
02/28/2026			248-000-001.000	END BALANCE	0.00	27,961.84	11,064.77
07/31/2025			248-000-002.000 CASH - IMM/PRI ACCT 1289			BEG. BALANCE	0.00
07/31/2025	GJ	JE	TO PAY DDA TAX CAPTURE	16531	21,632.32		21,632.32
07/31/2025	GJ	JE	TO PAY DDA TAX CAPTURE	16531	36,388.36		58,020.68
02/28/2026			248-000-002.000	END BALANCE	58,020.68	0.00	58,020.68
07/31/2025			248-000-202.000 ACCOUNTS PAYABLE			BEG. BALANCE	(2,523.00)
08/26/2025	CD	CHK	Check: PC 201181	201181	2,523.00		0.00
09/04/2025	AP	INV	TREE REMOVAL & REPLACEMENT	119959		2,246.65	(2,246.65)
09/26/2025	CD	CHK	Check: PC 8818	8818(A)	2,246.65		0.00
10/29/2025	AP	INV	NOV2025 RENT/\$1200 -SEC DEP/\$600	3 N CLINTON -11/25		1,800.00	(1,800.00)
10/30/2025	CD	CHK	Check: PC 201333	201333	1,800.00		0.00
11/25/2025	AP	INV	DEC2025 RENT	23 N CLINTON-12/25		1,200.00	(1,200.00)
11/25/2025	CD	CHK	Check: PC 201398	201398	1,200.00		0.00
11/27/2025	AP	INV	CANDY, CNSTRCT VEHICLE, LOCKOUT KIT, ?	10/29/2025		79.95	(79.95)
11/27/2025	AP	INV	NEW LOOK COMPUTER & DATA	10/30/2025		100.70	(180.65)
11/27/2025	AP	INV	DOLLAR TREE; CHRISTMAS DECO	11/13/2025		139.92	(320.57)
11/27/2025	AP	INV	WALMART; RED/OPAL CC	11/13/2025		203.27	(523.84)
11/27/2025	CD	CHK	Check: PC 597	597(E)	443.89		(79.95)
11/27/2025	CD	CHK	Check: PC 603	603(E)	79.95		0.00
12/03/2025	AP	INV	BENCH DESIGN, BUILD & INSTALL	12/01/2025-2505		3,000.00	(3,000.00)
12/03/2025	AP	INV	JAN2026 RENT	23 N CLINTON-01/26		1,200.00	(4,200.00)
12/09/2025	CD	CHK	Check: PC 201414	201414	3,000.00		(1,200.00)
12/30/2025	CD	CHK	Check: PC 201473	201473	1,200.00		0.00
01/05/2026	AP	INV	FEB2026 RENT	23 N CLINTON-02/26		1,200.00	(1,200.00)
01/15/2026	AP	INV	CONSUMERS ENERGY; DEC2025	103042482549-12/25		142.69	(1,342.69)
01/15/2026	AP	INV	CONSUMERS ENERGY; NOV2025	103042482549-11/25		170.09	(1,512.78)
01/21/2026	AP	INV	MAR2026 RENT	23 N CLINTON-03/26		1,200.00	(2,712.78)
01/27/2026	CD	CHK	Check: PC 201521	201521	1,512.78		(1,200.00)
02/24/2026	AP	INV	CONSUMERS ENERGY; FEB2026	202344319317		141.52	(1,341.52)
02/24/2026	AP	INV	CONSUMERS ENERGY; NOV2026 REVERSED	205636705538-CRD		170.09	(1,171.43)
02/24/2026	CD	CHK	Check: PC 201566	201566	1,171.43		0.00
02/28/2026			248-000-202.000	END BALANCE	15,347.79	12,824.79	0.00
07/31/2025			248-000-390.000 Fund Balance			BEG. BALANCE	(41,026.61)
02/28/2026			248-000-390.000	END BALANCE	0.00	0.00	(41,026.61)
07/31/2025			248-000-404.000 CURRENT PROPERTY TAX			BEG. BALANCE	0.00
07/31/2025	GJ	JE	TO PAY DDA TAX CAPTURE	16531		21,632.32	(21,632.32)
07/31/2025	GJ	JE	TO PAY DDA TAX CAPTURE	16531		36,388.36	(58,020.68)
02/28/2026			248-000-404.000	END BALANCE	0.00	58,020.68	(58,020.68)
07/31/2025			248-451-713.001 EMPLOYER SOCIAL SECURITY			BEG. BALANCE	0.00
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			71.99	71.99
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			72.00	143.99
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025			71.99	215.98
11/12/2025	PR	CHK	SUMMARY PR 11/12/2025			72.00	287.98
12/10/2025	PR	CHK	SUMMARY PR 12/10/2025			71.99	359.97
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			72.00	431.97
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			73.96	505.93
02/28/2026			248-451-713.001	END BALANCE	505.93	0.00	505.93
07/31/2025			248-451-713.002 MEDICARE/EMPLOYER PORTION			BEG. BALANCE	0.00
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			16.84	16.84
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			16.84	33.68
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025			16.84	50.52
11/12/2025	PR	CHK	SUMMARY PR 11/12/2025			16.84	67.36
12/10/2025	PR	CHK	SUMMARY PR 12/10/2025			16.84	84.20
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			16.84	101.04
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			17.30	118.34
02/28/2026			248-451-713.002	END BALANCE	118.34	0.00	118.34

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/31/2025			248-451-804.000 ADMINISTRATION CHARGES		BEG. BALANCE		2,000.00
10/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	16673	2,000.00		4,000.00
01/01/2026	GJ	JE	RECORD QTRLY ADMIN CHARGES	16674	2,000.00		6,000.00
02/28/2026			248-451-804.000	END BALANCE	4,000.00	0.00	6,000.00
07/31/2025			248-451-818.000 CONTRACTUAL SERVICES		BEG. BALANCE		0.00
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		1,161.17		1,161.17
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025		1,161.17		2,322.34
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025		1,161.17		3,483.51
11/12/2025	PR	CHK	SUMMARY PR 11/12/2025		1,161.17		4,644.68
11/25/2025	AP	INV	DEC2025 RENT	23 N CLINTON-12/25	1,200.00		5,844.68
12/10/2025	PR	CHK	SUMMARY PR 12/10/2025		1,161.17		7,005.85
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026		1,161.17		8,167.02
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026		1,192.85		9,359.87
02/28/2026			248-451-818.000	END BALANCE	9,359.87	0.00	9,359.87
07/31/2025			248-451-818.040 DOWNTOWN IMPROVEMENT		BEG. BALANCE		2,523.00
09/04/2025	AP	INV	TREE REMOVAL & REPLACEMENT	119959	2,246.65		4,769.65
10/29/2025	AP	INV	NOV2025 RENT/\$1200 -SEC DEP/\$600	3 N CLINTON -11/25	1,800.00		6,569.65
11/27/2025	AP	INV	CANDY, CNSTRCT VEHICLE, LOCKOUT KIT, ?	10/29/2025	79.95		6,649.60
11/27/2025	AP	INV	NEW LOOK COMPUTER & DATA	10/30/2025	100.70		6,750.30
11/27/2025	AP	INV	DOLLAR TREE; CHRISTMAS DECO	11/13/2025	139.92		6,890.22
11/27/2025	AP	INV	WALMART; RED/OPAL CC	11/13/2025	203.27		7,093.49
12/03/2025	AP	INV	BENCH DESIGN, BUILD & INSTALL	12/01/2025-2505	3,000.00		10,093.49
12/03/2025	AP	INV	JAN2026 RENT	23 N CLINTON-01/26	1,200.00		11,293.49
01/05/2026	AP	INV	FEB2026 RENT	23 N CLINTON-02/26	1,200.00		12,493.49
01/15/2026	AP	INV	CONSUMERS ENERGY; DEC2025	103042482549-12/25	142.69		12,636.18
01/15/2026	AP	INV	CONSUMERS ENERGY; NOV2025	103042482549-11/25	170.09		12,806.27
01/21/2026	AP	INV	MAR2026 RENT	23 N CLINTON-03/26	1,200.00		14,006.27
02/24/2026	AP	INV	CONSUMERS ENERGY; FEB2026	202344319317	141.52		14,147.79
02/24/2026	AP	INV	CONSUMERS ENERGY; NOV2026 REVERSED	205636705538-CRD		170.09	13,977.70
02/28/2026			248-451-818.040	END BALANCE	11,624.79	170.09	13,977.70
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY					98,977.40	98,977.40	0.00

PERIOD ENDING 02/28/2026

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025	2025-26 AMENDED BUDGET	YTD BALANCE 02/28/2026	ACTIVITY FOR MONTH 02/28/26	AVAILABLE BALANCE	% BDGT USED
Fund 251 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	41,743.51	42,825.00	40,543.23	435.00	2,281.77	94.67
251-000-541.000	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
251-000-653.001	FARMERS' MARKET	1,724.84	1,500.00	1,275.25	0.00	224.75	85.02
251-000-653.003	CAR SHOWS	3,624.59	3,000.00	2,528.00	0.00	472.00	84.27
251-000-653.005	MINT FESTIVAL	43,477.38	35,000.00	33,856.61	0.00	1,143.39	96.73
251-000-653.010	SPRING FESTIVAL	(8.89)	0.00	0.00	0.00	0.00	0.00
251-000-653.013	WINTER FESTIVAL	380.00	500.00	0.00	0.00	500.00	0.00
251-000-665.000	INTEREST EARNED/INVESTMENTS	111.12	0.00	147.85	30.70	(147.85)	100.00
251-000-674.005	CORPORATE SPONSORS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
251-000-675.008	MURALS & SCULPTURES	0.00	0.00	0.00	0.00	0.00	0.00
251-000-677.000	MISCELLANEOUS REVENUE	220.00	0.00	0.00	0.00	0.00	0.00
251-000-679.000	MARKETING CO-OP	2,750.00	3,000.00	3,000.00	0.00	0.00	100.00
Total Dept 000 - REVENUE		95,022.55	86,825.00	81,350.94	465.70	5,474.06	93.70
TOTAL REVENUES		95,022.55	86,825.00	81,350.94	465.70	5,474.06	93.70
Expenditures							
Dept 172 - ADMINISTRATION DEPARTMENT							
251-172-713.001	EMPLOYER SOCIAL SECURITY	803.88	863.91	505.89	73.95	358.02	58.56
251-172-713.002	MEDICARE/EMPLOYER PORTION	187.99	202.04	118.30	17.30	83.74	58.55
251-172-730.000	OFFICE SUPPLIES/ADM	0.00	100.00	28.37	28.37	71.63	28.37
251-172-751.000	EVENT COLLABORATION	2,950.45	6,100.00	2,589.57	29.97	3,510.43	42.45
251-172-751.001	FARMERS' MARKET	1,313.78	1,000.00	1,505.00	0.00	(505.00)	150.50
251-172-751.002	CAR SHOWS	0.00	1,000.00	906.25	0.00	93.75	90.63
251-172-751.003	MINT FESTIVAL	31,011.96	28,000.00	28,358.93	0.00	(358.93)	101.28
251-172-751.007	WINTER FESTIVAL	1,956.03	2,000.00	550.00	0.00	1,450.00	27.50
251-172-751.010	FALL FESTIVAL	988.20	1,000.00	0.00	0.00	1,000.00	0.00
251-172-804.000	ADMINISTRATION CHARGES	6,600.00	8,000.00	6,000.00	0.00	2,000.00	75.00
251-172-814.002	WEBSITE	830.00	810.00	3,909.98	779.99	(3,099.98)	482.71
251-172-818.000	CONTRACTUAL SERVICES	12,966.39	13,934.04	8,159.87	1,192.85	5,774.17	58.56
251-172-818.040	DOWNTOWN IMPROVEMENT	9,555.13	5,000.00	8,641.58	0.00	(3,641.58)	172.83
251-172-826.086	AUDIT FEES	0.00	500.00	0.00	0.00	500.00	0.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	561.05	500.00	400.00	50.00	100.00	80.00
251-172-880.008	MARKETING	7,481.44	11,000.00	2,962.90	0.00	8,037.10	26.94
251-172-882.000	MARKETING CO-OP	8,000.00	6,000.00	5,760.00	0.00	240.00	96.00
251-172-956.000	MISCELLANEOUS	430.62	0.00	531.37	0.00	(531.37)	100.00
251-172-960.000	EDUCATION AND TRAINING	294.37	500.00	59.54	0.00	440.46	11.91
251-172-961.000	PROFESSIONAL DUES	350.00	350.00	350.00	0.00	0.00	100.00
251-172-969.000	GRANTS	435.00	0.00	10.00	10.00	(10.00)	100.00
251-172-969.001	MUSIC	2,344.85	1,000.00	675.89	0.00	324.11	67.59
251-172-985.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - ADMINISTRATION DEPARTMENT		89,061.14	87,859.99	72,023.44	2,182.43	15,836.55	81.98
TOTAL EXPENDITURES		89,061.14	87,859.99	72,023.44	2,182.43	15,836.55	81.98
Fund 251 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		95,022.55	86,825.00	81,350.94	465.70	5,474.06	93.70
TOTAL EXPENDITURES		89,061.14	87,859.99	72,023.44	2,182.43	15,836.55	81.98

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 02/28/2026

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025	2025-26 AMENDED BUDGET	YTD BALANCE 02/28/2026	ACTIVITY FOR MONTH 02/28/26	AVAILABLE BALANCE	% BDGT USED
Fund 251 -	PRINCIPAL SHOPPING DISTRICT						
	NET OF REVENUES & EXPENDITURES	5,961.41	(1,034.99)	9,327.50	(1,716.73)	(10,362.49)	901.22
	TOTAL REVENUES - ALL FUNDS	137,701.36	141,952.44	139,371.62	465.70	2,580.82	98.18
	TOTAL EXPENDITURES - ALL FUNDS	179,157.28	143,980.00	101,985.28	3,437.97	41,994.72	70.83
	NET OF REVENUES & EXPENDITURES	(41,455.92)	(2,027.56)	37,386.34	(2,972.27)	(39,413.90)	1,843.91

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 251			PRINCIPAL SHOPPING DISTRICT				
07/31/2025			251-000-001.000 POOLED CASH				
					BEG. BALANCE		59,973.46
07/31/2025	CD	CHK	Check: PC 8662	8662 (A)		150.00	59,823.46
07/31/2025	CD	CHK	Check: PC 201105	201105		700.00	59,123.46
07/31/2025	CD	CHK	Check: PC 201106	201106		1,000.00	58,123.46
07/31/2025	CD	CHK	Check: PC 201107	201107		2,000.00	56,123.46
07/31/2025	CD	CHK	Check: PC 201108	201108		100.00	56,023.46
07/31/2025	CD	CHK	Check: PC 201110	201110		3,912.50	52,110.96
07/31/2025	CD	CHK	Check: PC 201111	201111		800.00	51,310.96
07/31/2025	GJ	JE	RECORD CASH TRANSFERS	15545	7,210.00		58,520.96
07/31/2025	CD	CHK	Check: PC 529	529 (E)		201.93	58,319.03
08/05/2025	CD	CHK	Check: PC 201113	201113		1,312.00	57,007.03
08/05/2025	CD	CHK	Check: PC 201114	201114		400.00	56,607.03
08/05/2025	CD	CHK	Check: PC 201115	201115		100.00	56,507.03
08/05/2025	CD	CHK	Check: PC 201122	201122		7,874.75	48,632.28
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			1,249.99	47,382.29
08/13/2025	CR	RCPT	GENERAL RECEIPT 08/13/2025		1,000.00		48,382.29
08/14/2025	GJ	JE	SQUARE PAYMENTS MINT FESTIVAL	16721	5,075.69		53,457.98
08/15/2025	GJ	JE	RECORD CASH TRANSFERS	15549	21,940.00		75,397.98
08/19/2025	CR	RCPT	GENERAL RECEIPT 08/19/2025		24,527.25		99,925.23
08/21/2025	CD	CHK	Check: PC 201123	201123		100.00	99,825.23
08/21/2025	CD	CHK	Check: PC 100885	100885 (E)		675.00	99,150.23
08/22/2025	GJ	JE	SQUARE PAYMENTS MINT FESTIVAL	16722	198.77		99,349.00
08/26/2025	CD	CHK	Check: PC 201146	201146		100.00	99,249.00
08/26/2025	CD	CHK	Check: PC 201159	201159		375.00	98,874.00
08/26/2025	CD	CHK	Check: PC 201169	201169		100.00	98,774.00
08/26/2025	CD	CHK	Check: PC 201171	201171		1,245.00	97,529.00
08/26/2025	CD	CHK	Check: PC 201175	201175		859.30	96,669.70
08/27/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/27/2025		1,315.00		97,984.70
08/28/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/28/2025		2,553.15		100,537.85
08/29/2025	CD	CHK	Check: PC 8725	8725 (A)		417.06	100,120.79
08/29/2025	CD	CHK	Check: PC 8746	8746 (A)		2,510.72	97,610.07
08/29/2025	CD	CHK	Check: PC 8755	8755 (A)		570.00	97,040.07
08/31/2025	CD	CHK	Check: PC 530	530 (E)		853.95	96,186.12
08/31/2025	GJ	JE	RECORD CASH TRANSFERS	15575	439.39		96,625.51
09/02/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/02/2025		250.00		96,875.51
09/05/2025	CD	CHK	Check: PC 100897	100897 (E)		650.04	96,225.47
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			1,250.00	94,975.47
09/15/2025	GJ	JE	RECORD CASH TRANSFERS	16526	2,788.44		97,763.91
09/23/2025	CD	CHK	Check: PC 201216	201216		350.00	97,413.91
09/23/2025	CD	CHK	Check: PC 201224	201224		963.00	96,450.91
09/24/2025	CR	RCPT	GENERAL RECEIPT 09/24/2025		69.99		96,520.90
09/30/2025	CD	CHK	Check: PC 531	531 (E)		666.40	95,854.50
09/30/2025	CD	CHK	Check: PC 536	536 (E)		50.00	95,804.50
09/30/2025	GJ	JE	RECORD CASH TRANSFERS	16534	37.40		95,841.90
10/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	16673		2,000.00	93,841.90
10/03/2025	CD	CHK	Check: PC 201253	201253		450.00	93,391.90
10/06/2025	CD	CHK	Check: PC 201257	201257		2,350.00	91,041.90
10/08/2025	CD	CHK	Check: PC 8841	8841 (A)		365.00	90,676.90
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025			1,249.99	89,426.91
10/20/2025	CD	CHK	Check: PC 100908	100908 (E)		149.96	89,276.95
10/21/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/21/2025		1,000.00		90,276.95
10/28/2025	CD	CHK	Check: PC 201300	201300		1,000.00	89,276.95
10/28/2025	CD	CHK	Check: PC 201312	201312		550.00	88,726.95
10/28/2025	CD	CHK	Check: PC 201320	201320		217.89	88,509.06
10/28/2025	CD	CHK	Check: PC 201325	201325		2,899.70	85,609.36
10/28/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/28/2025		540.00		86,149.36
10/31/2025	CD	CHK	Check: PC 8905	8905 (A)		960.00	85,189.36
10/31/2025	CD	VOID	Check: PC 8905	8905 (A)	960.00		86,149.36
10/31/2025	CD	CHK	Check: PC 8908	8908 (A)		480.00	85,669.36
10/31/2025	GJ	JE	RECORD CASH TRANSFERS	16541	983.87		86,653.23
10/31/2025	CD	CHK	Check: PC 553	553 (E)		2,420.57	84,232.66
10/31/2025	CD	CHK	Check: PC 558	558 (E)		50.00	84,182.66
11/04/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/04/2025		750.00		84,932.66
11/12/2025	PR	CHK	SUMMARY PR 11/12/2025			1,249.99	83,682.67
11/20/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/20/2025		750.00		84,432.67
11/24/2025	GJ	JE	SQUARE PAYMENT MINT FESTIVAL	16723	28.23		84,460.90
11/25/2025	CD	CHK	Check: PC 201377	201377		2,040.00	82,420.90
11/26/2025	CD	CHK	Check: PC 607	607 (E)		50.00	82,370.90
11/30/2025	GJ	JE	RECORD CASH TRANSFERS	16612	723.05		83,093.95
12/01/2025	CD	CHK	Check: PC 201403	201403		100.00	82,993.95
12/01/2025	CD	CHK	Check: PC 201401	201401		200.00	82,793.95
12/03/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/03/2025		1,000.00		83,793.95
12/09/2025	CD	CHK	Check: PC 201422	201422		150.00	83,643.95
12/09/2025	CD	CHK	Check: PC 201424	201424		50.88	83,593.07
12/10/2025	PR	CHK	SUMMARY PR 12/10/2025			1,250.00	82,343.07
12/12/2025	CD	CHK	Check: PC 9016	9016 (A)		250.00	82,093.07
12/15/2025	CD	CHK	Check: PC 100927	100927 (E)		1,891.00	80,202.07
12/19/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/19/2025		500.00		80,702.07
12/26/2025	CD	CHK	Check: PC 590	590 (E)		50.00	80,652.07
12/28/2025	CD	CHK	Check: PC 610	610 (E)		759.99	79,892.08
12/30/2025	CD	CHK	Check: PC 201484	201484		1,440.00	78,452.08
12/31/2025	CD	CHK	Check: PC 9076	9076 (A)		200.00	78,252.08
01/01/2026	GJ	JE	RECORD QTRLY ADMIN CHARGES	16674		2,000.00	76,252.08
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			1,249.99	75,002.09
01/16/2026	CD	CHK	Check: PC 100938	100938 (E)		4,219.00	70,783.09
01/26/2026	CD	CHK	Check: PC 594	594 (E)		50.00	70,733.09
01/27/2026	CD	CHK	Check: PC 201490	201490		458.00	70,275.09
01/27/2026	CD	CHK	Check: PC 201522	201522		20.00	70,255.09

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-001.000 POOLED CASH							
				(Continued)			
01/28/2026	CD	CHK	Check: PC 624	624(E)		28.37	70,226.72
01/28/2026	CD	CHK	Check: PC 639	639(E)		789.99	69,436.73
01/30/2026	CD	CHK	Check: PC 9120	9120(A)		600.00	68,836.73
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			1,284.10	67,552.63
02/15/2026	GJ	JE	RECORD CASH TRANSFERS	16766	465.70		68,018.33
02/25/2026	CD	CHK	Check: PC 644	644(E)		29.97	67,988.36
02/25/2026	CD	VOID	Check: PC 644	644(E)	29.97		68,018.33
02/28/2026	CD	CHK	Check: PC 632	632(E)		50.00	67,968.33
02/28/2026			251-000-001.000	END BALANCE	75,135.90	67,141.03	67,968.33
251-000-002.007 DEBIT CARD-CASH							
07/31/2025						BEG. BALANCE	(149.90)
02/28/2026			251-000-002.007	END BALANCE	0.00	0.00	(149.90)
251-000-084.703 DUE FROM CURRENT TAX COLLECT							
07/31/2025						BEG. BALANCE	0.00
07/31/2025	GJ	JE	RECORD CASH TRANSFERS	15545		7,210.00	(7,210.00)
07/31/2025	GJ	JE	RECORD TAX REVENUES	15546	7,210.00		0.00
08/15/2025	GJ	JE	RECORD CASH TRANSFERS	15549		21,940.00	(21,940.00)
08/15/2025	GJ	JE	RECORD TAX REVENUES	15550	21,940.00		0.00
08/31/2025	GJ	JE	RECORD CASH TRANSFERS	15575		439.39	(439.39)
09/15/2025	GJ	JE	RECORD CASH TRANSFERS	16526		2,788.44	(3,227.83)
09/15/2025	GJ	JE	RECORD TAX REVENUES	16527	2,788.44		(439.39)
09/30/2025	GJ	JE	RECORD TAX REVENUES	15576	439.39		0.00
09/30/2025	GJ	JE	RECORD CASH TRANSFERS	16534		37.40	(37.40)
09/30/2025	GJ	JE	RECORD TAX REVENUES	16535	37.40		0.00
10/31/2025	GJ	JE	RECORD TAX REVENUES	16540	983.87		983.87
10/31/2025	GJ	JE	RECORD CASH TRANSFERS	16541		983.87	0.00
11/30/2025	GJ	JE	RECORD CASH TRANSFERS	16612		723.05	(723.05)
11/30/2025	GJ	JE	RECORD TAX REVENUES	16613	723.05		0.00
02/15/2026	GJ	JE	RECORD CASH TRANSFERS	16766		465.70	(465.70)
02/15/2026	GJ	JE	RECORD TAX REVENUES	16767	465.70		0.00
02/28/2026			251-000-084.703	END BALANCE	34,587.85	34,587.85	0.00
251-000-202.000 ACCOUNTS PAYABLE							
07/31/2025						BEG. BALANCE	(9,187.60)
07/31/2025	CD	CHK	Check: PC 8662	8662(A)	150.00		(9,037.60)
07/31/2025	CD	CHK	Check: PC 201105	201105	700.00		(8,337.60)
07/31/2025	CD	CHK	Check: PC 201106	201106	1,000.00		(7,337.60)
07/31/2025	CD	CHK	Check: PC 201107	201107	2,000.00		(5,337.60)
07/31/2025	CD	CHK	Check: PC 201108	201108	100.00		(5,237.60)
07/31/2025	CD	CHK	Check: PC 201110	201110	3,912.50		(1,325.10)
07/31/2025	CD	CHK	Check: PC 201111	201111	800.00		(525.10)
07/31/2025	AP	INV	CREDIT CARD SUMMARY; 07/2025	JUL2025-HANOVER		151.93	(677.03)
07/31/2025	AP	INV	CREDIT CARD SUMMARY; 07/2025	JUL2025-WBI		50.00	(727.03)
07/31/2025	CD	CHK	Check: PC 529	529(E)	201.93		(525.10)
08/04/2025	AP	INV	MUSIC FOR CAR SHOW	08/04/2025		400.00	(925.10)
08/05/2025	AP	INV	POLICY #NEW BUSINESS 08/08-08/09 2025	08/01/2025		1,312.00	(2,237.10)
08/05/2025	CD	CHK	Check: PC 201113	201113	1,312.00		(925.10)
08/05/2025	CD	CHK	Check: PC 201114	201114	400.00		(525.10)
08/05/2025	CD	CHK	Check: PC 201115	201115	100.00		(425.10)
08/05/2025	AP	INV	MINT FEST 2025; BEER TENT	08/05/2025		7,874.75	(8,299.85)
08/05/2025	CD	CHK	Check: PC 201122	201122	7,874.75		(425.10)
08/05/2025	AP	INV	APPAREL - DK GRAPHITE HEATER TEE	203904		1,125.72	(1,550.82)
08/05/2025	AP	INV	APPAREL - LIME TEE W/ONE COLOR	203862		463.75	(2,014.57)
08/18/2025	AP	INV	REIMBURSE; POP, ICE, OVERNIGHT SECUR	08/12/2025		417.06	(2,431.63)
08/18/2025	AP	INV	ADVERTISING; MINT FESTIVAL	ORDER #23339		570.00	(3,001.63)
08/18/2025	AP	INV	REIMBURSE; CHAIRS FOR MINT FEST	08/12/2025		60.00	(3,061.63)
08/19/2025	AP	INV	3X5 BANNERS; PSD/DDA MINT FEST 2025	203911		55.00	(3,116.63)
08/19/2025	AP	INV	APPAREL; SPORT GREY TEE	204181		866.25	(3,982.88)
08/19/2025	AP	INV	REG PORTOPOTTY	02591		1,245.00	(5,227.88)
08/19/2025	AP	INV	SALES TAX RETURN; SPECIAL EVENT 2025	08/18/2025		859.30	(6,087.18)
08/21/2025	CD	CHK	Check: PC 201123	201123	100.00		(5,987.18)
08/21/2025	AP	INV	ADVERTISING; FARMER'S MARKET	4893777-2		225.00	(6,212.18)
08/21/2025	AP	INV	ADVERTISING; FARMER'S MARKET	4899251-2		150.00	(6,362.18)
08/21/2025	AP	INV	ADVERTISING; FARMER'S MARKET	4969027-1		300.00	(6,662.18)
08/21/2025	AP	INV	20LB ICE	08/08/2025		40.00	(6,702.18)
08/21/2025	CD	CHK	Check: PC 100885	100885(E)	675.00		(6,027.18)
08/26/2025	CD	CHK	Check: PC 201146	201146	100.00		(5,927.18)
08/26/2025	CD	CHK	Check: PC 201159	201159	375.00		(5,552.18)
08/26/2025	CD	CHK	Check: PC 201169	201169	100.00		(5,452.18)
08/26/2025	CD	CHK	Check: PC 201171	201171	1,245.00		(4,207.18)
08/26/2025	CD	CHK	Check: PC 201175	201175	859.30		(3,347.88)
08/29/2025	CD	CHK	Check: PC 8725	8725(A)	417.06		(2,930.82)
08/29/2025	CD	CHK	Check: PC 8746	8746(A)	2,510.72		(420.10)
08/29/2025	CD	CHK	Check: PC 8755	8755(A)	570.00		149.90
08/29/2025	AP	INV	MEMBERSHIP; PSD/DDA 10/01/25-10/01/25	3875		350.00	(200.10)
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER		803.95	(1,004.05)
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-WBI		50.00	(1,054.05)
08/31/2025	CD	CHK	Check: PC 530	530(E)	853.95		(200.10)
09/05/2025	AP	INV	ADVERTISING; MINT FEST BLOCK PARTY	4968963-1		450.00	(650.10)
09/05/2025	AP	INV	ADVERTISING; 2025 FARMERS MARKET	4899251-3		149.72	(799.82)
09/05/2025	AP	INV	ADVERTISING; 2025 FARMERS MARKET	4893777-3		50.32	(850.14)
09/05/2025	CD	CHK	Check: PC 100897	100897(E)	650.04		(200.10)
09/11/2025	AP	INV	ADVERTISING; 08/2025	002318		513.00	(713.10)
09/11/2025	AP	INV	ADVERTISING; 09/2025	002336		450.00	(1,163.10)
09/18/2025	AP	INV	AMERICAN RENTAL; PORTABLE TOILETS	09/18/2025-1		333.20	(1,496.30)
09/18/2025	AP	INV	AMERICAN RENTAL; PORTABLE TOILETS	09/18/2025-2		333.20	(1,829.50)
09/23/2025	CD	CHK	Check: PC 201216	201216	350.00		(1,479.50)
09/23/2025	CD	CHK	Check: PC 201224	201224	963.00		(516.50)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			251-000-202.000 ACCOUNTS PAYABLE				
						(Continued)	
09/24/2025	AP	INV	ADVERTISING - FARMERS MARKET; DDA/PSI	23339		480.00	(996.50)
09/24/2025	AP	INV	TELEPHONE/INTERNET SERVICES	09/24/2025		50.00	(1,046.50)
09/26/2025	AP	INV	BRANDING & MAINTENANCE; FACEBOOK ADS	1293		2,350.00	(3,396.50)
09/30/2025	AP	INV	SOFTWARE	04575-42959018		149.90	(3,546.40)
09/30/2025	CD	CHK	Check: PC 531	531(E)	666.40		(2,880.00)
09/30/2025	CD	CHK	Check: PC 536	536(E)	50.00		(2,830.00)
10/01/2025	AP	INV	TENT FOR OKTOBERFEST	09/30/2025		450.00	(3,280.00)
10/01/2025	AP	INV	REIMBURSE; PUMPKINS FOR DWNTWN	09/23/2025		365.00	(3,645.00)
10/01/2025	AP	INV	HANGING BASKETS, PLANTERS, MIRACLE GI	10/01/2025		2,899.70	(6,544.70)
10/02/2025	AP	INV	BANNER/SIGNS - OKTOBERFEST	10/02/2025		110.00	(6,654.70)
10/02/2025	AP	INV	INSPECTION FOR HOTDOG CART	10/02/2025		90.00	(6,744.70)
10/03/2025	CD	CHK	Check: PC 201253	201253	450.00		(6,294.70)
10/06/2025	CD	CHK	Check: PC 201257	201257	2,350.00		(3,944.70)
10/08/2025	CD	CHK	Check: PC 8841	8841(A)	365.00		(3,579.70)
10/08/2025	AP	INV	HOTDOG BUNS, HOT DOGS, ICE	10/08/2025		41.37	(3,621.07)
10/09/2025	AP	INV	3X20' 2 SIDED BANNER (MINT FEST)	21652		1,000.00	(4,621.07)
10/09/2025	AP	INV	PORTA POTTY; OKTOBER FEST	10/09/2025		333.20	(4,954.27)
10/14/2025	AP	INV	3.5 WHITE SNOWFLAKES, POLE MOUNTS	10/14/2025		1,846.00	(6,800.27)
10/20/2025	CD	CHK	Check: PC 100908	100908(E)	149.96		(6,950.31)
10/20/2025	AP	INV	ADVERTISING; PSD/DDA	09/01-09/30 2025		480.00	(7,130.31)
10/20/2025	AP	VOID	Void Invoice 09/01-09/30 2025 02-23-1	09/01-09/30 2025	480.00		(6,650.31)
10/21/2025	AP	INV	ADVERTISING - FARMERS MARKET; PSD/DDA	4899251-4		149.96	(6,800.27)
10/21/2025	AP	INV	ADVERTISING; 11/2025 - DEWITT & ST. J	0023312		550.00	(7,350.27)
10/23/2025	AP	INV	DOWNTOWN RADIO RENEWAL	X8-1561794918		217.89	(7,568.16)
10/24/2025	AP	INV	TELEPHONE/INTERNET SERVICES; 10/2025	10/24/2025		50.00	(7,618.16)
10/27/2025	AP	INV	DBL SIDED WINTER BANNERS; PSD/DDA	21850		2,040.00	(9,658.16)
10/28/2025	CD	CHK	Check: PC 201300	201300	1,000.00		(8,658.16)
10/28/2025	CD	CHK	Check: PC 201312	201312	550.00		(8,108.16)
10/28/2025	CD	CHK	Check: PC 201320	201320	217.89		(7,890.27)
10/28/2025	CD	CHK	Check: PC 201325	201325	2,899.70		(4,990.57)
10/31/2025	CD	CHK	Check: PC 8905	8905(A)	960.00		(4,030.57)
10/31/2025	CD	VOID	Check: PC 8905	8905(A)		960.00	(4,990.57)
10/31/2025	CD	CHK	Check: PC 8908	8908(A)	480.00		(4,510.57)
10/31/2025	CD	CHK	Check: PC 553	553(E)	2,420.57		(2,090.00)
10/31/2025	CD	CHK	Check: PC 558	558(E)	50.00		(2,040.00)
11/10/2025	AP	INV	TELEPHONE/INTERNET SERVICES; NOV2025	11/10/2025		50.00	(2,090.00)
11/20/2025	AP	INV	SOCIAL DISTRICT - SWAY'S, BRUNO'S	21942		150.00	(2,240.00)
11/25/2025	CD	CHK	Check: PC 201377	201377	2,040.00		(200.00)
11/26/2025	CD	CHK	Check: PC 607	607(E)	50.00		(150.00)
12/01/2025	AP	INV	MARCHING BAND; ST NICK PARADE 2025	11/24/2025		200.00	(350.00)
12/01/2025	AP	INV	ST NICK; 2025	11/24/2025		100.00	(450.00)
12/01/2025	AP	VOID	Void Invoice 11/24/2025 01-01-0000	11/24/2025	100.00		(350.00)
12/01/2025	AP	INV	ST NICK PARADE; 2025	11/24/2025		100.00	(450.00)
12/01/2025	CD	CHK	Check: PC 201403	201403	100.00		(350.00)
12/01/2025	CD	CHK	Check: PC 201401	201401	200.00		(150.00)
12/01/2025	AP	INV	TO TRACY KOSSARAS, LIGHTS FOR DOWNTOWN	11/19/25-HANOVER		50.88	(200.88)
12/01/2025	AP	INV	HIGH SCHOOL BAND; ST NICK PARADE 2025	11/25/2025		250.00	(450.88)
12/09/2025	CD	CHK	Check: PC 201422	201422	150.00		(300.88)
12/09/2025	CD	CHK	Check: PC 201424	201424	50.88		(250.00)
12/10/2025	AP	INV	TELEPHONE/INTERNET SERVICES; DEC2025	12/10/2025		50.00	(300.00)
12/12/2025	CD	CHK	Check: PC 9016	9016(A)	250.00		(50.00)
12/15/2025	AP	INV	PSD/DDA BOARD; ADVERTISING	PMT1474534		1,891.00	(1,941.00)
12/15/2025	CD	CHK	Check: PC 100927	100927(E)	1,891.00		(50.00)
12/15/2025	AP	INV	ADVERTISING; 11/27-11/30 2025	23643		200.00	(250.00)
12/15/2025	AP	INV	HOLIDAY POT DECO FOR DWNTWN	176401608-12/21/25		1,440.00	(1,690.00)
12/26/2025	CD	CHK	Check: PC 590	590(E)	50.00		(1,640.00)
12/28/2025	AP	INV	WEBLOCAL; SOCIAL ADS, BRANDING & MAINT	12/03/2025		759.99	(2,399.99)
12/28/2025	CD	CHK	Check: PC 610	610(E)	759.99		(1,640.00)
12/30/2025	CD	CHK	Check: PC 201484	201484	1,440.00		(200.00)
12/31/2025	CD	CHK	Check: PC 9076	9076(A)	200.00		0.00
01/10/2026	AP	INV	TELEPHONE/INTERNET SERVICES; JAN2026	01/10/2026		50.00	(50.00)
01/13/2026	AP	INV	ORDER #23644; ACT #1398	01/02/2026		600.00	(650.00)
01/13/2026	AP	INV	LICENSE FEE; 01/01/26-12/31/2026	100006747546		458.00	(1,108.00)
01/13/2026	AP	INV	WEBSITE; MAILCHIMP RECEIPT	12/04/25-HANOVER		20.00	(1,128.00)
01/16/2026	AP	INV	ADVERTISING; NIGHT LIGHTS PARADE 2025	4981222-1		335.00	(1,463.00)
01/16/2026	AP	INV	ADVERTISING; NIGHT LIGHTS PARADE 2025	4981237-1		15.00	(1,478.00)
01/16/2026	AP	INV	ADVERTISING; NIGHT LIGHTS PARADE 2025	4918241-1		125.00	(1,603.00)
01/16/2026	AP	INV	ADVERTISING; NIGHT LIGHTS PARADE 2025	49812589-1		25.00	(1,628.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045460-2		24.00	(1,652.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045482-2		24.00	(1,676.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045491-2		24.00	(1,700.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045494-2		24.00	(1,724.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045500-2		24.00	(1,748.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045503-2		24.00	(1,772.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045505-2		205.00	(1,977.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045509-2		205.00	(2,182.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045510-2		205.00	(2,387.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045511-2		205.00	(2,592.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045512-2		205.00	(2,797.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045521-2		205.00	(3,002.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045524-2		395.00	(3,397.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045526-2		390.00	(3,787.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045527-2		390.00	(4,177.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045531-2		390.00	(4,567.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045534-2		390.00	(4,957.00)
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045522-2		390.00	(5,347.00)
01/16/2026	CD	CHK	Check: PC 100938	100938(E)	4,219.00		(1,128.00)
01/26/2026	CD	CHK	Check: PC 594	594(E)	50.00		(1,078.00)
01/27/2026	CD	CHK	Check: PC 201490	201490	458.00		(620.00)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE							
				(Continued)			
01/27/2026	CD	CHK	Check: PC 201522	201522	20.00		(600.00)
01/28/2026	CD	CHK	Check: PC 624	624(E)	28.37		(571.63)
01/28/2026	CD	CHK	Check: PC 639	639(E)	789.99		218.36
01/30/2026	CD	CHK	Check: PC 9120	9120(A)	600.00		818.36
02/12/2026	AP	INV	TELEPHONE/INTERNET SERVICES; FEB/2026	02/10/2026		50.00	768.36
02/20/2026	AP	INV	MOXON 500GB ULTRA SLIM PORTABLE HARD	6058666		28.37	739.99
02/25/2026	CD	CHK	Check: PC 644	644(E)	29.97		769.96
02/25/2026	CD	VOID	Check: PC 644	644(E)		29.97	739.99
02/26/2026	AP	INV	MAILCHIMP, 500 CONTACTS	01/04/2026		20.00	719.99
02/26/2026	AP	INV	SOCIAL ADS BUDGET, BRANDING & MAINT	01/08/2026		759.99	(40.00)
02/26/2026	AP	INV	MSF MACC APP FEE; GRANT	01/22/2026		10.00	(50.00)
02/26/2026	AP	INV	ALPHABET STAMPS; PSD/DDA	3941001		29.97	(79.97)
02/28/2026	CD	CHK	Check: PC 632	632(E)	50.00		(29.97)
02/28/2026			251-000-202.000	END BALANCE	54,936.97	45,779.34	(29.97)
07/31/2025			251-000-390.000 Fund Balance			BEG. BALANCE	(58,460.96)
02/28/2026			251-000-390.000	END BALANCE	0.00	0.00	(58,460.96)
07/31/2025			251-000-452.006 DOWNTOWN BUSINESS DISTRICT			BEG. BALANCE	(6,075.00)
07/31/2025	GJ	JE	RECORD TAX REVENUES	15546		7,210.00	(13,285.00)
08/15/2025	GJ	JE	RECORD TAX REVENUES	15550		21,940.00	(35,225.00)
09/15/2025	GJ	JE	RECORD TAX REVENUES	16527		2,733.34	(37,958.34)
09/30/2025	GJ	JE	RECORD TAX REVENUES	15576		435.00	(38,393.34)
09/30/2025	GJ	JE	RECORD TAX REVENUES	16535		36.66	(38,430.00)
10/31/2025	GJ	JE	RECORD TAX REVENUES	16540		955.00	(39,385.00)
11/24/2025	GJ	JE	SQUARE PAYMENT MINT FESTIVAL	16723		28.23	(39,413.23)
11/30/2025	GJ	JE	RECORD TAX REVENUES	16613		695.00	(40,108.23)
02/15/2026	GJ	JE	RECORD TAX REVENUES	16767		435.00	(40,543.23)
02/28/2026			251-000-452.006	END BALANCE	0.00	34,468.23	(40,543.23)
07/31/2025			251-000-653.001 FARMERS' MARKET			BEG. BALANCE	0.00
08/19/2025	CR	RCPT	GENERAL RECEIPT 08/19/2025			735.25	(735.25)
10/28/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/28/2025			540.00	(1,275.25)
02/28/2026			251-000-653.001	END BALANCE	0.00	1,275.25	(1,275.25)
07/31/2025			251-000-653.003 CAR SHOWS			BEG. BALANCE	0.00
08/19/2025	CR	RCPT	GENERAL RECEIPT 08/19/2025			1,213.00	(1,213.00)
08/27/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/27/2025			1,315.00	(2,528.00)
02/28/2026			251-000-653.003	END BALANCE	0.00	2,528.00	(2,528.00)
07/31/2025			251-000-653.005 MINT FESTIVAL			BEG. BALANCE	(1,200.00)
08/13/2025	CR	RCPT	GENERAL RECEIPT 08/13/2025			1,000.00	(2,200.00)
08/14/2025	GJ	JE	SQUARE PAYMENTS MINT FESTIVAL	16721		5,075.69	(7,275.69)
08/19/2025	CR	RCPT	GENERAL RECEIPT 08/19/2025			22,579.00	(29,854.69)
08/22/2025	GJ	JE	SQUARE PAYMENTS MINT FESTIVAL	16722		198.77	(30,053.46)
08/28/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/28/2025			2,553.15	(32,606.61)
09/02/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/02/2025			250.00	(32,856.61)
10/21/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/21/2025			1,000.00	(33,856.61)
02/28/2026			251-000-653.005	END BALANCE	0.00	32,656.61	(33,856.61)
07/31/2025			251-000-665.000 INTEREST EARNED/INVESTMENTS			BEG. BALANCE	0.00
09/15/2025	GJ	JE	RECORD TAX REVENUES	16527		55.10	(55.10)
09/30/2025	GJ	JE	RECORD TAX REVENUES	15576		4.39	(59.49)
09/30/2025	GJ	JE	RECORD TAX REVENUES	16535		0.74	(60.23)
10/31/2025	GJ	JE	RECORD TAX REVENUES	16540		28.87	(89.10)
11/30/2025	GJ	JE	RECORD TAX REVENUES	16613		28.05	(117.15)
02/15/2026	GJ	JE	RECORD TAX REVENUES	16767		30.70	(147.85)
02/28/2026			251-000-665.000	END BALANCE	0.00	147.85	(147.85)
07/31/2025			251-000-679.000 MARKETING CO-OP			BEG. BALANCE	0.00
11/04/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/04/2025			750.00	(750.00)
11/20/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/20/2025			750.00	(1,500.00)
12/03/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/03/2025			1,000.00	(2,500.00)
12/19/2025	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/19/2025			500.00	(3,000.00)
02/28/2026			251-000-679.000	END BALANCE	0.00	3,000.00	(3,000.00)
07/31/2025			251-172-713.001 EMPLOYER SOCIAL SECURITY			BEG. BALANCE	0.00
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		71.99		71.99
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025		71.99		143.98
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025		71.99		215.97
11/12/2025	PR	CHK	SUMMARY PR 11/12/2025		71.99		287.96
12/10/2025	PR	CHK	SUMMARY PR 12/10/2025		71.99		359.95
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026		71.99		431.94
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026		73.95		505.89
02/28/2026			251-172-713.001	END BALANCE	505.89	0.00	505.89
07/31/2025			251-172-713.002 MEDICARE/EMPLOYER PORTION			BEG. BALANCE	0.00
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		16.83		16.83
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025		16.84		33.67
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025		16.83		50.50
11/12/2025	PR	CHK	SUMMARY PR 11/12/2025		16.83		67.33
12/10/2025	PR	CHK	SUMMARY PR 12/10/2025		16.84		84.17
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026		16.83		101.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-172-713.002 MEDICARE/EMPLOYER PORTION (Continued)							
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026		17.30		118.30
02/28/2026			251-172-713.002	END BALANCE	118.30	0.00	118.30
251-172-730.000 OFFICE SUPPLIES/ADM							
07/31/2025					BEG. BALANCE		0.00
02/20/2026	AP	INV	MOXON 500GB ULTRA SLIM PORTABLE HARD	6058666	28.37		28.37
02/28/2026			251-172-730.000	END BALANCE	28.37	0.00	28.37
251-172-751.000 EVENT COLLABORATION							
07/31/2025					BEG. BALANCE		0.00
09/18/2025	AP	INV	AMERICAN RENTAL; PORTABLE TOILETS	09/18/2025-1	333.20		333.20
09/18/2025	AP	INV	AMERICAN RENTAL; PORTABLE TOILETS	09/18/2025-2	333.20		666.40
10/01/2025	AP	INV	TENT FOR OKTOBERFEST	09/30/2025	450.00		1,116.40
10/02/2025	AP	INV	BANNER/SIGNS - OKTOBERFEST	10/02/2025	110.00		1,226.40
10/09/2025	AP	INV	3X20' 2 SIDED BANNER (MINT FEST)	21652	1,000.00		2,226.40
10/09/2025	AP	INV	PORTA POTTY; OKTOBER FEST	10/09/2025	333.20		2,559.60
02/26/2026	AP	INV	ALPHABET STAMPS; PSD/DDA	3941001	29.97		2,589.57
02/28/2026			251-172-751.000	END BALANCE	2,589.57	0.00	2,589.57
251-172-751.001 FARMERS' MARKET							
07/31/2025					BEG. BALANCE		0.00
08/21/2025	AP	INV	ADVERTISING; FARMER'S MARKET	4893777-2	225.00		225.00
08/21/2025	AP	INV	ADVERTISING; FARMER'S MARKET	4899251-2	150.00		375.00
08/21/2025	AP	INV	ADVERTISING; FARMER'S MARKET	4969027-1	300.00		675.00
09/05/2025	AP	INV	ADVERTISING; 2025 FARMERS MARKET	4899251-3	149.72		824.72
09/05/2025	AP	INV	ADVERTISING; 2025 FARMERS MARKET	4893777-3	50.32		875.04
09/24/2025	AP	INV	ADVERTISING - FARMERS MARKET; DDA/PSI	23339	480.00		1,355.04
10/21/2025	AP	INV	ADVERTISING - FARMERS MARKET; PSD/DDA	4899251-4	149.96		1,505.00
02/28/2026			251-172-751.001	END BALANCE	1,505.00	0.00	1,505.00
251-172-751.002 CAR SHOWS							
07/31/2025					BEG. BALANCE		0.00
08/19/2025	AP	INV	APPAREL; SPORT GREY TEE	204181	866.25		866.25
08/21/2025	AP	INV	20LB ICE	08/08/2025	40.00		906.25
02/28/2026			251-172-751.002	END BALANCE	906.25	0.00	906.25
251-172-751.003 MINT FESTIVAL							
07/31/2025					BEG. BALANCE		12,700.00
07/31/2025	AP	INV	CREDIT CARD SUMMARY; 07/2025	JUL2025-HANOVER	16.10		12,716.10
07/31/2025	AP	INV	CREDIT CARD SUMMARY; 07/2025	JUL2025-HANOVER	76.29		12,792.39
08/04/2025	AP	INV	MUSIC FOR CAR SHOW	08/04/2025	400.00		13,192.39
08/05/2025	AP	INV	POLICY #NEW BUSINESS 08/08-08/09 2025	08/01/2025	1,312.00		14,504.39
08/05/2025	AP	INV	MINT FEST 2025; BEER TENT	08/05/2025	7,874.75		22,379.14
08/05/2025	AP	INV	APPAREL - DK GRAPHITE HEATER TEE	203904	1,125.72		23,504.86
08/05/2025	AP	INV	APPAREL - LIME TEE W/ONE COLOR	203862	463.75		23,968.61
08/18/2025	AP	INV	REIMBURSE; POP, ICE, OVERNIGHT SECUR	08/12/2025	417.06		24,385.67
08/18/2025	AP	INV	ADVERTISING; MINT FESTIVAL	ORDER #23339	570.00		24,955.67
08/18/2025	AP	INV	REIMBURSE; CHAIRS FOR MINT FEST	08/12/2025	60.00		25,015.67
08/19/2025	AP	INV	3X5 BANNERS; PSD/DDA MINT FEST 2025	203911	55.00		25,070.67
08/19/2025	AP	INV	REG PORTOPOTTY	02591	1,245.00		26,315.67
08/19/2025	AP	INV	SALES TAX RETURN; SPECIAL EVENT 2025	08/18/2025	859.30		27,174.97
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	103.86		27,278.83
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	63.32		27,342.15
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	254.38		27,596.53
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	15.77		27,612.30
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	25.43		27,637.73
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	34.95		27,672.68
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	52.45		27,725.13
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	32.94		27,758.07
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	16.47		27,774.54
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	48.14		27,822.68
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	55.90		27,878.58
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	25.99		27,904.57
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	69.99		27,974.56
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-HANOVER	4.36		27,978.92
09/11/2025	AP	INV	ADVERTISING; 09/2025	002336	450.00		28,428.92
09/24/2025	CR	RCPT	GENERAL RECEIPT 09/24/2025			69.99	28,358.93
10/20/2025	AP	INV	ADVERTISING; PSD/DDA	09/01-09/30 2025	480.00		28,838.93
10/20/2025	AP	VOID	Void Invoice 09/01-09/30 2025 02-23-25	09/01-09/30 2025		480.00	28,358.93
02/28/2026			251-172-751.003	END BALANCE	16,208.92	549.99	28,358.93
251-172-751.007 WINTER FESTIVAL							
07/31/2025					BEG. BALANCE		0.00
12/01/2025	AP	INV	MARCHING BAND; ST NICK PARADE 2025	11/24/2025	200.00		200.00
12/01/2025	AP	INV	ST NICK; 2025	11/24/2025	100.00		300.00
12/01/2025	AP	VOID	Void Invoice 11/24/2025 01-01-0000	11/24/2025		100.00	200.00
12/01/2025	AP	INV	ST NICK PARADE; 2025	11/24/2025	100.00		300.00
12/01/2025	AP	INV	HIGH SCHOOL BAND; ST NICK PARADE 2025	11/25/2025	250.00		550.00
02/28/2026			251-172-751.007	END BALANCE	650.00	100.00	550.00
251-172-804.000 ADMINISTRATION CHARGES							
07/31/2025					BEG. BALANCE		2,000.00
10/01/2025	GJ	JE	RECORD QTRLY ADMIN CHARGES	16673	2,000.00		4,000.00
01/01/2026	GJ	JE	RECORD QTRLY ADMIN CHARGES	16674	2,000.00		6,000.00
02/28/2026			251-172-804.000	END BALANCE	4,000.00	0.00	6,000.00
251-172-814.002 WEBSITE							
07/31/2025					BEG. BALANCE		0.00
09/26/2025	AP	INV	BRANDING & MAINTENANCE; FACEBOOK ADS	1293	2,350.00		2,350.00
12/28/2025	AP	INV	WEBLOCAL; SOCIAL ADS, BRANDING & MAIL	12/03/2025	759.99		3,109.99
01/13/2026	AP	INV	WEBSITE; MAILCHIMP RECEIPT	12/04/25-HANOVER	20.00		3,129.99
02/26/2026	AP	INV	MAILCHIMP, 500 CONTACTS	01/04/2026	20.00		3,149.99

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
(Continued)							
02/26/2026	AP	INV	251-172-814.002 WEBSITE SOCIAL ADS BUDGET, BRANDING & MAINT	01/08/2026	759.99		3,909.98
02/28/2026			251-172-814.002	END BALANCE	3,909.98	0.00	3,909.98
07/31/2025			251-172-818.000 CONTRACTUAL SERVICES				0.00
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		1,161.17		1,161.17
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025		1,161.17		2,322.34
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025		1,161.17		3,483.51
11/12/2025	PR	CHK	SUMMARY PR 11/12/2025		1,161.17		4,644.68
12/10/2025	PR	CHK	SUMMARY PR 12/10/2025		1,161.17		5,805.85
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026		1,161.17		6,967.02
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026		1,192.85		8,159.87
02/28/2026			251-172-818.000	END BALANCE	8,159.87	0.00	8,159.87
07/31/2025			251-172-818.040 DOWNTOWN IMPROVEMENT				0.00
10/01/2025	AP	INV	REIMBURSE; PUMPKINS FOR DWNTWN	09/23/2025	365.00		365.00
10/01/2025	AP	INV	HANGING BASKETS, PLANTERS, MIRACLE GI	10/01/2025	2,899.70		3,264.70
10/14/2025	AP	INV	3.5 WHITE SNOWFLAKES, POLE MOUNTS	10/14/2025	1,846.00		5,110.70
10/27/2025	AP	INV	DBL SIDED WINTER BANNERS; PSD/DDA	21850	2,040.00		7,150.70
12/01/2025	AP	INV	TO TRACY KOSSARAS, LIGHTS FOR DOWNTOWN	11/19/25-HANOVER	50.88		7,201.58
12/15/2025	AP	INV	HOLIDAY POT DECO FOR DWNTWN	176401608-12/21/25	1,440.00		8,641.58
02/28/2026			251-172-818.040	END BALANCE	8,641.58	0.00	8,641.58
07/31/2025			251-172-853.004 MONTHLY & LONG DISTANCE SERV				0.00
07/31/2025	AP	INV	CREDIT CARD SUMMARY; 07/2025	JUL2025-WBI	50.00		50.00
08/31/2025	AP	INV	CREDIT CARD SUMMARY; 08/2025	AUG2025-WBI	50.00		100.00
09/24/2025	AP	INV	TELEPHONE/INTERNET SERVICES	09/24/2025	50.00		150.00
10/24/2025	AP	INV	TELEPHONE/INTERNET SERVICES; 10/2025	10/24/2025	50.00		200.00
11/10/2025	AP	INV	TELEPHONE/INTERNET SERVICES; NOV2025	11/10/2025	50.00		250.00
12/10/2025	AP	INV	TELEPHONE/INTERNET SERVICES; DEC2025	12/10/2025	50.00		300.00
01/10/2026	AP	INV	TELEPHONE/INTERNET SERVICES; JAN2026	01/10/2026	50.00		350.00
02/12/2026	AP	INV	TELEPHONE/INTERNET SERVICES; FEB/2026	02/10/2026	50.00		400.00
02/28/2026			251-172-853.004	END BALANCE	400.00	0.00	400.00
07/31/2025			251-172-880.008 MARKETING				0.00
09/05/2025	AP	INV	ADVERTISING; MINT FEST BLOCK PARTY	4968963-1	450.00		450.00
09/11/2025	AP	INV	ADVERTISING; 08/2025	002318	513.00		963.00
09/30/2025	AP	INV	SOFTWARE	04575-42959018	149.90		1,112.90
10/21/2025	AP	INV	ADVERTISING; 11/2025 - DEWITT & ST. J	0023312	550.00		1,662.90
12/15/2025	AP	INV	ADVERTISING; 11/27-11/30 2025	23643	200.00		1,862.90
01/13/2026	AP	INV	ORDER #23644; ACT #1398	01/02/2026	600.00		2,462.90
01/16/2026	AP	INV	ADVERTISING; NIGHT LIGHTS PARADE 2025	4981222-1	335.00		2,797.90
01/16/2026	AP	INV	ADVERTISING; NIGHT LIGHTS PARADE 2025	4981237-1	15.00		2,812.90
01/16/2026	AP	INV	ADVERTISING; NIGHT LIGHTS PARADE 2025	4918241-1	125.00		2,937.90
01/16/2026	AP	INV	ADVERTISING; NIGHT LIGHTS PARADE 2025	49812589-1	25.00		2,962.90
02/28/2026			251-172-880.008	END BALANCE	2,962.90	0.00	2,962.90
07/31/2025			251-172-882.000 MARKETING CO-OP				0.00
11/20/2025	AP	INV	SOCIAL DISTRICT - SWAY'S, BRUNO'S	21942	150.00		150.00
12/15/2025	AP	INV	PSD/DDA BOARD; ADVERTISING	PMT1474534	1,891.00		2,041.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045460-2	24.00		2,065.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045482-2	24.00		2,089.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045491-2	24.00		2,113.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045494-2	24.00		2,137.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045500-2	24.00		2,161.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045503-2	24.00		2,185.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045505-2	205.00		2,390.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045509-2	205.00		2,595.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045510-2	205.00		2,800.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045511-2	205.00		3,005.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045512-2	205.00		3,210.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045521-2	205.00		3,415.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045524-2	395.00		3,810.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045526-2	390.00		4,200.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045527-2	390.00		4,590.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045531-2	390.00		4,980.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045534-2	390.00		5,370.00
01/16/2026	AP	INV	ADVERTISING; COOP 2025	5045522-2	390.00		5,760.00
02/28/2026			251-172-882.000	END BALANCE	5,760.00	0.00	5,760.00
07/31/2025			251-172-956.000 MISCELLANEOUS				400.00
10/02/2025	AP	INV	INSPECTION FOR HOTDOG CART	10/02/2025	90.00		490.00
10/08/2025	AP	INV	HOTDOG BUNS, HOT DOGS, ICE	10/08/2025	41.37		531.37
02/28/2026			251-172-956.000	END BALANCE	131.37	0.00	531.37
07/31/2025			251-172-960.000 EDUCATION AND TRAINING				0.00
07/31/2025	AP	INV	CREDIT CARD SUMMARY; 07/2025	JUL2025-HANOVER	10.60		10.60
07/31/2025	AP	INV	CREDIT CARD SUMMARY; 07/2025	JUL2025-HANOVER	42.94		53.54
07/31/2025	AP	INV	CREDIT CARD SUMMARY; 07/2025	JUL2025-HANOVER	6.00		59.54
02/28/2026			251-172-960.000	END BALANCE	59.54	0.00	59.54
07/31/2025			251-172-961.000 PROFESSIONAL DUES				0.00
08/29/2025	AP	INV	MEMBERSHIP; PSD/DDA 10/01/25-10/01/26	3875	350.00		350.00
02/28/2026			251-172-961.000	END BALANCE	350.00	0.00	350.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/31/2025			251-172-969.000 GRANTS		BEG. BALANCE		0.00
02/26/2026	AP	INV	MSF MACC APP FEE; GRANT	01/22/2026	10.00		10.00
02/28/2026			251-172-969.000	END BALANCE	10.00	0.00	10.00
07/31/2025			251-172-969.001 MUSIC		BEG. BALANCE		0.00
10/23/2025	AP	INV	DOWNTOWN RADIO RENEWAL	X8-1561794918	217.89		217.89
01/13/2026	AP	INV	LICENSE FEE; 01/01/26-12/31/2026	100006747546	458.00		675.89
02/28/2026			251-172-969.001	END BALANCE	675.89	0.00	675.89
TOTAL FOR FUND 251 PRINCIPAL SHOPPING DISTRICT					222,234.15	222,234.15	0.00

Match on Main Grant 2026

Giving Paws: Moving to 100 N Brush Street

\$3,000, Update POS system, new display racks and inventory (we could go higher on this number, depending on what combination of things is submitted)

\$22,000, new flooring and remove some interior walls/reroute electrical as needed

Woodburys

Our shop serves as both a retail space and a creative hub where customers can learn, celebrate, and connect through floral design.

We focus on offering high-quality products, exceptional customer service, and unique experiences such as seasonal floral classes, bulb gardens, dish gardens, and spring-themed workshops. These programs support community engagement, encourage creativity, and provide accessible learning opportunities for all ages.

Grant funding will allow us to expand our educational programming, improve our workspace, and better serve the community. Specifically, funds will be used for:

- Supplies for DIY floral and plant-based workshops
- Tools and equipment for floral design and class instruction
- Marketing and outreach to promote local events and classes
- Upgrading retail displays and workspace for a better customer experience
- Seasonal plant and bulb inventory to support spring and holiday programming

Projected costs for these items, changes and upgrades would be between \$15,000 to \$20,000.

SECTION II □ WHO IS COVERED?

1. The **Member** governmental agency named on the declaration page.
2. Each of the following is an **Insured**, but only for acts within the scope of their employment by or duties on behalf of the **Member**:
 - a. Any elected or appointed official of the **Member**;
 - b. Any employee or authorized volunteer of the **Member**;
 - c. Any person officially appointed to a Board or Commission of the **Member**; or
 - d. Any **Law Enforcement Personnel** of the **Member**.

However, no **Insured** is covered for:

- a. **Bodily Injury** or **Personal Injury** to another **Insured** while in the course of his or her employment; or while performing duties related to his or her employment;
 - b. **Bodily Injury** or **Personal Injury** arising out of any physician or dentist providing or failing to provide professional health care services; or
 - c. **Property Damage** to property owned or occupied by or rented or loaned to that **Insured**, or any other **Insured**.
3. With respect to **Mobile Equipment** registered in your name under any motor vehicle registration law, any person is covered while driving such equipment along a public highway with your permission. Any other person or organization responsible for the conduct of such person is also covered but only with respect to liability arising out of the operation of the equipment, and only if no insurance of any kind is available to that person or organization for this liability. However, no person or organization is covered with respect to:
 - a. **Bodily Injury** to a co-employee of the person driving the equipment; or
 - b. **Property Damage** to property owned by, rented to, in the charge of, or occupied by you or the employer of any person who is covered under this provision.
 4. Any organization you newly acquire or form, other than a partnership or joint venture, and over which you maintain ownership or majority interest, will be deemed to be covered if there is no similar coverage available to that organization. However;
 - a. Coverage under this provision is afforded only until the 90th day after you acquire or form the organization or the end of the **Coverage Period**, whichever is earlier;
 - b. Coverage does not apply to **Bodily Injury** or **Property Damage** that occurred before you acquired or formed the organization.

No person or organization is covered with respect to the conduct of any current or past partnership or joint venture that is not a **Member**.

2026 Downtown St Johns CIP Items

Brick leveling on Bump outs: \$25,000 This has been on the CIP for many years. I have received quotes and so has Jeremy. After 20 years there are many sunken spots/ trip hazards that need lifting. There is a gentleman that gave an hourly rate to work on lifting the bricks adding sand and leveling. He could do a little each year to work on the problem. This is especially bad in front of the Minty Mitten.

Movement of the Downtown Music system: \$5000. Dave Kudwa was going to take the mixer board and other music equipment from the basement to a closet that is on the main floor of the Depot. That closet was prepared and is still available but the rewiring/moving cost has dropped off the CIP. The basement is cold and moldy and is not a good environment for electrical equipment.

Rotary Pavillion: \$5000 The internal speakers in the pavilion are not working and need to be repaired. Also, the flower watering system that is hanging from the outside edges of the ceiling either needs to be removed or put on a separate timer. Those pots are on the same timer as the lawn which is not enough for hanging baskets which die quickly every year. We didn't put them up last year because they always look so bad. Instead of hanging baskets the ground plantings around the pavilion could be improved.

Dream CIPs:

Improve tree lights on downtown trees to have led programable landscaping up lights. The pitiful Christmas lights that we put up as far as we can reach (not that high) break a lot and the GFCI's constantly trip. They are underwhelming but the landscaping lights could make quite the statement.

Universal WIFI service for the whole downtown area: Other cities have this it brings people downtown and is a bonus to the businesses. It would also help with adding the led tree lights that could be connected with WIFI allowing for color coordination for different events. (red white and blue for 4th of July or green for mint fest).

Higham Street Parking Lot: \$200,000. The Kossaras's would deed over most of the parking lot and then a majority of it would belong to the city and would connect to the east west alley that the city owns(whose edge is crumbling because it was only repaired up to the cities edge when the wall was redone) and that could all be redone at once. Make the entrance off Higham Street one lane not half a block(safer for pedestrians). This is the kind of project the city needs to take the lead on, what it is in it for the city? The city is not a for profit company and should not look to make their money back. This is an eye sore that would bring up the value of the surrounding buildings and the whole downtown.



PARTNERSHIP APPLICATION FOR DOWNTOWN EVENTS

Purpose: to create vibrant successful events that support local business and strengthen our community through collaboration.

Application Date: [Date]

I. APPLICANT INFORMATION

- **Organization Name:** _____
- **Contact Person/Title:** _____
- **Phone/Email:** _____
- **Mailing Address:** _____

II. EVENT PROPOSAL

- **Proposed Event Name:** _____
- **Date(s) & Preferred Time:** _____
- **Event Location :** _____
- **Estimated Attendance:** _____
- **Alcohol:** Will alcohol be served? _____
- **Event Description:** (Briefly describe the activities and how they benefit the downtown business community)

III. CO-HOSTING LOGISTICS

- **Requested PSD Support:** (Check all that apply)
 - Marketing & Social Media Promotion
 - Use of PSD/City Facilities (e.g., Downtown Depot Pavilion)
 - Street Closure Coordination
 - Event Setup/Teardown Assistance
 - City of St Johns Special Event Permit



- Use of barricades, trash cans, tables and chairs
- Other_____

IV. Applicant Requirements

- **Provided by Applicant:** (Check all that apply)
 - Marketing & Social Media Promotion
 - Organization of vendors and volunteers
 - Event Setup/Teardown
 - Financial Accountability
 - Sponsorship recruitment
 - **Insurance**

IV. FINANCIAL AGREEMENT

The applicant acknowledges and agrees that:

1. **Profit Share:** This is a co-hosted event; therefore, **25% of the net profits generated from the event will be remitted to the St. Johns PSD.**
2. **Financial Reporting:** A full financial disclosure statement (gross income vs. expenses) must be submitted within 30 days post-event.

V. SUBMISSION INSTRUCTIONS

Completed applications should be submitted by the end of the calendar year for inclusions in the yearly event calendar. Other events may be considered during the year if filed at least 6 months prior to the event.

Applicant Signature: _____ **Date:** _____



Event Grant Application

Purpose: The City of St Johns Principal Shopping District looks to encourage events in the downtown district that support and strengthen our local businesses and our community.

Eligibility: The event must wholly or **partially** take place in the downtown district. The event organizers must either be a non-profit organization or a business located within the district. The application must be received no less that **2 months** before the event.

Event Title _____

Date of Event: _____

Time of Event: _____

Location of the Event: _____

Amount Requested: _____

Name of Organization: _____

Address: _____

Contact Person _____

Email _____ Phone Number: _____

Event Description: _____

Budget and Costs: _____

Community Impact: _____

Event grants will be based on funds available, length and size of event(square feet) and impact to commerce and the community. The event must have a public purpose and not primarily benefit a private individual or entity. The event must promote the public health, safety, morals, general welfare, security, prosperity, and contentment of all inhabitants or residents within the jurisdiction. Recipients must comply with all applicable federal, state, and local laws, including non-discrimination, lobbying restrictions, and financial accountability laws.

***Funds will be dispersed ??????Before or after event occurs**



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*Principal Shopping District and Downtown Development Authority
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext.
233*

www.DowntownStJohnsMi.com
psdcityofsj@gmail.com

Executive Director Activity for February 2026

- A. Added Agenda to City Website
- B. Posted events Community Facebook pages
- C. Board Meeting, agenda and minutes
- D. Events/Marketing Committee agenda, meeting, and minutes
- E. Executive Committee agenda, meeting and minutes
- F. Chamber Monthly Meeting
- G. Senior Center Meeting
- H. Reconciled credit card
- I. Gave tours of Rise Building and Senior Center Kitchen
- J. Gave tours of open building for rent
- K. Talked with building owners about buildings for rent/sale
- L. Presented CIP projects for Downtown at Planning Commission Meeting
- M. Scuttlebutt newsletters
- N. Match on Main Grant 2025 wrap up
- O. Match on Main 2026
- P. Working on Mi Neighborhood Grant with city and building owners
- Q. Contacted City with Event Insurance Questions
- R. Revised Event Partner Application
- S. DDA Yearly Citizens and Informational Meeting
- T. Booking Singers for Summer Thursday Thing
- U. Booking Food Trucks for Summer Thursday Thing
- V. Sent Website corrections to Weblocal
- W. Talked with City about changing Social District Boundaries
- X. Put ad in MTYD for St Patrick's Day
- Y. Senior Center Rebranding
- Z. Senior Center Sale
- AA. Made St Patrick's Day Flyers and entry cars
- BB. Talked with Pubs about St Patrick's Day Pub Crawl

CC. Making St Patrick's Day Flyers and entry cards

DD.

EE.